



AGENDA

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, January 26, 2021

GoToMeeting: <https://global.gotomeeting.com/join/836547981>

or Dial 1 (872) 240-3412; Access Code 836-547-981#

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

THE BOARD WILL TAKE A BRIEF RECESS BETWEEN THE WORK SESSION AND THE REGULAR MEETING

9:00 A.M.

I. Opening:

- A. Introductions
- B. Announcements

II. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

III. Review and Approve Agenda

IV. Work Session

- 4.1 9:00 a.m., 30 minutes – Annual Report from Benton Soil & Water Conservation District – Gary Stockhoff, Rich Spofford – Public Works; Heath Kierstead, BSWCD
- 4.2 9:30 a.m., 30 minutes - Quarterly Report from Corvallis-Benton County Economic Development – Kate Porsche, Economic Development Manager
- 4.3 10:00 a.m., 30 minutes - Quarterly Update from Cascades West Council of Governments and Veteran's Services – Ryan Vogt, COG Executive Director
- 4.4 10:30 a.m., 30 minutes – Discuss Notice of Intent to Apply for the BJA 21 Second Chance Act Pay for Success Initiative Grant – Greg Ridler, Undersheriff; John Devaney, Corrections Captain

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

REGULAR MEETING

V. Departmental Reports and Requests

- 5.1 Discussion and Decision Regarding Updates to the COVID Emergency Leave Policy and Related Memorandum of Agreement with AFSCME –
Tracy Martineau, Human Resources Director

VI. Information Sharing: (If time permits the following section will be heard. *The chief purpose of "Information Sharing" items is to allow the Board of Commissioners time and a venue to update one another of their individual activities.*)

- 6.1 Xanthippe Augerot, Chair
6.2 Nancy Wyse, Commissioner
6.3 Pat Malone, Commissioner
6.4 Joe Kerby, County Administrator

VII. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

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4.1WS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 01/26/21

[View Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Gary Stockhoff

Phone Extension * 6010

Meeting Attendee Name * Gary Stockhoff, Rich Spofford, Heath Keirstead and

Agenda Item Details

Item Title * Benton Soil & Water 2020 Annual Report

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☒ Special Report
- ☐ Other

Estimated Time * 20 minutes

Special Report Options * ☒ Oral
☒ Written

Board/Committee
Involvement*

☐ Yes
☒ No

Advertisement*

☐ Yes
☒ No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues ***

The Benton Soil and Water Conservation District (BSWCD) and Benton County Public Works (BCPW) have a common interest in the conservation of Benton County's natural resources. The IGA between BSWCD and BCPW promotes this work cooperatively and efficiently in a cost effective manner on a county wide basis. They achieved this through collaboration on shared areas of work; leveraging resources to accomplish projects; offering each other technical assistance; and sharing information and opportunities for conservation work.

Areas of work include, but are not limited to:

- Groundwater quantity and quality
- Threats from invasive species
- Riparian & wetland protection and restoration
- Soil erosion
- Water conservation and improving water quality
- Wildlife habitat improvements, including fish passage

BSWCD and BCPW have a long standing partnership to address natural resource issues in Benton County. For 58 years, BSWCD has developed and maintained programs for technical assistance and education and outreach on natural resource issues for Benton County residents. In the past, BSWCD and BCPW partnered on the Benton Fish Passage Improvement Program (BFPIP) that has contributed to the improvement of fish passage in Benton County.

Recently, the shift has been towards management, identification and assistance with noxious weeds, threatened and endangered plants, and stormwater. In normal years, the Road Department Vegetation Program receives education from a BSWCD representative during monthly "Weed of the Month" meetings where they would share with the crew what weeds are in season and what they should be looking for. In 2020, this communication was facilitated via a monthly email from BSWCD to BCPW that was shared with the crew.

Per the IGA with BSWCD, the annual report has been prepared and is attached.

Options *

n/a

Fiscal Impact *

- ☒ Yes
☐ No

**Fiscal Impact
Description ***

Per the IGA, the Road fund allocates to BSWCD \$5,000 annually for these services.

2040 Thriving Communities Initiative

Mandated Service? * ☐ Yes
☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☒ Vibrant, Livable Communities
- ☒ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ N/A

Explain Core Values Selections *

BSWCD partners with BCPW to provide much needed and up-to-date weed information and education to the Road Division crew to make our community livable and use the resources available to us.

Focus Areas and Vision *

Select all that apply.

- ☒ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ N/A

Explain Focus Areas and Vision Selection *

The partnership with BSWCD provides up-to-date weed information and education to the Road Division crew to make our community safe by providing resources for noxious weed abatement.

Recommendations and Motions

Item Recommendations and Motions

Staff Staff recommends acceptance of the report. Staff is very pleased with the
Recommendations * partnership and the monthly communication with their assigned staff to the county.

Meeting Motions * I move to ...
I move to accept the 2020 Annual Report from Benton Soil & Water Conservation District.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

2020 Annual Report.pdf

2.46MB

Comments (optional) If you have any questions, please call ext.6800

Department
Approver

GARY STOCKHOFF

Department Approval

Comments

Signature

Gary A Stockhoff

BOC Initial Approval

Approvals Required ☐ Counsel
☐ Finance
☐ HR

County Administrator Approver JOE KERBY

Comments

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Teresa Farley



BSWCD/BCPW IGA Annual Report 2020



IGA Requirements

Reporting: Give an annual presentation to the Board of Commissioners after submittal of the annual report on work completed that supports the IGA.

Road Crew Program: Conduct a Weed Spotters Program for Road Crew and other appropriate Public Works staff once every other month. Focus will be on Early Detection and Rapid Response species.

SMA Weed Pull: Coordinate volunteer training and supervision (a minimum of four events per biennium) for weed removal in Special Management Areas.

Sharing Plant Information: Provide support for native and invasive species identification, control and/or enhancement efforts of County staff.

Reporting

This annual report summarizes the accomplishments of the BSWCD staff in fulfillment of the IGA requirements. BSWCD staff will give a presentation to the Board of Commissioners about our IGA FY 2020 accomplishments in January 2021.

Road Crew Program

In 2020, we began sending flyers and detailed descriptions, versus presentations due to COVID-19, to the BCPW road crew due to increase their familiarity with invasive species identification and management. We covered these noxious weeds:

- Italian thistle (*Carduus pycnocephalus*)
- Goats rue (*Galega officinalis*)
- Bullsfoot (*Tussilago farfara*)
- Tansy ragwort (*Senecio jacobaea*)
- Spotted knapweed (*Centaurea stoebe*)
- Spurge laurel (*Daphne laureola*)



SMA Weed Pull

Due to COVID-19, Jennifer Ward (BCPW) and Laura Brown (Benton SWCD) hand pulled meadow knapweed at the SMA on West Hills Rd and 19th Street near Lupine Meadows, versus the usual volunteer crew. We will continue this effort in 2021, as we are reducing the amount of this noxious weed and are helping exhaust the knapweed seed bank. This is a great way to remove an invasive species near high quality endangered butterfly habitat.

Due to a lack of priority and COVID-19 concerns, a second hand-pulling event with BCPW did not occur in 2020. This will happen in 2021.



Jennifer Ward and Laura Brown really missed their volunteers this year, but hand-pulled over 200 pounds of meadow knapweed anyway!

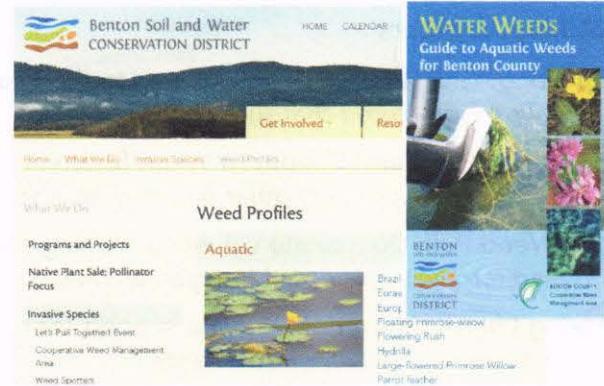


BSWCD/BCPW IGA Annual Report 2020

Sharing Plant Information

A weed control IPM handout is given to every landowner who receives a site visit. We also provide links from the online weed profiles to management information. Aquatic workshop attendees receive the Water Weed Guide.

The BSWCD website contains information on invasive species (search for "weed profiles"). This is a useful resource for County landowners and community members who want to learn more about invasive species.



Additional, Related Efforts

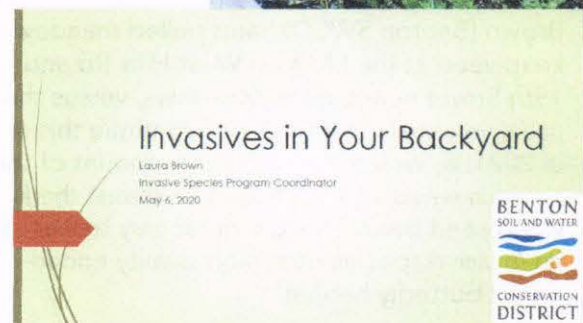
BSWCD coordinates the Benton County Cooperative Weed Management Area (BC CWMA) and the Willamette Mainstem Cooperative (WMC). BC CWMA and WMC activities often help BSWCD meet the requirements of the BSWCD-BCPW IGA. Here are a few examples.

1. **Hosted "Invasives in Your Backyard" webinars this spring.** BSWCD hosted three webinars, reaching over 150 people, providing information on what invasive species might be growing in your backyard, and how to control it.
2. **Aquatic Weed Workshops and Volunteer Weed Pull Events.** We hosted two webinars on aquatic weeds, and held a volunteer weed pull competition. Participants won prizes for the most of weeds they hand pulled from the river on their own.
3. **Landowner Assistance.** Benton SWCD's Resource Conservationist continues to provide technical assistance to Benton County landowners on weed control measures during landowner site visits.



*Virtual Aquatic
Weed Outreach for
2020 Field Season*

*Volunteers of all ages
removed invasive
species on their own
time.*



*Virtual Webinar highlighting Invasive Species in
Your Backyard!*



To: Benton County Commissioners

From: Kate Porsche, Economic Development Manager KCP

Date: January 19, 2021 for January 26, 2021 Commissioners Meeting

Re: Q1 and Q2 20-21 Report from EDO and SBDC

Commissioners, this memo serves to transmit the Q1 and Q2 reports for FY 20/21 for your review. This report continues to reflect our shift to COVID-19 Emergency response and recovery work, which began March 16, 2020. We have continued to focus our efforts on doing all we can for the businesses of Benton County during these trying times.

This report also includes the SBDC's Q3 and Q4 report from calendar year 2020. We will be present at your January 26 meeting to review the reports, discuss work underway, and answer any questions you may have.

It is our pleasure to provide these services to you and to support the businesses of Benton County.

Attachments:

- 1 – 2020 2021 Q1 and Q2 Summary document 2021.01.19
- 2 - Action Grid as of 2019.12.31
- 3 – SBDC Q3 Report 2020 Calendar Year
- 4 – SBDC Q4 Report 2020 Calendar Year



2020-2021 Q1 and Q2 Economic Development Office Accomplishments

COCID Response and Recovery Work

PPE Delivery Our office was charged with deploying PPE to businesses throughout Benton County. This turned out to be seven pallets of various types of PPE in the first shipment. That was 80,000 masks, 20,000 gloves and 4,800 boxes of sanitizing wipes! We've been putting the MAMR to good use as the storage spot and (contactless) pick-up location for the PPE, which has gone incredibly smoothly, thanks to the efforts of Heather and Kathryn. (See photos next page)

Funding Working closely with our partners at Community Lending works and the City and County's Finance Departments, we worked to get the following programs out the door:

Program	Amount	Source
Round 2 Business Oregon Grants	\$75,000	Round 2 was funding direct to CDFI's - no Benton County Money. (\$50k slated for County businesses/\$25k for Corvallis businesses)
Round 3 & 4 Business Oregon Grants	\$ 5,000 \$200,000	Restrictions related to PPP/EIDL recipients
Round 5 Business Oregon	Unknown	Unknown. First-come first-served round from BO. > \$100K in PPP/EIDL
Benton County December 2020 Small Business Grants	\$260,000	25% priority pool for minority owned businesses
2020 New business grants	\$55,000	Newly formed businesses in 2020.
Governor's \$55M	\$1,250,490	Priority lottery – 75% of funds for businesses in one of four categories: minority-owned, women-owned, service-disabled, or veteran-owned businesses, those businesses in the tourism, hospitality, and event sectors, businesses that had to close due to either of the Governor's ordered Freezes, and Rural businesses.
Other CARES Programs		
Business Mailer	\$1,637	CARES
Shop Local Support	\$15,000	CARES
Small Business Law Clinic	\$2,080	CARES
Outdoor Tents for Businesses	\$40,000	CARES

Outreach

- 562 Q1 and Q2 Business touches
- Continued back to Business Videos
- Outreach to minority owned businesses (in conjunction with the health department)
- Ongoing social media and newsletter outreach. E-Newsletter: 2503 opens FY 20-21 Q 1 and Q2.

Policies and programs

- Policy reviews (3rd party delivery services)
- Business Use of Right-of-Way Program Creation and updates
- "Shop Where I Live" Policy Concept Review
- Tent Grant Program (CARES Funds)

EDO Work

- Urban Renewal Work
- Biotech Space Needs Discussion
- State and local legislative meetings
- Leadership Corvallis: Economic Vitality Day
- Enterprise Zone Applications
- C-Pace Discussions – working to help stand up a state-wide C-PACE program in coordination with partners from Multnomah County and Prosper Portland.

Other work

- Pacific Power Grant application
- Climate Action Revolving Loan Fund
- Greenhouse Gas Inventory





Small Business Development Center & Corvallis/Benton Economic Development Partnership Report for Quarter 3 2020

The Linn-Benton Community College Small Business Development Center (SBDC) would like to thank you for your continued partnership. The support that the Corvallis/Benton County Economic Development Office provides the SBDC makes possible the continued service to local small businesses. Helping to make business owners dreams a reality, while also contributing to the growth of the local economy and community.

Client Advising Results

	Session Count	Contact and Prep Hours Sum	Started Business Count	Jobs Created Sum	Jobs Retained Sum	Capital Formation Sum	Sales Increase Amount \$ Sum	Customer Count (Distinct)
Grand Total	231	236	11	27	34	2,281,877	489,000	119
City								
ALSEA	1	1						1
CORVALLIS	89	90	4	15	15	221,564	160,000	48
MONROE	1	1						1
PHILOMATH	18	26	1	2		385,000		7
Totals	109	117	5	17	15	606,564	160,000	57

Training Activities

Class	Total Registrations	Benton County Attendees
Going Into Business - July	7	5
Sales and Marketing Class W/RAIN	137	13
Como Empezar Una Empresa	5	1
Going Into Business - August- partner w/Albany Area Chamber	32	3
Going Into Business - Sept 8	8	2
Real Estate Broker	12	3
Going Into Business - Sept 28	5	2
	206	29
	12.1	1.7

Success Stories

This quarter, we are partnering with Nysaa to create two new client videos, one of which will be Zia Burritos. We are excited to use these new videos to showcase the impact of the SBDC in Corvallis and Benton County.

We are also continuing our partnered outreach with the Corvallis/Benton County Economic Development Office. We've reached out to over 60 local businesses, and will continue this endeavor for the remainder of next quarter.

I've had a couple of high-quality conversations already, including a conversation with Kayla, the manager of Big River Breads; and, Karen, the owner of Benton County Pie Company. Two wonderful local companies we are excited to serve.



**Small Business Development Center & Corvallis/Benton Economic Development
Partnership Report for Quarter 4 2020**

The Linn-Benton Community College Small Business Development Center (SBDC) would like to thank you for your continued partnership. The support that the Corvallis/Benton County Economic Development Office provides the SBDC makes possible the continued service to local small businesses. Helping to make business owners dreams a reality, while also contributing to the growth of the local economy and community.

Client Advising Results

City	Session Count	Contact and Prep Hours Sum	Started Business Count	Jobs Created Sum	Jobs Retained Sum	Capital Formation Sum	Sales Increase Amount \$ Sum	Customer Count (Distinct)
Grand Total	219	187		9	12	13	835,700	110
ADAIR VILLAGE	1							1
CORVALLIS	93	91	2	2		5,700		37
MONROE	5	4						2
PHILOMATH	9	5						8
Totals	108	100	2	2		5,700		48

Training Activities

Class	Registrations	Benton County Attendees
Business Foundations: Sales Strategies That Work	12	8
Como Empezar Una Empresa	7	1
Real Estate	12	3
Business Foundations: Digital Marketing Strategies	22	11
QuickBooks 1	5	3
QuickBooks 2	5	4
Guided Tour of QuickBooks	2	
Business Foundations: How to Price Your Product or Service	15	11

Going Into Business - Oct 20	8	4
Going Into Business - Artist	16	14
Business Foundations - What You Must Know About Cash Flow	25	11
Business Foundations - Identifying Your Ideal Customer	14	8
Going Into Business - Nov 6	13	6
	156	84
	9.2	4.9

Success Stories

Erika Bako: A single mother with a part-time job and great aspirations to start her own business, this client contacted LBCC-SBDC for business advising and assistance. After working with her assigned advisor during the fourth quarter of 2020, the client has been able to develop the foundation of her home-based food business. Under her advisor's guidance, she has gone through all the required inspections, acquired the necessary licenses and certifications, purchased operational supplies, and registered her business as an LLC with the State of Oregon. In addition to overseeing her abiding by the regulatory requirements, her advisor assisted in the development of a unique business brand with a logo, tagline, online presence, and a marketing plan to be effectuated. At the time of this writing, she's been working with her advisor on website development and content, an introductory menu, and marketing materials to promote her fledgling business. This client's dedication and investment of both her time and personal resources bodes promising results for her efforts.



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

MEMORANDUM

DATE: January 26, 2021
TO: Benton County Commissioners
FROM: Ryan Vogt, Executive Director
RE: OCWCOG Updates

COMMUNITY AND ECONOMIC DEVELOPMENT

The Community and Economic Development Department begins Calendar Year 2021 with a new Director! We are excited to welcome Jenny Glass and look forward to her involvement in our existing programs as well as her new ideas for the department. We anticipate entering 2021 with a new level of stability which will in no doubt allow the team, and department to improve upon the services we offer to our members.

Transportation Services

In addition to our ongoing work, we submitted three applications to the Statewide Transportation Improvement Fund (STIF) discretionary grant program. These three projects include the design of a mobility hub at Oregon State University and Linn Benton Community College, a three county planning study on first/last mile connections, and an update to the current Rideline Brokerage software. We should know more about how the projects ranked in March.

The following list outlines all of the long range projects staff are currently engaged in:

- Albany Area MPO Bicycle/Pedestrian Plan
- Jefferson Transportation System Plan
- Albany Transit Implementation Plan
- Salem to Albany Transit Feasibility Study
- Corvallis Bikeshare Study
- Corvallis Area MPO Regional Transportation Plan Update
- Philomath School Safety Circulation Study
- Adair Village Trails Plan
- Sweet Home Transportation System Plan and Neighborhood Refinement Plan
- Cascades West Economic Development District (CWEDD) 2020-2025 Comprehensive Economic Development Strategy (CEDS) (wrapping up)

Census Update

In preparation for the 2020 Census, OCWCOG was contracted by Linn, Benton, and Lincoln Counties to organize and staff a Complete Count Committee for the OCWCOG region. Complete Count Committees bring together elected officials, agencies, and community organizations to encourage Census self-response among residents. This work began in the summer of 2019 and continued through the entirety of 2020.

2020 Census Summary:

The goal of a Complete Count Committee is to increase Census self-response rates over the prior Census. This goal was achieved in Linn and Lincoln Counties, with Benton County coming close to its 2010 rate. The COVID-19 pandemic posed a significant challenge to the Committee as well as Census operations in general.

This was the first time there has been a collective effort to encourage Census response across the region, and with that there were several lessons learned for future work. The primary takeaway was that the work was seen as important and beneficial to those who participated, but limited staff time coupled with the disruption of COVID-19 meant that some engagement efforts were more limited than originally planned.

COMMUNITY SERVICES PROGRAM

Retired and Senior Volunteer volunteers have shifted from in-person to a telecounsel model for its signature Medicare SHIBA counseling. The SHIBA team counseled a total of 214 Benton County clients during the last quarter:

10/1/2020 – 12/31/2020: 214 total clients served; of those, 56 were screened for a low-income subsidy and extra help on their Part D (Rx costs).

97321 (N Albany –Benton Co. side) – 20

97324 (Alsea)– 9

97330 (Corvallis) 129

97333 (Corvallis) – 42

97370 (Philomath) – 9

97456 (Monroe/Alpine) – 5

- Meals on Wheels (MOW)

	Last three Months – October, November, and December 2020			
	October 2020	November 2020	December 2020	Subtotal
Benton County Meals	3,766 meals	3,200 meals	3,659 meals	10,625 meals
Benton County Clients	194 clients	185 clients	181 clients	-
Regional Meals	21,725 meals	19,637 meals	21,642 meals	63,004 meals
Regional Clients	1,191 clients	1,124 clients	1,164 clients	-

SENIOR AND DISABILITY SERVICES

Area Plan Development for 2021-2024 Almost Complete!

The Area Plan is a four year strategic plan that all Area Agencies on Aging (AAA) are required to develop. It prioritizes and directs the work the AAA will complete over that four year period. Development of the plan takes place by assessing and identifying any barriers and gaps in the service area related to meeting the needs of older adults, adults with disabilities, and their caregivers. The AAA, with the active involvement of its Advisory Council(s) and utilization of public input, then describes its plan for developing coordinated and accessible systems of care to address community needs and prioritize and develop services.

After the 16 AAA offices across Oregon complete their individual Area Plans, they work collaboratively with the Oregon Department of Human Services/Aging and People with Disabilities

office (ODHS/APD) to develop Oregon's State Plan outlining future work that will address the long-term support and service needs of Oregonians.

The members of OCWCOG's Senior and Disability Services Advisory Councils (SSAC and DSAC) and OCWCOG staff have been working very hard over the last two years to develop a thoughtful plan that will positively impact the lives of older adults and people with disabilities in Linn, Benton, and Lincoln Counties, gathering information through stakeholder roundtables, surveys, and public meetings. We are excited to share the Area Plan draft for 2021-2024 with you at the Board meeting in March.

Stand by Me (\$BM)

After a slow start, the \$BM Program revved up and produced many milestones and achievements in 2020.

The Cascades West Community Development Corporation (CWCDC), a non-profit board that is supporting the \$BM program voted in two Officers: Chair, Hanna Valva has a background of 20 years on Wall Street and 14 years at Wells Fargo as an Asset Manager, and Vice-Chair Stephany Koehne; the current Executive Director at Kids and Company (Kidco Headstart).

In December, the CWCDC approved their Bylaws, and approved adopting the use of OCWCOG's equity inclusion statement, which can be updated in the future if needed. The approval of these items is necessary to obtain funding through the three grants the group is currently applying for:

1. Oregon Community Foundation (OCF). The goal is to move \$BM into the Latinx communities. This proposal is due February 1, 2021 with a grant capped at \$40,000 with an average given of \$20,000.
2. United States Department of Agriculture (USDA): Rural Development Business and Cooperative Program which is less than \$50,000 to expand business. The coaching portion would be presented as a business opportunity and they are specifically interested in "Train the Trainer".
3. USDA: Rural Community Programs to assist people in Lincoln County that lost their homes to the Otis fires. This grant is a minimum of \$50,000.

The CWCDC Board is currently meeting monthly to gain understanding of the mission and goals, get to know each other, and when everyone feels comfortable and up to speed they will begin to meet quarterly. The expectation is to have between nine to twelve people on the Board on a rotating two year schedule. Three to six more Board members will be added this year, with the Treasurer being one of them.

When the Board met on January 12th, they wrote and adopted their Mission Statement:

"To create a financially aware and empowered community of Oregonians motivated to understand and manage their finances, increase financial stability, and achieve economic goals."

The Board is energized! They are setting goals and completing them one by one. The team is working for tomorrow, with an eye on the future: they have bigger aspirations for CWCDC than just running \$BM.

At this time, there are five coaches that have completed \$BM training. Two are embedded in Kidco, two embedded with Strengthening Rural Families, and one in OCWCOG's Senior and Disability Program. There are plans to add a coach specifically geared towards Veterans within the next four years.

The coaches are excited to start meeting with clients and practice what they've learned. They've developed a one page handout that can be sent electronically, and Kidco developed an outreach video to share: <https://youtu.be/zoWNLFJ3G2E>.

Update on Eligibility Transformation

We are now 2 ½ months into the roll out of the new ONE system in our district. As was expected, we faced many challenges with the initial roll out of ONE, but the improvements made in 2 ½ months have been impressive. Staff are more comfortable working in the new system and we are able to serve our community members much more quickly than before. With the ONE system in place our community members requesting assistance now have more options available and we have seen success with those individuals reaching out to the ONE Customer Service line to request benefits as well. The leadership team, in conjunction with our Advanced Technical Expert and our Quality Assurance Trainers, have built a strong support network for staff who need assistance working with a new system as well as working with new programs (ERDC, TANF, TA-DVS).

We anticipate challenges around working with these new programs and are developing a plan to provide ongoing training and support to staff so that they will be prepared to support our community as best as possible.

Currently the biggest challenge we face is correcting Long Term Care Service cases that did not convert over correctly in the new ONE system. There are a number of system defects that the State is working on, but until these are fixed there is an impact on workload and issuance of consumer benefits.

Supporting Community Partners Doing Good Work in the Community

Supporting community partners and leveraging resources is a major component of the Older Americans Act. The Senior and Disability Services Advisory Councils are pleased to announce the disbursement of \$73,000 in grants funds to seven local agencies who are working to improve the quality of life of seniors and people with disabilities. These funds were directed to agencies that were providing programs to promote healthy aging, reduce isolation and loneliness, and increase the overall health and wellbeing of the people they serve. The agencies that received grant funds are: The Mid Valley YMCA, Grace Center Adult Day Services, The Samaritan Health Education Department, The Albany Senior Center, the Newport Community Center, Lumina Hospice, and North End Senior Solutions Adult Day Services.

The Albany Senior Center used the small grant to provide "Seasonal Surprise Bags" to 50 seniors that have been affected by the pandemic and are at risk for isolation and loneliness. The first bags were deployed in December and could be picked up at the Senior Center or delivered to the senior's house. They contained a book of games to encourage a healthy mind, a mask and hand sanitizer to encourage a healthy body, and some other items just for fun. Links were provided to virtual content including a presentation from Helen Beaman on "Dodging the Holiday Blues" and an instructional cooking video for a healthy recipe.

Two people who received a bag emailed the Senior Center with these comments:

"I just wanted to thank you for the wonderful seasonal surprise bag with all the goodies inside. I'm sitting at my dining room table working on the memory activity puzzles and watching the rain outside."

"Thank you to you and others who gifted the Seasonal Surprise Bag that I picked up at the Albany Senior Center yesterday. The book "The Easy and Relaxing Memory Activity Book for Adults" has some fun activities. Come to find out, I AM able to do easy Sodoku, an activity that I've never really tried because I thought it was beyond me. Now I plan to get another easy Sodoku book to do on my own. I am a mostly self-isolating senior, staying home to stay safe, but really, really bored. Collecting your goodie bag was the one thing I had to look forward to this week, and the activity book it contained did not disappoint."

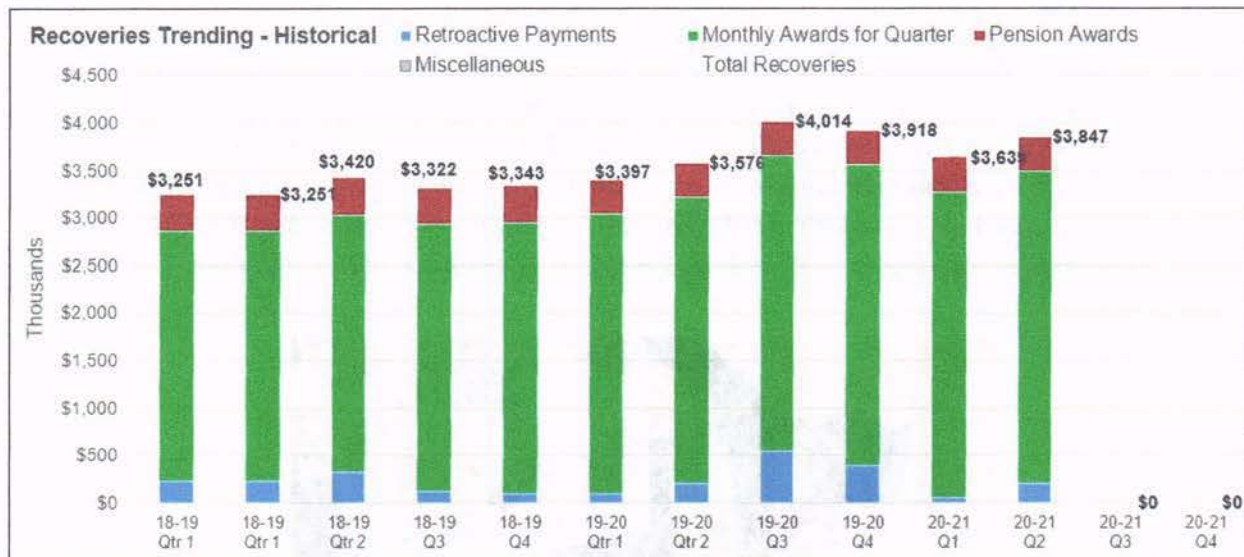


BENTON COUNTY VETERAN SERVICES OFFICE

This covers Quarter 2 of Fiscal Year (FY) 2020-2021, from October 1st through December 31st. In response to the COVID-19 pandemic and subsequent safety measures implemented, the Corvallis office was closed to the public on March 23, 2020. All County Veteran Services Office (CVSO) staff were either deployed to work remotely or redeployed to an alternate office location. All scheduled interviews with Veteran clients were moved to tele-interviews. As of this report, the office continues to conduct business remotely. It should also be noted that in response to COVID-19 and social distancing guidelines, the VA halted C&P exams. This in turn delayed claims from being decided. We expect these exams to begin again as guidelines begin to be lifted.

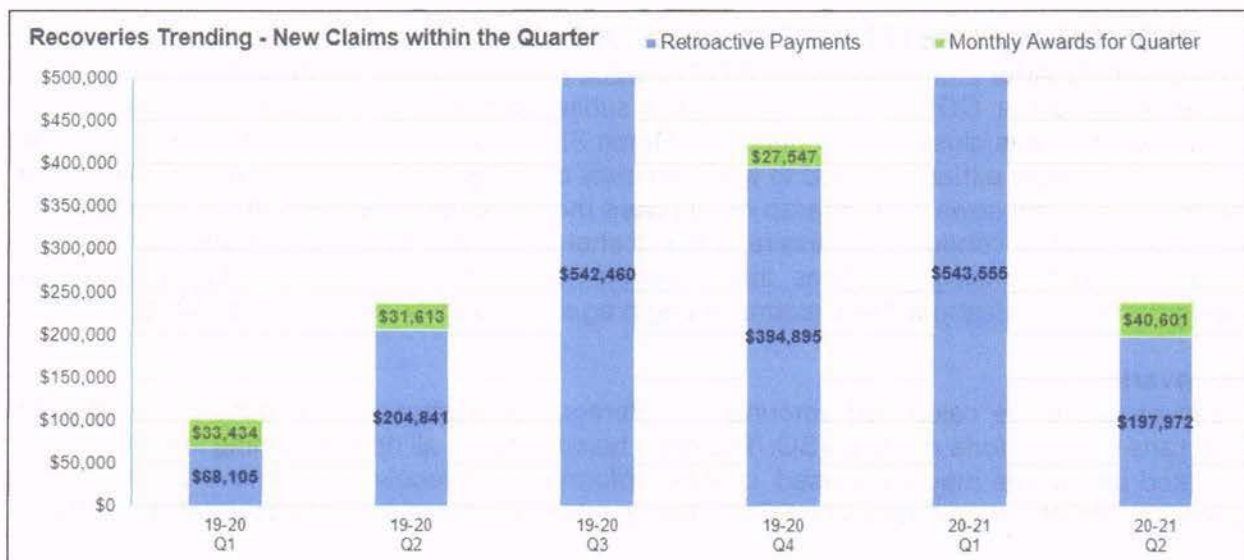
Recoveries:

Recoveries are the calculated amounts of Veterans Administration (VA) dollars paid direct to Veterans due to efforts of the CVSO. The chart below reflects all dollars coming into the County, updated as awards may be revised, or other information is received. Due to COVID-19 and a delay of records being updated by ODVA, this quarter's numbers are not accurately reflected.



Legend: Pensions are income based and are awarded to Veterans or their surviving spouses. Compensation awards for service connected disabilities or as Dependency and Indemnity Compensation (DIC), are paid to the survivors of Veterans who die from service connected conditions. Retroactive payments can be issued for compensation or pension payments, and are awarded when significant time passes between the effective date and the award date of the claim to bring the monies current. Miscellaneous includes burial, plot, Combat-Related Special Compensation (CRSC), etc.

Oregon Department of Veterans' Affairs (ODVA) requires reporting new dollars being brought into the County through monthly awards and retroactive awards made during the current reporting period only. The chart below reflects new quarter claims. Due to *COVID-19* and a delay of records being updated by ODVA, this quarter's numbers are not accurately reflected.

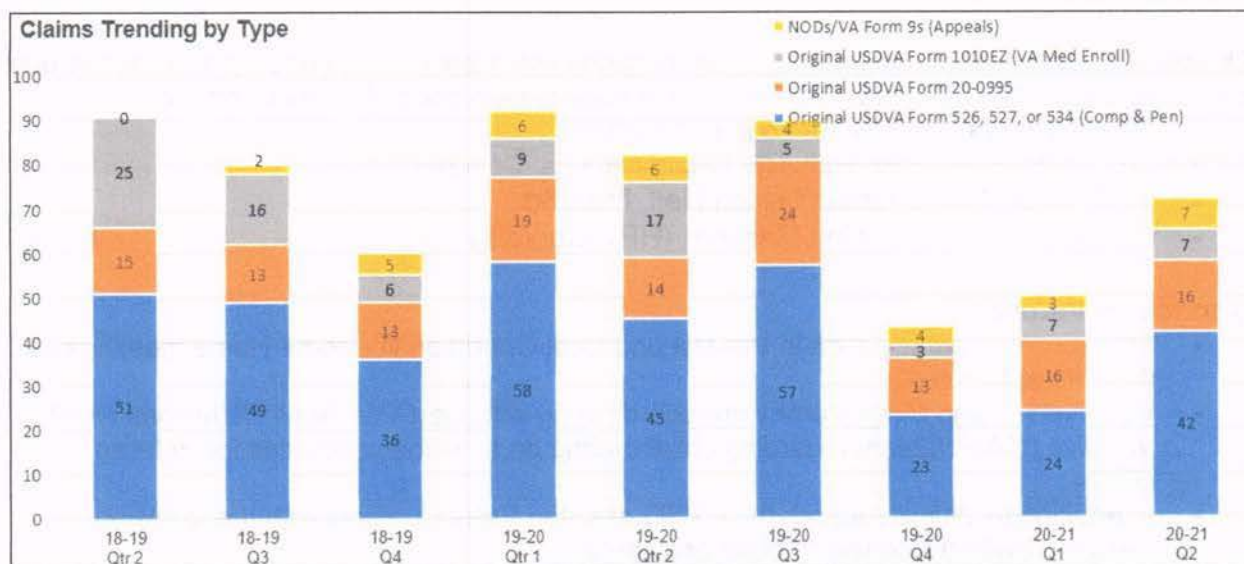


Monthly Awards for 19-20 Quarter 3: \$46,733

Monthly Awards for 20-21 Quarter 1: \$7,736

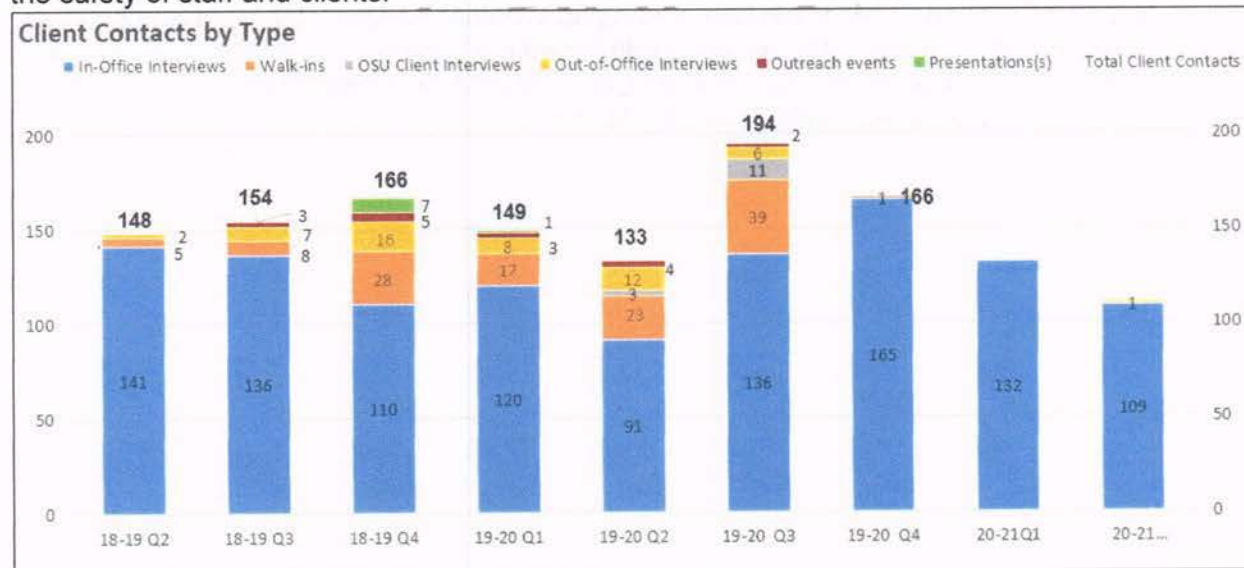
Claims

A total of 71 claims were filed over the Quarter. While this is an increase from last quarter, this decrease from previous quarters was expected due to *COVID-19* and the office moving to working remotely.



Interviews

A total of 110 client interviews were conducted over the quarter. VSO's conducted these 109 interviews over the phone working remotely. One veteran was served as a walk in at the Albany office. The decrease in total interviews this quarter is due to *COVID-19* and in person outreach, out of office, and OSU interviews being halted to comply with social distancing guidelines and for the safety of staff and clients.



While the physical office was closed mid-March in response to the *COVID-19* pandemic, staff are still serving clients remotely. The number of calls for assistance remains steady, and support normally given to a walk-in client is now being delivered electronically (whether by phone or email), and will continue to be considered a "walk-in" contact point.

Outreach (Presentations and Events).

Presentations and events have been put on hiatus until Executive Order 20-21 is lifted.

In light of *COVID-19*, the office and VSO Nelson have worked on other ways of reaching veterans in Benton County. The CVSO placed an ad in the local paper and will continue exploring ways to utilize Facebook.

Out-of-office outreach appointments at the locations listed below have been put on hiatus until Executive Order 20-12 is lifted. The CVSO continues to take appointments by phone.

- 1st Wednesday: Boy Scout Lodge, Philomath
- 2nd Wednesday: Snell Hall, OSU main campus, Corvallis
- 3rd Wednesday: American Legion Hall, Monroe
- 4th Wednesday: Hewlett Packard (HP), Corvallis

Service to Veterans

- Staff continue participation in Vet-Net and local Operation Welcome Home meetings as they are scheduled.
- VSO Nelson and Molly Murphy are coordinating with the *Older Adult Behavioral Health Initiative (OABHI)* team regarding collaborating on available resources for Veteran clients.
- In addition to claims support, the CVSO assisted Veteran clients with the following needs, providing referrals to other programs:
 - Housing Assistance – 40;
 - Medical and Dental Assistance – 32;
 - Crisis Navigation – 5;
 - Financial Assistance – 5; and
 - Assistance with other Benefits – 85.

Training

- ODVA Virtual Annual Training Conference (Curtis, Molly, Linda, Cheryl)
- National Coalition on Mental Health and Aging Webinar Series- PTSD and Aging: Perspectives from the Veteran Health Administration (Linda)
- Virtual Veteran Homelessness Provider Convening (Molly, Linda, Curtis)
- Oregon LGBTQ Veteran Tele-Townhall (Molly)

4.4 WS
Discussed -
Pulled
from
Agenda

BOC Agenda Checklist - Second Review

Agenda Placement and Contacts

**Suggested
Agenda Date** 01/26/21

[View Agenda Tracker](#)

**Suggested
Placement*** Work Session and Meeting

Department* Sheriff's Office

Contact Name* John Devaney/Greg Ridler

**Phone
Extension*** 6786/6870

**Meeting Attendee
Name*** John Devaney/Greg Ridler

Agenda Item Details

Item Title* NOI Grant Application for BJA 21 Second Chance Act Pay for
Success Initiative

Item Involves*

Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☒ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time* 30 MIN**Board/Committee** ☐ Yes**Involvement*** ☒ No**Advertisement*** ☐ Yes☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

Program Overview

The BJA Second Chance Act Pay for Success Initiative grant is performance-based and outcomes-based programming that ties payment for services to reaching agreed upon goals. Under this initiative, services that may be purchased include permanent supportive and recovery housing, as well as other types of reentry service which are tailored to individuals leaving incarceration, particularly those with substance use disorders.

The overall goals of the FY 2021 Second Chance Act Pay for Success initiative are to enhance public safety, lower recidivism, and improve the lives of those coming out of the criminal justice system.

The Sheriff's Office will be applying under Category 1 of this grant; Performance-based and Outcomes-based Contracting for Permanent Supportive Housing (PSH) or Reentry Services. It would increase programming for and reduce recidivism in the target reentry population.

Objectives under Category 1

- Enhance already established performance-based and outcomes-based contracts to provide individualized reentry services or PSH for people leaving incarceration who are identified through a validated risk tool as being at moderate to high risk to reoffend in the community.
- Manage the performance-based or outcomes-based reentry service or PSH contract, including data and report collection, regular performance and outcome reviews between governments and service providers, on- and off-site monitoring, outcomes validation, and incentive payment approvals.
- Ensure government staff and service providers have adequate training on performance-based or outcomes-based procurement, reentry services, PSH, data collection, and outcomes validation.

Deliverables under Category 1

- Analysis that demonstrates reentry service or PSH need using data indicating the number and needs of people to be served. To ensure

the intended size and target population are identified, the grantee will provide a description of the mechanisms to identify the population along with a description of the contracted services.

- Analysis that demonstrates the performance targets or outcomes selected for payment. Contracts must include recidivism performance targets or outcomes (rearrest, reconviction, reincarceration, revocation) and can also include time to reoffense and reduction in severity of offense.
- Analysis that demonstrates the grantee's decision about the performance-based or outcomes-based contract structure (e.g., phased approach over the period of the contract, inclusion of a hold-harmless period, etc.), repayment strategy (e.g., unit of outcome achieved, weighted incentives, percent change in outcomes, tiered payment scheduled, bonus payments), and timing of payments.
- Revised contract term report.
- Closeout report, including a listing and description

Estimated Allocation for Benton County - \$1,100,000, with 50% to a neighboring county as a subgrantee.

Match – There is no match requirement.

Funding during the initial period, not to extend beyond 12 months, prior to service contract finalization up to \$200,000 are to support contract initialization and support planning activities followed by 36 months of implementation activities. The final 6 months are to be used to validate performance targets and outcomes and develop and submit the final report.

Options *

- 1). Approve Notice of Intent
- 2). Hold/Modify Notice of Intent
- 3). Deny Notice of Intent

Fiscal Impact *

- ☒ Yes
☐ No

Fiscal Impact Description *

If funding is awarded Benton County will potentially receive \$1,100,000, with 50% going to a neighboring county as a subgrantee.

2040 Thriving Communities Initiative

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service? * ☐ Yes
☒ No

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values * Select all that apply.

- ☒ Vibrant, Livable Communities
- ☒ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ N/A

Explain Core Values Selections * Provide stable housing for offenders reentering the population in order to reduce recidivism and restore them to a productive lifestyle upon entering the community from a correction institution.

**Focus Areas and
Vision ***

Select all that apply.

- ☒ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ N/A

**Explain Focus
Areas and Vision
Selection ***

Provide Safe Communities through stable housing for offenders
reentering the population.

Recommendations and Motions

Item Recommendations and Motions

Staff Benton County Sheriff's Office recommends approval of the Notice of
Recommendations* Intent to apply for BJA 21 Second Chance Act Pay for Success Initiative.

Work Session I move to ...
Motions* I move to forward this item to the February 2, 2021 board meeting for approval.

Meeting I move to ...
Motions* I move to approve the Notice of Intent to apply for the BJA 21 Second Chance Act Pay for Success Initiative

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Notice Of Intent - BJA FY 21 Second Chance... 90.73KB

**Comments
(optional)**

If you have any questions, please call ext.6800

**Department
Approver**

GREG RIDDLER

Department Approval

Comments

Signature

Greg Ridler

BOC Initial Approval

**Approvals
Required**

☒ Counsel
☒ Finance
☐ HR

**Counsel
Approver** VANCE CRONEY

Finance Approver MARY OTLEY

**County
Administrator
Approver** JOE KERBY

Comments

Counsel Approval

Comments

Signature

Vance H. Choney

Finance Approval

Comments

Signature

Mary K. Otley

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 01/26/21

[View Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Human Resources

Contact Name * Tracy Martineau

Phone Extension * 6389

Meeting Attendee Name * Tracy Martineau

Agenda Item Details

Item Title * Extension to COVID Emergency Leave Policy and Related AFSCME MOA

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☒ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 5 minutes

Board/Committee Involvement * ☐ Yes ☒ No

Advertisement*

☐ Yes

☒ No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues ***

The federal Family Medical Leave Expansion and Emergency Paid Sick Leave Act (EPSLA) legislation expired on December 31, 2020. In addition, the County's policy and MOA's with the unions (AFSCME and ONA) also expired on the 31st.

We are proposing an extension and amendment to the County policy and MOA with 2 significant revisions:

1. Add situations previously covered by EPSLA to eligibility criteria for paid COVID Emergency Leave.
2. Limit the applicability of advanced sick leave accrual to employees with 12 months or less service credit and limit the advance to 40 hours.

Options *

1. Approve the policy and MOA extensions.
2. Do not approve the policy or MOA extensions.
3. Provide direction to HR for other changes.

Fiscal Impact *

- ☒ Yes
☐ No

**Fiscal Impact
Description ***

Unknown at this time.

2040 Thriving Communities Initiative

Mandated Service? * ☐ Yes
☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values * Select all that apply.

- ☐ Vibrant, Livable Communities
- ☒ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ N/A

Explain Core Values Selections * Provides income protection to employees impacted by COVID.

Focus Areas and Vision * Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☒ N/A

Explain Focus Areas and Vision Selection * not applicable

Recommendations and Motions

Item Recommendations and Motions

Staff
Recommendations * The HR director and CFO recommend approval of the policy and MOA.

Meeting Motions * I move to ...
I move to approve the updates to the COVID Emergency Leave policy and related MOA with AFSCME.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

MOA COVID LEAVE_2021 extension final - part signed.pdf	546.47KB
COVID Policy_extension to June 30.2021.docx	114.76KB

Comments (optional) If you have any questions, please call ext.6800

Department TRACY MARTINEAU
Approver

Department Approval

Comments

Signature

Tracy Martineau

BOC Initial Approval

Approvals Required ☒ Counsel
☐ Finance
☐ HR

Counsel Approver VANCE CRONEY

County Administrator Approver JOE KERBY

Comments

Counsel Approval

Comments

Signature

Vance H. Cline

County Administrator Approval

Comments

Signature

TF on behalf of Joe Kerby

BOC Final Approval

Comments

Signature

Teresa Farley



Benton County

Policy

Policy Title:	Interim Policy: COVID-19				
Policy Number:	Interim	Version:	1.0	Effective Date:	January 1, 2021 – June 30, 2021

Board of Commissioners

TBD

Approved By

Date Adopted

Replaces Interim Policy dated 04/01/2020-12/31/2020

Overview

Purpose/Rationale:

COVID – 19 has been declared a national and local pandemic, requiring immediate state and federal legislation, as well as changes to County policy. The legislation for the expansion on federal protected leaves of absence, as well as the emergency pay benefit expired on December 31, 2020. The Oregon Family Leave Act (OFLA) provides for time off for employees to care for a sick child for an illness, injury, or condition that is not serious, and now after emergency rulemaking, employees who need to care for a child whose school or childcare provider has been closed because of COVID-19.

As the effects of the pandemic on our workforce continues and absences from the workplace are not always within the control of the employee, the County will extend the COVID Emergency Leave interim policy with minor revisions.

This policy will expire on 06/30/2021.

Scope:

All regular status, seasonal, and limited duration employees where not in conflict with collective bargaining agreements.

Policy Owner:

Human Resources.

Policy

1. Interim Policy –COVID Emergency Leave

This applies to all regular status, seasonal, and limited duration employees where not in conflict with collective bargaining agreements.

a. COVID Emergency Leave

Employees who fall into one of the categories below may elect to use up to eighty (80) hours of paid COVID Emergency Leave on a one-time basis prior to using other paid leave accruals or Leave Without Pay (LWOP). Extending the duration of this policy does not provide additional paid leave to employees who have otherwise exhausted previous COVID-related leaves.

- (i) Sent home by the Manager as a precaution (no telework available)
- (ii) County operations and services are closed or curtailed and employee does not have the option for telework or an alternative assignment.
- (iii) Reasons similar to those previously covered under the Families First Coronavirus Response Act (FFCRA or Act):
 - a. is subject to a Federal, State, or local quarantine, including travel quarantine, or isolation order related to COVID-19;
 - b. has been advised by a health care provider to self-quarantine related to COVID-19;
 - c. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
 - d. is caring for an individual subject to an order described in (i) or self-quarantine as described in (ii);
 - e. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons.

a. Sick Leave Credit in Advance of Accrual – Employees with Less Than 12 months service credit, only

Employees who have exhausted sick leave accruals may retain up to 40 hours vacation leave accrual and may draw on up to 40 hours of paid sick leave in advance of earning the paid sick leave accrual for the following situations:

1. Experiencing COVID or other virus symptoms and self-quarantined at home (not directed by Manager, Provider, or health official) and no telework available
2. Caring for household or family member experiencing COVID or other virus symptoms. May be self-quarantined at home (not directed by Manager, Provider, or health official) and no telework available

County operations and services are closed or curtailed and employee does not have the option for telework or an alternative assignment.

Employees shall repay the amount of sick leave advanced at a rate of fifty percent (50%) of earned sick leave accrual. Employee may choose to use other paid leave accruals such as vacation or floating holiday to pay back sick leave advance.

Employees who separate from the County prior to repaying negative sick leave balance shall have the amount paid in advance deducted from their final check. In the event employee does not have sufficient amount of final check to pay back the amount advanced, the employee will make repayment arrangements satisfactory to the County's Chief Financial Officer.

Keywords:

Employee, sick leave, procedure, payroll, payment, part-time, coronavirus, COVID, pandemic

Category:

Personnel Policies

Contact(s):

Name: Human Resources **Phone:** (541)766-6081

Policy History:

• **Version 1.0:**

- 03/27/2020- Interim Family First Corona Virus Act requirements
- 01/01/2021 – Interim COVID Policy



Procedure

Procedure

1. Worksite Notification

- a. Human Resources is responsible for the mandatory posting requirements under the state regulation.

2. Employee Notification

- a. Human Resources is responsible for the mandatory and/or additional process notification requirements under the federal and/or state regulation.

3. Payroll Calculation

- a. Payroll is responsible for the calculations of any compensation required under the policy and or usage of accruals.