

AGENDA

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, June 1, 2021

GoToMeeting: <https://global.gotomeeting.com/join/211424941>

or Dial 1 (786) 535-3211; **Access Code** 211-424-941#

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

THE BOARD WILL TAKE A BRIEF RECESS BETWEEN THE WORK SESSION AND BUSINESS MEETING

9:00 A.M.

I. Opening:

- A. Introductions**
- B. Announcements**

II. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

III. Review and Approve Agenda

IV. Work Session

- 4.1 9:00 a.m., 30 minutes - Update from Emergency Operation and Department Operation Centers – Bryan Lee, Suzanne Hoffman, April Holland, Lili'a Neville, Kate Porsche
- 4.2 9:30 a.m., 15 minutes – Update on Supplemental Budget #21121 – Jennifer Ambuehl, Finance Services
- 4.3 9:45 a.m., 20 minutes – Discuss Initiating the Process to Amend the Development Code Regarding Floodplain Regulations – Toby Lewis, Community Development

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

BUSINESS MEETING

V. Proclamations

- 5.1 In the Matter of Proclaiming June 2021 as LGBTQIA+ Pride Month – *Joe Hahn, Equity, Diversity & Inclusion Program Coordinator*

VI. Departmental Reports and Requests

- 6.1 Discussion and Decision to Extend the Oregon Health Insurance Marketplace Community Partner Program Contract – *Kelly Volkmann, Health Services*
- 6.2 Discussion and Decision to Grant Sole Source Approval for Courthouse Security Services Contract – *Sheriff Jefri VanArsdall*

VII. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

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**MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS**

Tuesday, June 1, 2021

Livestream: <http://facebook.com/BentonCoGov>

GoToMeeting link: <https://global.gotomeeting.com/join/211424941>

9:00 a.m.

Present: **Xanthippe Augerot**, Chair; **Nancy Wyse**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator

Staff: **Jennifer Ambuehl**, Mary Otley, Finance; **Katie Cooper**, **Greg Ridler**, **Jefri Van Arsdall**, Sheriff's Office; **Sherrida Gates**, **Joe Hahn**, **Lili'a Neville**, BOC Staff; **April Holland**, **Kelly Locey**, **Kelly Volkmann**, Health; **Toby Lewis**, Community Development; **Erika Milo**, BOC Recorder; **Mary Otley**, Finance; **Kate Porsche**, Corvallis-Benton Economic Development; **Adam Stebbins**, Natural Areas, Parks, and Events; **Matt Wetherell**, Juvenile Department

Chair Augerot called the meeting to order at 9:00 a.m.

I. Opening:

A. Introductions

B. Announcements

Augerot recognized that Benton County is on Kalapuya land that was ceded in treaties in the mid-19th century, but that the Kalapuya people are still present as part of the Confederated Tribes of Grand Ronde and the Confederated Tribes of the Siletz Indians.

II. Comments from the Public

No comment was offered.

III. Review and Approve Agenda

No changes were made to the agenda.

IV. Work Session

4.1 Update from Emergency Operations and Department Operations Centers –
Suzanne Hoffman, April Holland, Health; Lili'a Neville, Senior Strategic Programs Manager; Kate Porsche, Corvallis-Benton Economic Development (CBED)

Holland is now Director of the Emergency Operations Center (EOC)/Department Operations Center (DOC), studying under Bryan Lee, Emergency Management, which is going very well. Benton County moved to the Lower Risk category on May 21, 2021. COVID-19 case rates are starting to reflect the benefits of a high vaccination rate. County case rates over 14 days went from 204 cases per 100,000 of population to 67. As of today, 62% of all County residents have at least one vaccine dose and 54% have completed a full series. As of May 28, 2021, 47% of 12-to-15-year-old residents have received one dose, the highest of any Oregon county. However, hospitalizations and deaths are trailing indicators of previous high case rates; there were two more COVID-19 related deaths in the last two weeks. The County must continue to take cases seriously. There have been 22 total COVID-19-related deaths and over 3,000 known COVID-19 cases in the County.

Vaccination at Reser Stadium Clinics has slowed in the last two weeks. Well over 70,000 doses have been given at Reser. The last Reser Clinic is on June 10, 2021. People who received a first dose at Reser will get second doses from SamCare Express in the City of Corvallis. Starting June 14, 2021, SamCare will offer drop-in vaccination at Corvallis and Albany locations seven days a week from 9:00 a.m. to 6:00 p.m. The EOC will transition to the DOC; then, after 90 days, COVID-19 response and recovery will move into Public Health. Staff are preparing a second dose clinic for the communities of Blodgett and Kings Valley at the Wren Community Hall on June 8, 2021, and a second dose clinic at College Hill School on June 15, 2021.

Staff priority is to reduce vaccination gaps such as racial/ethnic and geographic disparities. Pacific Islander and Black/African-American residents have lower vaccination rates in the County, with 26% and 28% vaccinated, compared to 50% of White residents. Alsea residents have a 32% vaccination rate and Blodgett residents have 19%. The majority of COVID-19 vaccination will henceforth be given by doctors' offices and pharmacies, the SamCare Mobile unit, community health centers, and County Health staff. On June 27, 2021, there will be a clinic at Linus Pauling Middle School with a focus on outreach to Black, Indigenous, and People of Color. Community partners will engage in volunteering and spreading the word. Vaccination education sessions will start this week.

Malone asked how vaccination rates are calculated in unincorporated areas without set boundaries.

Holland explained that the Health Department receives weekly data from the State and estimates based on street addresses, not just zip codes.

Malone shared that in a national news article, infection rates were twice as high in unvaccinated populations as in vaccinated ones. Malone asked if the County tracks the case rate in vaccinated and unvaccinated groups rather than averaging the two.

Holland replied that staff will take that approach more as time goes on. Case investigation and contact tracing will continue, but staff can prioritize unvaccinated cases because transmission is more likely and outcomes are more severe in that population. Staff also prioritize by location; a case at a long-term care facility would be top priority, vaccinated or not.

Neville reported that staff are planning for Joint Information Center (JIC) demobilization and Health Information Center (HIC) activation. There will be decreases in deliverables and staffing. Neville's initial scale-down plan received feedback from Lee, Hoffman, and Holland; the revised plan should be ready early this week. JIC has been slowly reducing staff over the last two weeks and will continue. JonnaVe Stokes and Milo, BOC staff, have worked in the JIC since January 2021 and have now returned to regular duties. In the next two weeks, Neville and Alyssa Rash, Public Information Officer, will transition out. The remaining HIC team will consist of Locey, Cody Franz, Tyler Summers, John Ruyak, Kailee Olson, and Rocio Muñoz. Franz and Summers were limited duration hires and have been instrumental in the JIC. Neville will report on the transition at the end of June 2021.

Neville reminded the Board about the extant face covering Resolution in case changes are needed.

Augerot was glad that the ramp-down is possible so the County can move on from the pandemic, and that the limited-duration staff have been so helpful.

Neville shared that staff are also planning possible reactivation metrics. While this is the operational end of mass vaccination, the public's need for information is ongoing.

Augerot approved of knowing activation triggers in advance and asked if Locey will report to the Board in future.

Neville replied that is at the discretion of Hoffman and Holland.

Porsche reported that CBED has finished giving free personal protective equipment to businesses. There is some leftover equipment that the Philomath and Corvallis Chambers of Commerce may be able to use. A major challenge for businesses is hiring enough employees to fully re-open. The Corvallis Business Right-of-Way (BROW) program is extending through October 2021, and may continue on a seasonal basis. The rollout of restaurant and retail assistance funds is going well, with promotion from many channels.

Augerot asked about other business challenges.

Porsche replied that being the gatekeepers for mask wearing is challenging for businesses. CBED is messaging community members to be patient with businesses; Porsche encouraged the Board to share that message. CBED is monitoring American Rescue Plan Act (ARPA) funding.

Malone asked if the BROW program has created conflicts due to taking up parking space.

Porsche replied that CBED put out a survey for community feedback, and have so far heard that retail and restaurant businesses love the program, and customers like the vibrancy. Despite increased vaccination rates, many people still feel safer in an open air environment.

Augerot asked if Van Arsdall and Ridler had anything to report.

Van Arsdall shared that Sheriff's Office staff continue to demonstrate desired behavior by wearing face coverings, giving community members a sense of security.

Augerot approved of this approach, in line with County policy.

4.2 Update on Supplemental Budget #21121 – Jennifer Ambuehl, Finance Services

Ambuehl presented five funds requiring amendment in the 2019-2021 biennium budget. The new ARPA Fund has a net appropriations increase of \$9,023,528, with General Government Operations increased \$2 million in case of unforeseen events in the next month; the remainder will increase Contingency by \$7,023,528 to balance the fund and any future appropriation. The Housing and Urban Development Block Grant Fund has a net appropriation increase of \$400,000 in Community Services Operations from two unanticipated Community Development Block Grants, increasing appropriations for past repayments to other agencies for grant distribution. The Inter-Governmental Services Fund has a reclassification of appropriation authority. General Government Operations decreases \$25,000, moving funds from Capital Outlay to Debt Service. Transfers decreases \$562,000 to transfer authority to Debt Service, which increases \$587,000 for debt payment on the 4500 SW Research Way Building; rather than commingling this payment with others, the authority is moved to the appropriate cost center. The Enterprise Operations Fund has a reclassification of appropriation authority. Natural Areas, Parks, and Events Operations increases \$20,000 in Capital Outlay for Adair Clubhouse improvements; Contingency is decreased by the same amount. The Trust Fund has a

reclassification of appropriation authority, increasing Trust Operations \$72,000 in Capital Outlay from Contingency for roadwork at Beazell Memorial Forest under the Forest Stewardship Plan. The net appropriation increase is \$9,423,528 in the General Fund, with Operations increased \$2,467,000, Transfers decreased \$562,000, Debt Service increased \$587,000, and Contingency increased \$6,931,528.

Responding to a question from Malone, Otley explained that the Debt Service increase was for this year's annual payment. The item was budgeted in the wrong cost center. The lease payment from Fiserv, the tenant at the 4500 SW Research Way Building, continues through September 2021.

Responding to a question from Malone, Ambuehl confirmed that the \$9 million first installment of ARPA funds was received in early May 2021, with a similar amount to be received in May 2022. Ambuehl will return to the Board on June 15, 2021 with various budgets.

MOTION: Malone moved to forward this item to the June 15, 2021 Board Meeting for a public hearing. Wyse seconded the motion, which **passed 3-0.**

4.3 Discuss Initiating the Process to Amend the Development Code Regarding Floodplain Regulations – Toby Lewis, Community Development

Lewis explained that Community Development is preparing materials for the Federal Emergency Management Agency (FEMA) five-year audit of the Community Rating System (CRS). Over the past year, there has been an amendment to the CRS, which increased some minimum requirements for class levels. The County is now a Class 7, meaning that residents receive a 15% reduction on Federal Flood Insurance for property in the floodplain, and 5% for property outside the floodplain. Code amendments are needed to comply with FEMA elevation requirements for new structures and other floodplain national minimum standards. Benton County Code was last updated in 2011. Additions involve severability, liability, and designation of floodplain program authority; there are also changes regarding garages separate from accessory structures and dryland access standards on partitioned property. The first Planning Commission work session is on June 22, 2021; the Planning Commission hearing is on July 6, 2021; staff return to the Board on August 3, 2021; the public hearing and first reading is on August 17, 2021; and the second reading is on September 7, 2021. The amendments would take effect October 7, 2021, and the audit is due approximately October 15, 2021.

Wyse noted that some amendments might affect the national features overlay in the plan unit development in the City of Corvallis urban fringe. Wyse asked if Lewis planned outreach to Corvallis.

Lewis does not plan outreach because the only change was a reference to a code section. Corvallis will probably not have changes now, having finished a five-year audit in 2020.

Augerot noted that the Board previously discussed increasing County standards to qualify for greater insurance discounts, and requested an update.

Lewis replied that Benton County is at the lower to middle range of Class 7. To increase points, the County would need to adopt more restrictive floodplain standards, such as the cumulative substantial improvement/damage standard: if altering the structure, and the cost is 50% or more of the current market value of the structure, the whole structure must be brought up to Code. This standard is difficult to enforce and can create friction with property owners. Another option is to

increase County freeboard standards, which staff do not recommend. Forbidding construction in the floodplain is also not a good option. Lewis does not think the County can improve its class rating with Code amendments. Class 7 is a very good standing for a county of this size. The changes that will help the public most will not improve points. Lewis is talking to Rash about revamping the yearly outreach mailer and sending it out several times a year, starting later this year or in 2022.

MOTION: Malone moved to direct staff to proceed with the public hearing process for Development Code amendments to reflect required and recommended changes to the floodplain regulations. Wyse seconded the motion, which **passed 3-0.**

Chair Augerot recessed the meeting at 9:52 a.m.

Chair Augerot resumed the meeting at 10:00 a.m.

V. Proclamations

5.1 In the Matter of Proclaiming June 2021 as LGBTQIA+ Pride Month – Joe Hahn, Equity, Diversity & Inclusion Program Coordinator

Hahn read the proclamation aloud. Hahn will offer trainings about related topics. Today is also the 100th anniversary of the Tulsa Massacres.

MOTION: Wyse moved to proclaim June 2021 as LGBTQIA+ Pride Month in Benton County and encourage all residents to join in this observance. Malone seconded the motion, which **passed 3-0.**

VI. Departmental Reports and Requests

6.1 Discussion and Decision to Extend the Oregon Health Insurance Marketplace Community Partner Program Contract – Kelly Volkmann, Health Services

Volkmann explained that this is an extension into a third year of the Marketplace Grant, which provides bi-lingual bi-cultural outreach services for the Health Insurance Marketplace (Affordable Care Act) for people who do not qualify for the Oregon Health Plan (OHP) due to income. Benton County is one of only places in the region that offers these services. The grant covers most of the salary for a Health Navigator, with the remainder covered by State outreach and enrollment funds.

MOTION: Malone moved that the Benton County Health Department submit the proposed Marketplace Grant application. Wyse seconded the motion, which **passed 3-0.**

Volkmann also described the Community Outreach Partner Program grant through Oregon Health Authority (OHA), which provides outreach and enrollment for OHP. This is a two-year grant which the County has held for 8 years. The grant provides \$155,000 for a Health Navigator, including salary, benefits, and indirect costs for two years of one full-time equivalent.

MOTION: Malone moved that the Benton County Health Department submit the Community Partners Grant application to OHA. Wyse seconded the motion, which **passed 3-0.**

6.2 Discussion and Decision to Grant Sole Source Approval for Courthouse Security Services Contract – Sheriff Jefri Van Arsdall

Van Arsdall submitted a request for sole source approval to contract with DPI Security to provide Courthouse security services. John DeVaney, Sheriff's Department, has verified that Yamhill, Washington, Marion and Lane Counties all use DPI services. There are no other local entities providing this service, DPI has served Benton County since 2017 and has done a great job, and DPI provides a cost savings versus using deputies.

Counsel shared this is the first sole source request to the Board under clarified guidelines for sole source approval. The County Contract Manual requires Board approval for contracts over \$100,000. As required by Code, this request has been vetted for cost savings and being the only vendor in the area, which is described in the Order. Counsel noted that the motion language in the packet does not have the correct Order number, which should read "D2021-043."

Wyse asked if this was a routine contract extension.

Van Arsdall answered that this contract was in place during the 2017-19 biennium, followed by one renewal, so this would be the second renewal.

Counsel clarified that this contract did not have a provision for renewal, so this is a new contract, not a renewal.

Wyse mentioned that it would be helpful to include County Code segments in the packet that are referenced in the staff report.

MOTION: Malone moved to approve Order D2021-043 authorizing the use of a sole source exception to the process as described in BCC 2.275, to contract with DPI Group for security services for the Benton County Courthouse. Wyse seconded the motion, which passed 3-0.

VII. Other

7.1 Attending the Community Services Consortium (CSC) Budget Committee Meeting – Xanthippe Augerot, Commissioner

Augerot can no longer attend the CSC Budget Committee meeting on June 4, 2021, and requested a Board representative at that meeting.

Wyse agreed to attend the CSC meeting.

Malone shared that Public Works received a \$990,000 Oregon Department of Transportation grant to complete the Corvallis-Albany Bicycle Path from Myrtle Way to Pinkerton.

VIII. Adjournment

Chair Augerot adjourned the meeting at 10:20 a.m.


Xanthippe Augerot, Chair


Erika Milo, Recorder

* NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.

4.2WS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/01/21

[View Agenda Tracker](#)

Suggested Placement * Work Session and Meeting

Department * Finance

Contact Name * Jenn Ambuehl

Phone Extension * 6257

Meeting Attendee Name * Jenn Ambuehl

Agenda Item Details

Item Title * Supplemental Budget 21121

Item Involves * Check all that apply

- ☐ Appointments
- ☒ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☒ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☒ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 15-20

Board/Committee Involvement * ☐ Yes ☒ No

Advertisement*

- ☒ Yes
☐ No

Names/Dates of Publications

List each publication name and date
Intend to publish notice of public hearing no less than 5 days prior to meeting in Gazette Times.

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues ***

Five funds require amendment of the budget in the 2019-21 biennium. All actions have been combined into a single Supplemental Budget package.

Please see the attached PDF for the list of actions

Options *

- 1) Approve as proposed
- 2) Modify and approve
- 3) Hold for further Discussion
- 4) Do not approve

Fiscal Impact *

- ☒ Yes
☐ No

**Fiscal Impact
Description ***

The total of these actions increase appropriations by \$9,423,528.

Please see attached PDF for fiscal impact.

2040 Thriving Communities Initiative

Mandated Service? * ☒ Yes
☐ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description *

If this agenda checklist describes a mandated service or other function, please describe here.

ORS 294.100: It is unlawful for any public official to spend money in excess of the amounts provided by law, or for any different purpose.

ORS 294.338: It is unlawful to expend money unless authorized by Local Budget Law.

ORS 294.456(6): After the governing body has enacted the resolutions necessary to adopt the budget as required, an expenditure of public money may not be made for any purpose in an amount greater than the amount appropriated, except as provided in ORS 294.338 [exceptions to the budget process], 294.478 [emergency educational expenditures], 294.463 [appropriation transfers], 294.471 and 294.473 [supplemental budgets].

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☐ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☒ N/A

Explain Core Values Selections *

Focus Areas and Vision *

Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☒ N/A

Explain Focus Areas N/A
and Vision
Selection *

Recommendations and Motions

Item Recommendations and Motions

Staff
Recommendations* Financial Services staff recommends approval of Supplemental Budget 21121 as presented.

Work Session
Motions* I move to ...
I move to forward this item to the June 15, 2021 board meeting for Public Hearing.

Meeting Motions* I move to ...
I move to adopt the resolution in the matter of Supplemental Budget 21121.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Supplemental Budget 21121.pdf 868.55KB

FIN_Resolution Supplemental Budget 21121.docx 18.43KB

Comments (optional) If you have any questions, please call ext.6800

Department MARY OTLEY
Approver

Department Approval

Comments

Signature

Mary K Otley

BOC Initial Approval

Approvals Required ☐ Counsel
☐ Finance
☐ HR

County Administrator Approver JOE KERBY

Comments

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Supplemental)
Number 21121 Amending) **RESOLUTION #R2021-007**
the 2019-21 Biennium Budget)**

WHEREAS, the details of the supplemental budget actions summarized below have been examined by staff and the Benton County Board of Commissioners, and;

WHEREAS, these actions require amendments to the current biennium budget due to unforeseeable events and changes in operating conditions, and;

WHEREAS, notice concerning these actions was provided as required by law and the Board of Commissioners have conducted a public hearing as required by law:

THEREFORE, BE IT RESOLVED, that Fund and Program appropriations of the 2019-21 biennial budget are adjusted as listed below:

In the American Rescue Plan Fund (107):

General Government (10) Operations is increased \$2,000,000
Contingency is increased \$7,023,528

HUD Block Grant Fund (114):

Community Services (35) Operations is increased \$400,000

Intra-Governmental Services Fund (514):

General Government (10) Operations is decreased \$25,000
Transfers is decreased \$562,000
Debt Service is increased \$587,000

Enterprise Operations Fund (520):

Natural Areas, Parks & Events (50) Operations is increased \$20,000
Contingency is decreased \$20,000

Trust Fund (805):

Trust (45) Operations is increased \$72,000
Contingency is decreased \$72,000

Adopted this _____ day of _____, 2021.

Signed this _____ day of _____, 2021.

BENTON COUNTY BOARD OF COMMISSIONERS

Xanthippe Augerot, Chair

Nancy Wyse, Commissioner

Pat Malone, Commissioner

American Rescue Plan Fund: Net appropriation increase \$9,023,528

- **General Government Operations** – increase \$2,000,000
 - Funding Source – ARPA funds
 - Increase appropriations for:
 - unanticipated appropriations due to COVID pandemic
- **Contingency** – increase \$7,023,528
 - Increase appropriations for:
 - fund balancing and future unspecified appropriations

HUD Block Grant Fund: Net appropriation increase \$400,000

- **Community Services Operations** – increase \$400,000
 - Funding Source – Two Community Development Block Grants
 - Increase appropriations for:
 - pass through payments to other agencies

IntraGovernmental Services Fund: Reclassification of appropriation authority

- **General Government Operations** – decrease \$25,000
 - Decrease appropriations for:
 - Capital Outlay to move authority to Debt Service
- **Transfers** – decrease \$562,000
 - Decrease appropriations to:
 - move authority to Debt Service
- **Debt Service** – increase \$587,000
 - Increase appropriations for:
 - Debt payment on 4500 SW Research Way

Enterprise Operations Fund: Reclassification of appropriation authority

- **Natural Areas, Parks & Events Operations** – increase \$20,000
 - Increase appropriations for:
 - Capital Outlay for increased improvements on Adair Clubhouse
- **Contingency** – decrease \$20,000
 - Decrease appropriations to:
 - move funds to Capital Outlay

Trust Fund: Reclassification of appropriation authority

- **Trust Operations** – increase \$72,000
 - Increase appropriations for:
 - Capital Outlay for road work at Beazell
- **Contingency** – decrease \$72,000
 - Decrease appropriations to:
 - move funds to Capital Outlay

COUNTY BUDGET

NET APPROPRIATION INCREASE: \$9,423,528

- **Operations** – \$2,467,000
- **Transfers** – (\$562,000)
- **Debt Service** - \$587,000
- **Contingency** – \$6,931,528

107 American Rescue Plan Fund

Division	Account Code	Adopted Budget	Supplemental	Revised Budget
60 - Non Departmental				
Federal: American Rescue Plan	107-60-10-104-484101	-	9,023,528	9,023,528
Operating Grant/Contribution Category Totals		-	9,023,528	9,023,528
Resource Totals		-	9,023,528	9,023,528
Materials & Supplies	107-60-10-104-601000	-	1,000,000	1,000,000
Materials & Services Category Totals		-	1,000,000	1,000,000
General Capital Outlay	107-60-10-104-780000	-	1,000,000	1,000,000
Capital Outlay Category Totals		-	1,000,000	1,000,000
Contingency	107-60-10-104-955000	-	7,023,528	7,023,528
Contingency Category Totals		-	7,023,528	7,023,528
Requirement Totals		-	9,023,528	9,023,528
Total Division 60 Resources		-	9,023,528	9,023,528
Total Division 60 Requirements		-	9,023,528	9,023,528
Comments:				
To create appropriation authority for forthcoming American Rescue Plan funds.				

114 HUD Block Grant Fund

Division	Account Code	Adopted Budget	Supplemental	Revised Budget
60 - Non Departmental				
Federal: Direct Grants	114-60-35-744-482000	-	400,000	400,000
Operating Grants/Contributions Category Totals		-	400,000	400,000
Resource Totals		-	400,000	400,000
Contracted Services	114-60-35-744-606000	-	150,000	150,000
Payment to Other Governments	114-60-35-744-690000	-	250,000	250,000
Materials & Services Category Totals		-	400,000	400,000
Requirement Totals		-	400,000	400,000
Total Division 60 Requirements		308,528	400,000	708,528
Comments:				
Two Community Development Block Grants (CDBG) that were not anticipated at the time of budget adoption. Increase appropriation authority for pass through payments to other agencies.				

Supplemental Budget 21121

514 Intragovernmental Services Fund				
Division	Account Code	Adopted Budget	Supplemental	Revised Budget
46 - Facilities Services				
BLDG & BLDG Improvements	514-46-10-246-780400	10,362,400	(25,000)	10,337,400
Capital Outlay Category Totals		10,362,400	(25,000)	10,337,400
Transfer to Debt Service	514-46-10-246-816511	562,000	(562,000)	-
Transfer Category Totals		562,000	(562,000)	-
Debt Prin & Int Payment	514-46-10-246-918000	-	587,000	587,000
Debt Service Category Totals		-	587,000	587,000
Requirement Totals		10,924,400	-	10,924,400
Total Division 46 Requirements		19,393,764	-	19,393,764
Comments:				
Reclassification of appropriation authority to make 4500 Research Way debt payment in building specific cost center rather than transfer to Debt Service where Avery/HSB debt payment is located.				

520 Enterprise Operations Fund				
Division	Account Code	Adopted Budget	Supplemental	Revised Budget
50 - Natural Areas, Parks & Events				
Bldg & Bldg Improvements	520-50-50-818-780400	75,000	20,000	95,000
Capital Outlay Category Totals		75,000	20,000	95,000
Contingency	520-50-50-818-955000	60,756	(20,000)	40,756
Contingency Category Totals		60,756	(20,000)	40,756
Requirement Totals		135,756	-	135,756
Total Division 50 Requirements		458,000	-	458,000
Comments:				
Reclassification of appropriation authority for increased improvements on Adair Clubhouse prior to opening of new catering tenant.				

805 Trust Fund				
Division	Account Code	Adopted Budget	Supplemental	Revised Budget
50 - Natural Areas, Parks & Events				
Capital Outlay	805-50-45-770-780000	-	72,000	72,000
Capital Outlay Category Totals		-	72,000	72,000
Contingency	805-50-45-770-955000	196,039	(72,000)	124,039
Contingency Category Totals		196,039	(72,000)	124,039
Requirement Totals		196,039	-	196,039
Total Division 50 Requirements		365,100	-	365,100
Comments:				
Reclassification of appropriation authority for road work to be completed out at Beazell prior to the upcoming tree harvest. Part of Forest Stewardship plan that is being moved up due to unanticipated collapse of road out at original Fitton Green harvest.				

4.3ws

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/01/21

[View Agenda Tracker](#)

Suggested Placement * Work Session

Department * Community Development

Contact Name * Toby Lewis

Phone Extension * 6296

Meeting Attendee Name * Toby Lewis

Agenda Item Details

Item Title * Initiate Process to Amend the Development Code Regarding Floodplain Regulations

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 20 minutes

Board/Committee Involvement *
☐ Yes
☒ No

Advertisement*

☐ Yes

☒ No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues ***

Absent an application from the public, the Board's approval is required to initiate changes to the Development Code.

The request to initiate amendments to the floodplain code is prompted by the current 5-year audit of Benton County's floodplain program and participation in the National Flood Insurance Program's (NFIP) Community Rating System (CRS). Completion of this process will also satisfy one of the requirements of the county's ongoing Community Assistance Visit (CAV) through the Department of Land Conservation and Development (DLCDD).

In order to be eligible for approval of the CRS audit, the county is required to make some adjustments to wording of the floodplain code regulations currently in place.

Information received from the CRS Coordinator states that the required revisions must be adopted and in effect prior to the audit conclusion. The audit date is temporarily set for mid-October; although it might be possible to push the date back to the end of October, additional extensions are unlikely.

The county's floodplain code is currently being reviewed by the State NFIP Coordinator to identify which items are required to be amended. Based on initial feedback from the CRS and State NFIP Coordinators, the revisions are expected to be minor.

In addition to the required code amendments (and based on a recommendation from the State NFIP Coordinator), staff also plans to relax the dry-land access standard for creation of new parcels due to the impracticality of implementing this optional standard and the potential for unintended negative impacts to the functionality of the flood hazard area.

The bulk of the amendments will occur in Chapter 83 (Floodplain Management Overlay) of the Benton County Development Code (BCC). However, because there are pieces of floodplain code scattered throughout a number of chapters in the Development Code, additional minor revisions may also occur in:

- Chapter 51 (Development Code Administration),
- Chapter 57 (Floodplain Agriculture),
- Chapter 84 (Greenway Management Overlay),
- Chapter 88 (Natural Features Overlay in the Corvallis Urban Fringe),
- Chapter 94 (Property Line Adjustments),
- Chapter 95 (Partitions),
- Chapter 97 (Subdivisions),
- Chapter 99 (General Development Standards), and
- Chapter 100 (Planned Unit Development in the Corvallis Urban Fringe).

The proposed Development Code revisions are tentatively scheduled to be reviewed by the Planning Commission during a public hearing process in July 2021 and by the Board of Commissioners during a public hearing process in August. This timeframe is expected to allow for adoption of the required amendments by September 30, 2021 while still allowing a small margin of adjustment if additional hearings are required.

The consequence of not adopting the required floodplain code amendments is suspension from the National Flood Insurance Program (NFIP). Suspension from the NFIP means:

- Federally backed flood insurance will no longer be available. No property owner or renter within the community will be able to purchase a new federally backed policy, existing federal flood insurance policies will not be renewed, and lenders

may call in mortgages.

(Note: Although switching to a private flood insurance policy would be an option, doing so could render a property ineligible for current subsidized flood insurance rates in the future and private flood insurance companies are allowed to drop policies at their own discretion.)

- No federal grants or loans for development may be made in the Special Flood Hazard Areas (SFHA) of the community under programs administered by Federal agencies.
- No federal disaster assistance may be provided to repair insurable buildings located in the community's Special Flood Hazard Areas.
- Federally insured or regulated lending institutions, such as banks and credit unions, must notify applicants seeking loans for insurable buildings in Special Flood Hazard Areas that:
 - No loan that requires federally backed insurance is available, and
 - The property is not eligible for federal disaster relief.

Options *

- 1) Direct staff to proceed; or
- 2) Request additional information; or
- 3) Direct no action.

Initiation and completion of the required floodplain code amendments will allow the county to proceed with the Community Rating System audit which, upon approval, will ensure continued responsible management of county flood hazard areas as well as continued maintenance of flood insurance policy discounts for county property owners.

This option also fulfills the FEMA Community Assistance Visit requirement that the county amend the current floodplain code regulations.

Failure to amend the floodplain code as required for compliance with the CRS audit and the CAV will result in suspension from the National Flood Insurance Program until such time as a compliant floodplain code is adopted. Suspension from the NFIP will have a direct negative impact on Benton County floodplain residents and property owners.

Fiscal Impact *

- ☒ Yes
☐ No

Fiscal Impact Description *

Adopting the floodplain code revisions will ensure that the Benton County Development Code remains compliant with the FEMA-required code language which will ensure that federally backed flood insurance remains available in Benton County. This means that Benton County policy holders within the Special Flood Hazard Area will continue to receive an automatic discount – currently 15% – on their flood insurance premiums due to the County's floodplain development management and outreach program.

There are no identified significant costs associated with this proposal.

2040 Thriving Communities Initiative

Mandated Service? * ☐ Yes ☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☒ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☒ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☒ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ NA

Explain Core Values Selections *

The floodplain code revision will ensure continued implementation and maintenance of the Benton County floodplain management program standards. This will, in turn, ensure:

- Continued, correct application of county floodplain development regulations which result in continued safety and flood loss reduction for our communities [Vibrant, Livable Communities],
- Maintenance of code language that continues to limit and discourage development in areas subject to flood hazards; resulting in increased flood storage capacity of rural land [High Quality Environment and Access], and
- Continued ability of communities and individuals to minimize flood damage during and after flood events, which allows for improved ability to recover from flood events and other natural disasters [Community Resilience].

Focus Areas and Vision *

Select all that apply.

- ☒ Community Safety
- ☒ Emergency Preparedness
- ☒ Outdoor Recreation
- ☒ Prosperous Economy
- ☒ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☒ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☒ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ NA

**Explain Focus Areas
and Vision
Selection ***

The updated floodplain code will ensure continued compliance with the Community Rating System and the National Flood Insurance Program which will, in turn allow for Benton County to remain in good standing with both programs and allow Federal flood insurance and disaster assistance to be available to Benton County and county residents.

This will continue to ensure:

- Improved safety for county residents through continued application of compliant floodplain construction standards applied to structures in high flood risk areas [Community Safety],
- Decreased recovery time needed after flood events, improved ability to recover from these events, and improved recovery capacity due to application of compliant floodplain construction standards [Emergency Preparedness],
- Alignment with, and positive progress towards completion of, Priority Action Item Flood #2 of the Benton County Natural Hazard Mitigation Plan [see below for priority action item statement],
- Continued emphasis on reducing structural development in flood hazard areas and maintenance of this land for open space such as county parks and natural areas [Outdoor Recreation],
- Support of a sustainable economy due to decreased recovery time after flood events [Prosperous Economy],
- Continued protection of the natural resources dependent on floodplain functions within mapped flood hazard areas [Environment and Natural Resources],
- Accurate application of construction and elevation standards for dwellings in high risk areas resulting in decreased risk of damage and improved access to safe and stable housing during flood events [Housing and Growth], and
- Continued encouragement of agricultural use on farm zoned land in flood hazard areas which results in improved soil conditions due to deposition of nutrients during flood events [Food and Agriculture].

Natural Hazard Mitigation Plan Priority Action Item:

- Flood #2: Take steps to participate in, maintain, or improve Community Rating System (CRS) rating, as applicable.

Recommendations and Motions

Item Recommendations and Motions

Staff Direct staff to proceed.

Recommendations *

Work Session

I move to ...

Motions *

I move to direct staff to proceed with the public hearing process for Development Code amendments to reflect required and recommended changes to the floodplain regulations.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional) If you have any questions, please call ext.6800

Department
Approver

GREG VERRET

Department Approval

Comments

Signature

Greg Verret

BOC Initial Approval

Approvals Required ☒ Counsel

☐ Finance

☐ HR

Counsel Approver VANCE CRONEY

County JOE KERBY

Administrator

Approver

Comments

Counsel Approval

Comments

Signature

Vance H. Chesney

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/01/21

[View Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Board of Commissioners

Contact Name * JoeHahn

Phone Extension * 541-766-6851

Meeting Attendee Name * JoeHahn

Agenda Item Details

Item Title * LGBTQIA+ Pride Month Proclamation

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☐ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☒ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Board/Committee Involvement *

☐ Yes

☒ No

Advertisement *

☐ Yes

☒ No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues ***

June is LGBTQIA+ Pride Month, honoring the history of the Stonewall Riots and historical and contemporary challenges LGBTQIA+ people have faced. We do not have record of any LGBTQ+ pride month proclamation, though some community members stated it has been celebrated here before. This will help set a precedent of honoring pride month.

Options *

- 1) Approve the Proclamation as written.
- 2) Suggest alternative language.
- 3) Not approve the Proclamation.

Fiscal Impact *

- ☐ Yes
☒ No

2040 Thriving Communities Initiative

**Mandated
Service?***

- ☐ Yes
☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- ☐ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☐ High Quality Environment and Access
- ☒ Diverse Economy that Fits
- ☒ Community Resilience
- ☒ Equity for Everyone
- ☒ Health in All Actions
- ☐ N/A

Explain Core Values Selections*

While this fits all core values, I chose these to focus on the LGBTQIA+ community and how health, equity, and community are central to thriving in our community.

Focus Areas and Vision*

Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☒ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☒ Lifelong Learning and Education
- ☐ N/A

Explain Focus Areas and Vision Selection*

These are the highlights because of the historical relevance and the impact that learning LGBTQ+ history creates

Recommendations and Motions

Item Recommendations and Motions

Staff Staff recommends approval of the proclamation
Recommendations*

Meeting Motions* I move to ...
I move to proclaim June 2021 as LGBTQIA+ Pride Month in Benton County and encourage all residents to join in this observance.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

LGBTQ Pride Month 2021.docx

14.97KB

Comments (optional) If you have any questions, please call ext.6800

Department
Approver

LILI'A NEVILLE

Department Approval

Comments

Signature

Lili'a Neville

BOC Initial Approval

Approvals Required ☐ Counsel
☐ Finance
☐ HR

County JOE KERBY
Administrator
Approver

Comments

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

**BEFORE THE BOARD OF COMMISSIONERS
FOR STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Proclaiming
June 2021 as LGBTQIA+ Pride Month**

)

PROCLAMATION P2021-014

This June, jurisdictions around the world are celebrating their Lesbian, Gay, Bisexual, Trans, Queer Intersex, and Asexual (LGBTQIA+) community members in what is commonly known as Pride Month. This year, Benton County joins these jurisdictions in celebrating all LGBTQIA+ people who live, work, learn, play, and worship in our community.

In June of 1969, an uprising began when LGBTQIA+ community members were being harassed and harmed by the police at the Stonewall Inn in New York. To commemorate this act of resistance against oppression, the Pride celebration was created. Over the past 52 years, Pride has become a celebration of community, perseverance, and survival worldwide. Pride embraces artistic expression through multiple mediums: visual art, poetry, spoken word, drag performances, and many more. Pride helps people explore their gender identities and sexual orientations and allows straight and cisgender allies to express support and community.

LGBTQIA+ people have always been part of our community, but they have not always had support or safety to be out. In the 1950s and 1960s, gay people state and nationwide faced persecution and sterilization. In 1976, the Corvallis Gazette-Times featured an article about gay women wanting to marry. Angry readers were unhappy that the paper wasn't expressing "family-friendly" material, even though the women were expressing their desire to have their own families. That same year, the first LGBTQ+ student organization at Oregon State University began. Over the years, OSU students, faculty, and staff have faced a variety of challenge and celebrations and played critical roles in advancing equity in the community. OSU football alum Esera Tuaolo, also known as "Mr. Aloha" didn't feel safe being out while on the team or during his NFL career. Mr. Aloha is now an activist supporting LGBTQIA+ youth, Oregon is home to many LGBTQIA+ people, and equity for all continues to be part of Benton County's purpose.

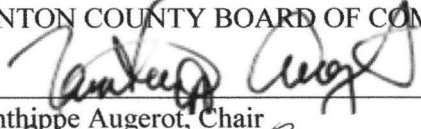
Benton County has a history of supporting the LGBTQ+ community. Corvallis and Oregon State University have been the home to formal organizations since 1976, allowing individuals to find a sense of home and comfort. In 2004, the Benton County Board of Commissioners allowed marriage licenses to be distributed to same-gender couples. Shortly after Measure 36 banned same-gender marriage, but Benton County voters made clear they supported marriage equality and voted against the measure. The ban was in place until 2014, when a judge found the amendment unconstitutional and marriages began that same day. Legislation has and continues harm the LGBTQIA+ people, but Benton County is committed to equity for all, and supports everyone honoring their sexual orientations and gender identities.

THEREFORE, let it be proclaimed that June 2021 is LGBTQIA+ Pride Month and all community members are invited to celebrate.

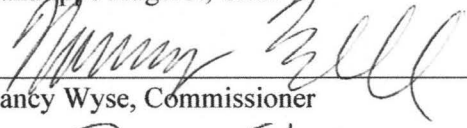
Adopted this 1st day of June, 2021.

Signed this 1st day of June, 2021.

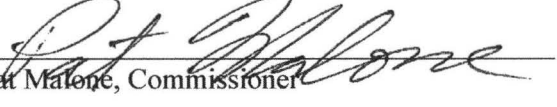
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/01/21

[View Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Health Services

Contact Name * Kelly Volkmann

Phone Extension * 6839

Meeting Attendee Name * Kelly Volkmann

Agenda Item Details

Item Title * Oregon Health Plan Outreach, Enrollment, and System Navigation Grant

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 5 min

Board/Committee Involvement *
☐ Yes
☒ No

Advertisement*

☐ Yes

☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *	Renewal of existing Oregon Health Authority's OHP Community Partner Outreach Program grant to provide OHP enrollment and system navigation services to individuals in Benton and Linn Counties. Provides funding for 1.0 FTE of a bilingual, bicultural health navigator.
Options *	1) Approve the Health Dept's request to submit the proposal 2) Do not approve the Health Dept's request to submit the proposal
Fiscal Impact *	☒ Yes ☐ No
Fiscal Impact Description *	Funding Amount: \$155,000. This outreach and enrollment grant will provide 1.0 FTE staff time for community-based targeted outreach to individuals and families that are eligible to access health coverage through the Oregon Health Plan and provide direct enrollment assistance and system navigation to consumers, regardless of health coverage eligibility.

2040 Thriving Communities Initiative

Mandated Service? * ☒ Yes
☐ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description * If this agenda checklist describes a mandated service or other function, please describe here.
Providing access to health insurance enrollment and system navigation

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values * Select all that apply.

- ☒ Vibrant, Livable Communities
- ☒ Supportive People Resources
- ☒ High Quality Environment and Access
- ☒ Diverse Economy that Fits
- ☒ Community Resilience
- ☒ Equity for Everyone
- ☒ Health in All Actions
- ☐ NA

Explain Core Values Selections * Access to health care is a right and not a privilege. Currently, health insurance is the vehicle for accessing health care, in particular preventive services. This grant supports outreach and enrollment for the Oregon Health Plan (OHP), which provides insurance for community members who don't have access to insurance through their employment or other sources. When people have access to health care, it improves the overall health of the community, and supports each one of the core values of the 2040 Thriving Communities Initiative.

Focus Areas and Vision * Select all that apply.

- ☒ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☒ Prosperous Economy
- ☐ Environment and Natural Resources
- ☒ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☒ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ NA

Explain Focus Areas and Vision Selection * Health insurance, health care access, and improved health for community members are essential parts of community safety, a prosperous economy, supporting mobility and transportation, and keeping our food and agricultural workers and businesses healthy and functioning

Recommendations and Motions

Item Recommendations and Motions

Staff

Recommendations *

The Benton County Health Department recommends that the Benton County Board of Commissioners move to support this grant application to provide OHP enrollment and system navigation services to individuals in Benton and Linn Counties.

Meeting Motions *

I move to ...

I move that the Benton County Health Department submit the proposed grant application.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

NOI_OHA_OHPGrant2021.pdf

188.43KB

Comments (optional)

If you have any questions, please call ext.6800

Department
Approver

SUZANNE HOFFMAN

Department Approval

Comments

Signature

Suzanne Hoffman

BOC Initial Approval

Approvals Required ☐ Counsel
☒ Finance
☐ HR

Finance Approver MARY OTLEY

County Administrator Approver JOE KERBY

Comments

Finance Approval

Comments

Signature

Mary K. Olley

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

GRANT PROPOSAL SCREENING
DEPUTY ADMINISTRATORS' REVIEW

DATE 5/25/2021
SUBMITTED: _____
DIVISION: Health Navigation
CONTACT: K. Volkmann
PHONE: x6839
New or renewal? Renewal
Prog Mgr Review Initials/Date: /
DA Review Initials/Date: /

For **ALL HD GRANTS**, 4 weeks prior to the grant due date, submit this form to the Contract and Budget Specialist (CBS). The grant review will be placed on the next possible Deputy Administrator's agenda by the CBS. Whenever possible you will receive feedback on the review outcome the same day as the agenda item is discussed.

Please note: if this internal grant review is to be followed by a Board of Commissioner's agenda item (see attached COUNTY GRANT APPROVAL PROCESS), the BCHD Grant Review process needs to begin at least 6 weeks prior to the grant due date.

PROJECT TITLE: Oregon Health Plan Outreach, Enrollment, and System Navigation Grant

APPLICATION DUE DATE: June 11, 2021

GRANT DURATION: 7/2021 - 6/2023

SUMMARIZE GRANT OBJECTIVES AND HOW IT FITS WITH HD STRATEGIES:

This outreach and enrollment grant will provide 1.0 FTE staff time for community-based targeted outreach to individuals and families that are eligible to access health coverage through the Oregon Health Plan and provide direct enrollment assistance and system navigation to consumers, regardless of health coverage eligibility.

Benton County's Health Navigation program has been an Oregon Health Plan Community Partner Outreach Program grant recipient since 2013. During the pandemic, the HN team continued to provide OHP outreach and enrollment assistance to individuals living in Benton and Linn counties. As the pandemic recedes, OHP assistance and system navigation will be even more important to help life return to "normal" in our county.

SUMMARIZE GRANT RESOURCE REQUIREMENTS: FTE required? Space/where will new staff work? Who will exercise supervision, are computers required? etc. Purchase of goods/services required? Contracts required?

Funding will support 1.0 FTE currently provided through existing Oregon Health Authority (OHA) outreach and enrollment grant. Oversight of the project deliverables and fiscal monitoring will be conducted by Health Navigation Manager and staff. No new staff FTE is requested; all funding will be allocated to support existing FTE of health navigation staff.

DESCRIBE THE SOURCE OF GRANT FUNDS (Federal, State, Private Foundation, Other-describe):
Oregon Public Health Tracking Program – Oregon Health Authority

FINANCIAL SUMMARY (Estimate) 2 year budget

ESTIMATED GRANT BUDGET:	REVENUES		EXPENDITURES
Federal Sources:	_____	Salary	<u>\$88,000</u>
State Sources:	<u>\$155,000</u>	Benefits	<u>\$53,000</u>
County Sources:	_____	Total Personnel	<u>\$141,000</u>
Other Sources:	_____	Other:	<u>\$0</u>
<i>2-year Grant</i>	_____	(travel/mileage)	_____
Match: (in-kind or cash?)	_____	Indirect Costs	<u>\$14,000</u>
TOTAL REVENUES	<u>\$155,000</u>	TOTAL EXPENSES	<u>\$155,000</u>

DESCRIBE FUTURE COMMITMENTS: (Will the HD be expected to assume more financial responsibility in future years?)
No

Approval to apply:

Health Administrator

Date

From County Financial Policies approved 4-20-2003 – COUNTY GRANT APPROVAL PROCESS

XVI. GRANT PROCESSING AND ADMINISTRATION

- A. Approval to apply for grants must be obtained from the Board of Commissioners through submission of a "Notice of Intent" from at a regular meeting, prior to submission of an application unless the following conditions are met:
1. Operating Grants:
 - a. The grant is for less than \$50,000 and there is no requirement or expectation of future county financial support, or replacement of grant funds with county funds at some future date, and;
 - b. The grant will not create a new position/employee other than temporary hire classifications, and;
 - c. Match requirements, if any, will be paid from the sponsor department's budget in the current fiscal year.
 2. Capital Grants:
 - a. a) The project is listed in the currently adopted Capital Improvement Plan and has not materially changed in scope or cost as shown in the plan.
 - b. b) Match requirement, if any, has been specifically appropriated or anticipated in the adopted budget.
- B. Each department will determine if the grant it is seeking allows indirect costs (see policies on Overhead Cost Allocation), and if allowed shall include the cost as a part of the grant application program budget. If the grant does not allow, or restricts recovery of indirect costs, the department shall provide the Budget Officer with a copy of grant restrictions to the Budget Officer or attached to the Notice of Intent as appropriate.
- C. If a grant is awarded the department shall forward a copy of the grant award to the Finance Division, and in particular assure, in the case of a federally support grant, that the Catalog of Federal Domestic Assistance (CFDA) number is attached or included with the grant award document. Departments will also provide information concerning monitoring of sub-recipient awards.
- D. The applicant department is responsible for all aspects of grant administration, including reporting, file maintenance, and record keeping.
- E. All financial reporting, requests for reimbursement and grantor audits shall be coordinated with the County Finance Division. No financial reporting or requests for reimbursement or advance shall be sent to a grantor without prior review by the Finance Division. Departments will prepare requests for reimbursement or advances in sufficient time to avoid operating deficits in grant funded programs.
- F. Payment of pass-through funds (grants or payments received by the county and pass-through or paid to another organization or contractor) shall not be made until the County first receives equal or greater payments from the grantor in the same accounting period (month).
- G. The Finance Department will expedite review of requests for advances or reimbursement in order to maximize income and reduce subsidizing grant funded services.
- H. Grants and other restricted resources are considered to be expensed first followed by county unrestricted resources.

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/01/21

[View Agenda Tracker](#)

Suggested Placement* BOC Tuesday Meeting

Department* Sheriff's Office

Contact Name* Jef Van Arsdall

Phone Extension* 6055

Meeting Attendee Name* Jef Van Arsdall/John DeVaney

Agenda Item Details

Item Title* Contract for Courthouse Security Services - Sole Source

Item Involves* Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☒ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time* 15 minutes

Board/Committee Involvement*
☐ Yes
☒ No

Advertisement*

- ☐ Yes
☒ No

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Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

The Benton County Sheriff's Office would like the Contract Review Board to grant a sole source approval to contract courthouse security services from DPI Group. The County has a current contract with DPI Group and has been using them since 2017. DPI Group is the only local entity that specializes in Courthouse Security.

The Benton County Sheriff's Office is looking to have security services provided with armed security officers that will provide entrance screening security and provide roving monitoring of court rooms, offices, and common areas along with security sweeps of the building perimeter during normal operating hours of court at the Benton County Courthouse.

The preference of Benton County is to use retired law enforcement officers or reserves that have been trained by Benton County Sheriff's Office, of which DPI Group employs. This type of staffing is very important for the court staff and the Sheriff's Office as they have the formal training as law enforcement to respond to the initiation of an incident at the courthouse which gives Benton County Sheriff's Office Deputies and Corvallis Police Officers time to respond, if needed.

The jail commander reached out to all the Jail Commanders in the state to identify which companies they used for private security at their courthouses. The outreach responses received were from Yamhill, Washington, Marion, and Lane Counties, of which all indicated that they use DPI Group for their courthouse security.

An analysis was completed by the Sheriff's office that shows a cost savings by outsourcing services through a contract with an outside agency verses performing these services in-house by county personnel.

A competitive contracting process would not result in competitive bids as no other agency is able and willing to provide these services.

Options *

1. Approve exception to the Benton County Code Chapter 2 to contract with DPI Group for security services for the Benton County Courthouse for the Benton County Sheriff's Office.
2. Do not approve exception to the Benton County Code Chapter 2 to contract with DPI Group for security services for the Benton County Courthouse for the Benton County Sheriff's Office.

Fiscal Impact *

- ☒ Yes
☐ No

Fiscal Impact Description *

Contracted services for Courtroom Security for the biennium would result in a total cost of \$332,800. Funds in this amount were already budgeted for in the Benton County Sheriff's proposed and approved budget for FY 2021-23.

If the request is denied and services were performed in-house, verses outsourcing the contract to DPI Group, we would lose the cost savings of approximately \$171,534-\$231,932 over the biennium, depending on what the level of deputy was used to perform the services.

2040 Thriving Communities Initiative

Mandated Service? * ☐ Yes
☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☒ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ NA

Explain Core Values Selections *

Provide a safe environment within the Benton County Courthouse promoting community safety.

Focus Areas and Vision *

Select all that apply.

- ☒ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ NA

Explain Focus Areas and Vision Selection *

Ensuring community safety by providing armed security officers that will provide entrance screening security and provide roving monitoring of court rooms, offices, and common areas along with security sweeps of the building perimeter during normal operating hours of court at the Benton County Courthouse.

Recommendations and Motions

Item Recommendations and Motions

Staff
Recommendations * The Sheriff recommends the Benton County Board of Commissioners grant the exception to the Benton County Code Chapter 2 to contract from a sole source vendor.

Meeting Motions * I move to ...
I move to approve Order D2020-XXX authorizing the use of a sole source exception to the process as described in BCC 2.275, to contract with DPI Group for security services for the Benton County Courthouse.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Analysis for Courthouse Security Services FY 2021-
23.pdf

69.1KB

BCSO_Sole Source for DPI Group-Court Security
ORDER.docx

18.67KB

Comments (optional) If you have any questions, please call ext.6800

**Department
Approver**

JEFRI VANARSDALL

Department Approval

Comments

Signature

Jeff Van Arsdale

BOC Initial Approval

Approvals Required ☒ Counsel
☒ Finance
☐ HR

Counsel Approver VANCE CRONEY

Finance Approver MARY OTLEY

**County
Administrator
Approver** JOE KERBY

Comments

Counsel Approval

Comments

Signature

Vance H. Chesney

Finance Approval

Comments

Signature

Mary K Otley

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Granting Sole Source	)	
Approval to Contract for Courthouse	)	ORDER NO. D2021-043
Security Services	)	

THAT, the above-entitled matter comes now for the consideration of the Benton County Board of Commissioners sitting as the Contract Review Board, a request for sole source exemption pursuant to BCC 2.725 of the Benton County Contract Code; and

THAT, the Contract Review Board finds the Benton County Sheriff's Office is looking to have security services provided with armed security officers that will provide entrance screening security and provide roving monitoring of court rooms, offices, and common areas along with security sweeps of the building perimeter during normal operating hours of court at the Benton County Courthouse; and

THAT, the Contract Review Board finds that through analysis, which was submitted by the Sheriff's Office, that outsourcing of services by contracting with an outside agency showed a cost savings verses performing these services in-house; and

THAT, the Contract Review Board finds that the Benton County Sheriff's Office has contracted with DPI Group since 2017 for security services at the Benton County Courthouse; and

THAT, the Contract Review Board finds that the jail commander reached out to all the Jail Commanders in the state to identify which companies they used for private security at their courthouses. The outreach responses received were from Yamhill, Washington, Marion, and Lane Counties, of which all indicated that they use DPI Group for their courthouse security; and

THAT, the Contract Review Board finds that the preference of Benton County is to use retired law enforcement officers or reserves that have been trained by Benton County Sheriff's Office, of which DPI Group employs. This type of staffing is very important for the court staff and the Sheriff's Office as they have the formal training as law enforcement to respond to the initiation of an incident at the courthouse which gives Benton County Sheriff's Office Deputies and Corvallis Police Officers time to respond, if needed; and

THAT, the Contract Review Board finds that DPI Group is the only local entity that specializes in Courthouse Security; and

THAT, the Contract Review Board finds that any competitive contracting process would not result in competitive bids as no other agency is able and willing to provide these services; and

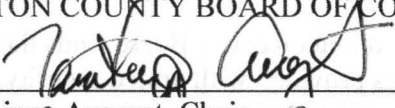
THAT, the Contract Review Board finds the Benton County Sheriff's Office requests a sole source exemption to the RFP process pursuant to BCC 2.725.

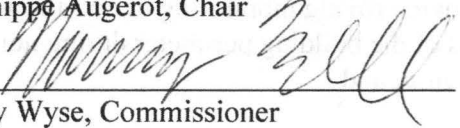
NOW, THEREFORE, IT IS HEREBY ORDERED, based on the findings above, that the Benton County Board of Commissioners sitting as the County Contract Review Board authorizes use of the sole source exemption to the RFP process, as described in BCC 2.725, to contract with the DPI Group Solutions for a security services for the Benton County Courthouse for the Benton County Sheriff's Office as described above.

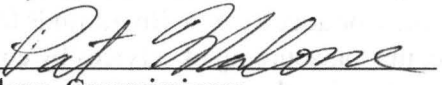
Adopted this 1st day of June, 2021.

Signed this 1st day of June, 2021.

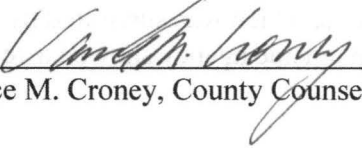
BENTON COUNTY BOARD OF COMMISSIONERS


Xanthippe Augerot, Chair


Nancy Wyse, Commissioner


Pat Malone, Commissioner

Approved as to form:


Vance M. Croney, County Counsel

COURT SECURITY SERVICES ANALYSIS FOR FY 2021-23

	FY 2021-23 Wages/Benefits (Average)	Hrly Rate
BENTON COUNTY SHERIFF'S OFFICE CORRECTIONS DEPUTY		
Corrections Deputy A	\$ 252,167.00	\$ 60.62
Corrections Deputy B	\$ 267,369.00	\$ 64.27
Corrections Deputy C	\$ 282,366.00	\$ 67.88
DPI GROUP ARMED OFFICIER		
Armed Officer	\$ 166,400.00	\$ 40.00

Analysis for (2) two Armed Security staff for Courthouse

2-BCSO Corrections Deputy A	504,334.00
2-DPI Armed Officers	332,800.00
COST SAVINGS	\$ 171,534.00
2-BCSO Corrections Deputy B	534,738.00
2-DPI Armed Officers	332,800.00
COST SAVINGS	\$ 201,938.00
2-BCSO Corrections Deputy C	564,732.00
2-DPI Armed Officers	332,800.00
COST SAVINGS	\$ 231,932.00

Note: Analysis shows a cost savings ranging from \$171,534 to \$231,932 (depending on level of deputy used) over the biennium verses outsourcing court security services with an armed Officer from DPI Group.