



AGENDA

(Chair May Alter the Agenda)

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, June 7, 2022

GoToMeeting: <https://meet.goto.com/243994805>

or Dial [1 \(224\) 501-3412](tel:12245013412); **Access Code** 243-994-805#

Livestream: <http://facebook.com/BentonCoGov>

THE BOARD WILL TAKE A BRIEF RECESS BETWEEN THE WORK SESSION AND BUSINESS MEETING

9:00 AM

I. Opening

- A. Call to Order
- B. Introductions and Announcements

II. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

III. Review and Approve Agenda

IV. Work Session

- 4.1 9:00 AM, 30 minutes – COVID Update from Department Operation Center – *Suzanne Hoffman, April Holland; Health Services*
- 4.2 9:30 AM, 30 minutes – Discuss Adair Urban Growth Boundary – *Pat Hare; Adair City Manager*

BUSINESS MEETING

V. Consent Calendar

5.1 In the Matter of Appointments to Advisory Boards and Committees

- 5.1.1 Order No. D2022-048: Appointment of Tim Weber to the Economic Development Coalition

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

5.1.2 Order No. D2022-049: Appointment of Kevin Chambers to the
Natural Areas and Parks Advisory Board

VI. Proclamations

- 6.1 In the Matter of Proclaiming June 13-17, 2022 as Cascadia Rising 2022
Exercise Week in Benton County – *Bryan Lee; Emergency Services Manager*
- 6.2 In the Matter of Proclaiming June 2022 LGBTQ+ Pride Month – *JoeHahn;
Equity, Diversity, and Inclusion Program Coordinator*

VII. Old Business

- 7.1 Discussion and Decision to Approve Order No. D2022-044 Renewing the
Solid Waste Collection Franchise Agreement – *Daniel Redick; Community
Development*

VIII. New Business

- 8.1 Management and Confidential Employee Compensation – *Tracy
Martineau; Human Resources Director*

IX. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

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MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS
GoToMeeting link: <https://meet.goto.com/243994805>
Livestream: <http://facebook.com/BentonCoGov>
Tuesday, June 7, 2022, 9:00 a.m.

Present: Nancy Wyse, Chair; **Xanthippe Augerot**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator

Staff: **Sierra Anderson**, **Don Rogers**, **Jef Van Arsdall**, Sheriff's Office; **Rick Crager**, Finance; **JoeHahn**, Equity, Diversity, and Inclusion; **Suzanne Hoffman**, **April Holland**, **John Pegg**, Health; **Bryan Lee**, Emergency Services; **Tracy Martineau**, Human Resources; **Erika Milo**, BOC Recorder; **Daniel Redick**, **Greg Verret**, **Patrick Depa**, Community Development; **Gary Stockhoff**, Public Works; **Mario Veloz**, Information Technology; **Matt Wetherell**, Juvenile

Guests: **Pat Hare**, City of Adair Village; **John Harris**, Horsepower Productions; **Ken Eklund**, **Paul Neifeld**, **Debbie Palmer**, Benton County residents; **Kevin Kenaga**, **Jim Hutchinson**, **Janet Larkin**, residents; **Mark Yeager**, City of Corvallis

Chair Wyse called the meeting to order at 9:05 a.m.

I. Opening
A. Introductions
B. Announcements

No announcements were made.

II. Comments from the Public

Paul Neifeld, Benton County resident commented about solid waste management. Given recent disclosures involving the cap on the expansion of the landfill, it became clear that solid waste management in Benton County (BC) is out of date. The Board is encouraged to get an independent third party study done with respect to the landfill, collections, and recycling. This would be advantageous to citizens of BC and to the administration as well. The study being recommended to the Board is separate from the Oregon Consensus initiative that is currently being undertaken. Neifeld wants a study of all options moving forward, projected out over several decades. The key aspect of the request is that experts should be brought in to study the options and provide a formal public report for consideration. This fundamental issue could be addressed in a more long-term manner. Given that, the Board is urged to choose option two on Agenda Item 7.1 today. Neifeld feels the agreement and Order do not mention a date certain; it states 10 years. A 10-year window is too long. During stable times, long-term static planning is advantageous to the County and the franchisee; currently things are not static, there is movement toward a period of flux with respect to solid waste management in BC. It would be in the best interests of the administration and the public to cap this next version of the collection franchise agreement at the end of next year, December 31, 2023, which allows for alignment with the Cities of Philomath and Corvallis; by then, the input of third party experts would be available to guide a more informed decision.

Mark Yeager, City of Corvallis, mentioned previous comments to the Board on this matter and supports Neifeld's testimony. There is a need for a shorter agreement for a waste hauling franchise; Benton County Code allows this. The Board is urged not to agree with the recommendation for a 10-year agreement. Staff's perspective is that a clause was put in allowing the agreement to be amended by July 1, 2024, but the agreement does require amendment and agreement by both parties before the agreement can be amended. RS could simply choose to not agree to include into an agreement or the franchise anything that might come out of City of Corvallis negotiations or Oregon Consensus process. Yeager expressed belief about a flaw in the process. Given all of the issues being raised regarding North Benton County (NBC), there has been discussion of reconstituting the NBC Citizens' Advisory Committee (CAC). Neifeld believes the Community Development Department (CDD) has begun meeting again to start work on this, though this information was received second-hand. An update and a report to Board that would provide the community with updates, schedules, and processes about reconstituting that committee would be appreciated.

Debbie Palmer, Benton County resident: said in April 2022, she met with Commissioners regarding the landfill franchise agreement and now would like to speak regarding the waste hauling franchise agreement up for renewal. Yeager's previous testimony from the May 24, 2022 BOC meeting documented that the Benton County Code states that the Board has the ability to shorten the term of the collection franchise. Palmer asked the Board to hold off on renewing the franchise or shortening the agreement to December 31, 2023 to allow more time for community engagement. From the Agenda checklist, the 2040 Thriving Communities initiative, under Environment and Natural Resources, appears the statement: "solid waste collection plays an important role in the recovery of waste of materials," yet very little recovery happens through RS. Decreasing the term of this agreement or waiting until there is alignment with Corvallis' collection franchise allows the community an opportunity to investigate possible ways to incorporate materials recovery, possibly through opening up collection options to contractors who may be more inclined to recover materials. RS is not as inclined to recover materials, as the most profitable RS sector is landfills, with a profit of 90 cents per dollar. There is no incentive to recover materials. Climate change is real, and every action a community takes is of value.

Ken Eklund, Chair of Solid Waste Advisory Council (SWAC), Benton County resident: agrees with Neifeld, Yeager, and Palmer's comments on Agenda Item 7.1. The Commissioners should approve an interim agreement and collaborate with Corvallis in 2023 so the County can participate in these negotiations. Currently, the County is abdicating its responsibility to its citizens. SWAC has developed recommendations for sustainability grants; many of those County-funded projects are technically illegal under the current franchise agreement because the projects are competitive recycling programs that divert things from the waste stream, which might cause RS to claim infringement upon the agreement. The Board was asked why there is refusal to synchronize with Corvallis. Eklund noted the Board could possibly gain negotiation experience from such efforts. This is a time of change with a great deal of citizen interest in diverting items from the waste stream and landfills. The current proposed agreement might prevent the County from doing so.

Kevin Kenaga, resident: indicated support for the previous comments before the Board. There has not been enough research done on options. By rejecting a 10-year agreement and only executing through the end of 2023, the Board would be helping Counsel, who stated at the April 19, 2022 meeting that there has been effort for decades to synchronize the agreements between the County and City. It is in Chapter 23, .310, and this is an excellent time for the Board to follow its own rules. The Board is asked to extend the agreement through the end of 2023 to examine other options.

III. Review and Approve Agenda

No changes were made to the agenda.

IV. Work Session

4.1 COVID Update from Department Operation Center – *Suzanne Hoffman, April Holland; Health Services*

Holland stated during the last full week of data, starting on May 29, 2022, there were 245 COVID-19 cases reported in BC. The case rate is 259 per 100k population, a reduction from 305 cases the previous week. The positivity rate (percentage of positive tests out of all tests) is at the higher rate of 14.4%, which means there is a great deal of COVID-19, especially since BC conducts a large number of tests. Looking at Center for Disease Control (CDC) community levels, BC is in the medium risk category; if we meet one of two criteria, the county would move into high risk where universal indoor masking would be recommended. One criterion is the number of new COVID-19 admissions per 100k of population; that would need to be at 10 admissions or higher; currently BC is at four hospital admissions per 100k, down from 5.4 from the last week of data. The other criterion is the percentage of staffed beds used by COVID-19 patients, which would need to be at 10 or higher; currently at 3.6%. BC continues to do more PCR testing than most other counties except Multnomah.

Regarding several complex outbreaks, the Communicable Disease (CD) team has been busy working with residential treatment facilities, long-term care facilities, and vulnerable community members. With the under-counting of cases and lower relative numbers of hospitalizations and deaths, this is not as severe a variant as previous (Delta and others), though current variants are much more transmissible than previous ones. From May 23 to June 6, 2022, statewide hospitalizations increased approximately 15%, from 278 up to 320 individuals. Region 2 hospitalizations increased nearly 40% from 39 to 54 individuals. The same public health messages continue: consider wearing an N95 or KN95 mask in crowded indoor spaces to reduce infection and stay up to date on vaccinations and boosters. There may be some language changes around the primary series, as a three-dose series is optimum for protection; it is important to get the third booster dose. Continue to choose outdoor activities and use rapid antigen tests for gatherings, meetings, travel, or if feeling unwell. Wearing masks in an indoor setting is part of harm reduction: reducing risk when risks factors are generally high can make a difference, and harm reduction is public health.

Regarding vaccines, two weeks ago the Food and Drug Administration (FDA) announced approval of a booster for children age five to 11. BC has seen a good turnout so far. Children can get boosters five months after their second dose. The FDA's Vaccine Advisory Committee will meet June 15 and 16, 2022, followed by the CDC's advisory committee meeting on June 16 and 17, 2022 to discuss the data submitted for children age six months to five years with Pfizer and Moderna vaccinations. BC will be offering vaccinations the week of June 20, 2022.

Malone asked about trends expected for fall 2022 with regard to summer, outdoor activity, and a relatively healthy season. Holland indicated the new variants should be monitored; the newer variants do not seem to be making a significant impact in causing big surges in areas that recently surged. Getting outside will help reduce transmission. The CDC advisory committee could recommend a booster in the fall. Every June, the Advisory Committee on Immunization Practices decides on formulation for that year's flu vaccine and might create a schedule for COVID-19 boosters.

Malone asked whether it is accurate that each wave seems less severe, but more transmissible. Holland indicated that is the pattern seen since the Delta variant. It is difficult to say whether BC is seeing less severity because more people have protection via vaccination and previous infection, an immunity that will help protect people for a while.

Mark Yeager in chat asked how the County knows about the results of home testing. Holland replied rapid antigen test results are not required to be reported. People may choose to report through the Oregon Health Authority (OHA) COVID-19 hotline. This is a primary reason for the under-reporting of cases.

4.2 Discuss Adair Village Urban Growth Boundary (UGB) – Pat Hare; Adair Village Manager

Hare stated the Community of Adair Village (AV) has sought for many years to get to a population that can sustain a small community; now AV is ready for a UGB expansion and taking a different approach by working as a team with the City, County, and State, who have helped create a proposed public engagement hearing schedule. This is a draft proposed schedule for Board feedback. AV Council will see this draft tonight. The schedule is tight, but AV has submitted this before and discussed the expansion for years at every AV City Meeting. AV is doing open houses and public engagements because people have limited time available to meet and legislate around changing the code. Hare wants people to be able to talk about other elements with regard to the expansion in a forum that supports community discussion unhampered by rules and procedures.

- June 14, 2022: many agencies will gather to talk about the UGB expansion
 - Department of Land Conservation and Development (DLCD)
 - Oregon Department of Transportation, (ODOT)
 - OSU Forest Service
 - many County and AV departments
- May 28, 2022: public meeting with the City and County planning commissions
- July 12, 2022: public session for information and hearing community concerns
- July-August 2022: informational kiosk at Saturday Farmers Markets, suggested by Depa
- August 9, 2022: another joint work session to discuss the feedback and a staff report
- August 15, 2022 30-day day notice to DLCD
- September 20, 2022: first joint public hearing with City and County
- September 27, 2022: second joint public hearing with the City and County
- October-November: take the proposal to Corvallis City Council and BOC in a joint public session

Today Hare is seeking Board feedback and input on this proposed schedule.

Nichols thanked Hare and AV for being flexible. This schedule is ambitious and very much a draft. The UGB amendment can be highly technical to process. CD is hoping to make this more a conversation with community and neighbors about the vision for growth and development in BC while satisfying both the data-driven facets and community concerns. CD is asking to allow Depa, as the BC CD Small Communities Planner, to serve as staff to the City of Corvallis and to the AV City Council and for Verret to serve as staff to the BC Planning Commission/Board so viewpoints of the City and the County do not get conflated.

Wyse asked about conflict of interest having Depa and Verret working in those capacities. Counsel replied this is done with smaller counties. Hare that the City and County planning commissions decided to make this distinction and separation legislatively.

Wyse indicated that in reading Hare's letter to the Commissioners, the possibility of two informational meetings and the farmers markets were mentioned, and asked if there were still plans for two open houses at AV. Hare replied July 12, 2022 is the public open house; the others are joint work sessions that can include public comment.

Wyse supported the idea of allowing people to give opinions on a range of subjects rather being limited by the topic of a meeting and suggested more than one open house. Wyse asked whether the public will have the ability to view this information on a website. Hare replied yes, information such as staff reports and application materials will be on City and County sites.

Depa stated CD wants to go over the timetable with Hare and set up a county/city website portal. The Saturday farmers market kiosk will have materials that people can take away to share with interested community members and neighbors unable to attend, including a description of the UGB and the processes, as well as contact information for Depa and Verret to respond to community questions.

Wyse suggested an online survey and encouraged Hare to stay on track but also to be flexible and willing to pause and address public concerns. Malone agreed, as it provides more opportunity for more public engagement; perhaps set the survey after farmers market visits in mid-July before more formal meetings. Questions may arise that require research.

Malone mentioned ensuring there is non-car public transportation from AV to Corvallis and investigating increasing the frequency of existing public transportation.

Augerot asked if OSU, especially OSU Forests, was included in the interdepartmental meeting; Hare replied yes. Augerot noted OSU/Forests were not listed in the letter to the Board. A farmers market session prior to the open house was suggested; as planned, it would inform more people in the community, and repetition helps. Underscoring the point made by Neifeld earlier in today's meeting, if the NBC Community Advisory Committee was up and running, many more people would already be aware of this potential for expansion; there is a need to revive that committee to get more input from that area and to make it easier to get the community's attention.

Nichols confirmed Steven Fitzgerald (College of Forestry, OSU) is included in the invitation list for June 14, 2022; 25 to 30 agencies and organizations are being invited. Please let AV know if there are more who should be invited; this draft is very flexible. Augerot mentioned Oregon Department of Fish and Wildlife would likely be interested. Hare replied there is outreach to bring them into discussions.

Chair Wyse recessed the meeting at 10:00 a.m.

Chair Wyse resumed the meeting at 10:07 a.m.

V. Consent Calendar

5.1 In the Matter of Appointments to Advisory Boards and Committees

5.1.1 Order No. D2022-048: Appointment of Tim Weber to the Economic

Development Coalition

5.1.2 Order No. D2022-049: Appointment of Kevin Chambers to the Natural Areas and Parks Advisory Board

MOTION: Malone moved to approve the Consent Calendar of June 7, 2022. Augerot seconded the motion, which **passed 3-0.**

VI. Proclamations

6.1 In the Matter of Proclaiming June 13-17, 2022 as Cascadia Rising 2022 Exercise Week in Benton County – Sierra Anderson, Emergency Services Planner

Anderson read the proclamation aloud.

MOTION: Malone moved to proclaim the week of June 13-17 as Cascadia Rising 2022 Exercise Week in Benton County, Proclamation #P2022-011. Augerot seconded the motion, which **passed 3-0.**

6.2 In the Matter of Proclaiming June 2022 LGBTQ+ Pride Month – JoeHahn; Equity, Diversity, and Inclusion Program Coordinator

JoeHahn read the proclamation aloud.

MOTION: Augerot moved to proclaim June 2022 as LGBTQ+ Pride Month in Benton County, proclamation #P2022-012. Malone seconded the motion, which **passed 3-0.**

VII. Old Business

7.1 Discussion and Decision to Approve Order No. D2022-044 Renewing the Solid Waste Collection Franchise Agreement – Daniel Redick; Community Development

Redick noted that this matter is returning to the Board from May 17, 2022, when the Board directed staff to revise a drafted board order and franchise agreement to include a specific deadline for amending said franchise agreement, which was July 1, 2024. That detail has been included in a draft Order and draft franchise agreement for Board review.

Counsel noted that Sean Edmonds, General Manager for Republic Services (RS), is in the meeting audience today and wished to speak to an issue with the provided language.

Edmonds asked Community Development (CD) to modify the language of the franchise agreement. Please use Allied Waste Services of Corvallis on the first page, then the use of RS in the rest of the document is fine; please do not include “Inc.” RS fully supports the CD language, is listening to the community, and wants to have additional discussions with the County about practicality, feasibility, and timing around future recommendations. Edmonds welcomes having a collaborative session and the opportunity for discussion and to confirm all participants are in agreement.

Wyse asked if there was any problem with the language. Counsel suggested making a motion to ‘approve the order and franchise agreement with the name change as specified.’

Augerot stated there is an issue of trust. BC has a working relationship with RS developed over many years, but many community members have not been party to that. Solid waste management is in a time of change with new recycling laws at the State level being developed by the Department of Environmental Quality (DEQ) with community input. A 10-year hauling franchise is a long time.

Augerot wondered about the language in the Benton County Code (BCC), the agreement about hauling and recycling, and whether the small ventures in the grant program conflict with code as previously suggested; wants to ensure BC is not acting contrary to its own code and processes. Coordination with Corvallis is the goal, but synchronizing negotiations is an unknown possibility, as rural residents have different needs. It is difficult to put out cans at the end of a long driveway, or the residence may be on a busy highway, Augerot repeated a desire to work with Corvallis but also to be proactive on behalf of County residents. Progressive solid waste management is encouraged in both settings, but the means might be different. Augerot encouraged the Board to be thoughtful and more strategic about coordination and not abdicate its own leadership in favor of what the City is doing or to be complacent.

Malone posed questions on the timetable, suggesting perhaps the County goes first and then sometime next year synchronize with the Corvallis agreement. What kind of flexibility is there around a full 10-year agreement? Malone noted that earlier in the agenda item, Edmonds mentioned language about negotiations next year and asked what options were available. RS has been operating without an agreement since the beginning of 2022; the timetable seems less than ideal.

Counsel replied that the matter came before the Board in April 2022. Neither BC staff nor Counsel saw any basis for recommending anything less than 10 years. BCC does call for an option to have something less than 10 years if there is a basis for less than a 10-year provision at this juncture. What is before the Board is technically a 10-year term, but it is designed to have a hauler franchise in place until the County is able to, in the first half of 2024, incorporate new elements into an agreement that would be for whatever period of time the Board chooses. It could mirror Corvallis’ agreement. There is flexibility. If so, RS will likely have comments as the other partner of the franchise and have thoughts on how RS would operate under a shorter franchise term. At this point, the Board is being asked to approve a 10-year agreement with a mandatory reopener in no less than two years.

Augerot stated so at that reopener, BC could change the term of overall hauling agreement? Counsel replied yes, and that has been the expectation; upon reopening to change the term to tentatively align with Corvallis and Philomath. Augerot asked about the length of term Corvallis and Philomath are considering. Redick stated that CD has not received that information; he believes those conversations are occurring now.

Wyse said a joint City/County leadership meeting was discussed and continued communication is expected. Wyse reviewed briefly the steps thus far:

- a public hearing was held
- staff were directed to revise the franchise agreement
- the 2024 reopener was added
- currently RS is operating under an expired agreement, which is not best practice.

2024 can be the time to examine the timeframe in more detail. For now, the County needs to ensure it is not operating under an expired franchise. The public comments are appreciated, the Board will ensure additional discussions on this matter, and the Board's intent is for RS to be involved in those conversations.

Palmer asked Counsel to explain the legality of a "reopener." Counsel replied there was an opportunity to fold in Philomath and Corvallis elements in a way that fits the rural area. This reopener would give six months to do that. If Philomath and Corvallis complete their negotiations by the last week of December, BC again risks operating with an expired franchise. It is a grace period that allows BC to have additional conversations with RS about programs and services.

MOTION: Augerot moved to issue the Board Order and franchise agreement as written, except for the reference to RS/Allied Waste Incorporated corporate name as mentioned by Edmonds in the comment, granting the solid waste collection franchise renewal to the applicant, with the reopener as stated, no later than July 1, 2024. Malone seconded the motion, which **passed 3-0.**

VIII. New Business

8.1 Management and Confidential Employee Compensation – Tracy Martineau; Human Resources Director

Martineau reviewed an appearance in front of the Board several weeks ago at the Goal Setting meeting with a history of compensation for non-represented employees and reviewed current labor market and economic information. Market forces and workforce shortages are driving the need to make adjustments to individual pay and salary rates. Martineau requested approval of the Employment Cost Index (ECI) adjustment to be effective July 1, 2022 for non-represented employees, with salary ranges and individual pay based on the adjusted ECI to be published the last week of July 2022.

Augerot noted Martineau included in the meeting packet a cap on what that total increase would be, noted a maximum 7% increase, and believes this is an important element to note, as well as that it is less than AFSCME employees will receive.

Martineau indicated she believed the Commissioners would be more comfortable with a cap. The adjusted ECI is not expected to meet that cap.

Malone noted this new ECI would take effect July 1, 2022, and asked for how long it would be in place. Martineau indicated it would cover the 12-month period ending June 30, 2023.

Kerby clarified the response for the Commissioners by noting that any increase put into effect now would be ongoing, not reverting in one year. Kerby asked Martineau how many employees are non-represented. Martineau replied approximately 130 positions, and noted BC is not fully staffed at the moment.

Augerot noted the cap is set at 7%. Martineau replied with an expectation of seeing closer to 5%. Crager noted that the initial projected cap was a range of 4% to 8 %, not knowing where exactly the cap would be set. Crager stated the cost at 7% would be no more than \$1.2 million.

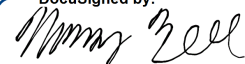
MOTION: Malone moved to approve adjusting the non-represented employee salary ranges in individual pay by the ECI for the 12-month period ending June 30, 2023, not to exceed 7%. Augerot seconded the motion, which **passed 3-0.**

IX. Other

No other business was discussed.

X. Adjournment

Chair Wyse adjourned the meeting at 10:41 a.m.

DocuSigned by:

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Nancy Wyse, Chair

DocuSigned by:

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Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/07/22

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Community Development

Contact Name * Darren Nichols

Phone Extension * 6394

Meeting Attendee Name * Darren Nichols

Agenda Item Details



Item Title * Adair Village Urban Growth Boundary

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☐ Discussion and Action
- ☒ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☒ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 20 minutes

Board/Committee Involvement * ☐ Yes ☒ No

Advertisement * ☐ Yes ☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*	Proposal for public engagement and decision-making schedule relating to amending Adair Village urban growth boundary (UGB).
	Review and provide feedback to city and county staff.
Options*	
Fiscal Impact*	☐ Yes ☒ No

2040 Thriving Communities Initiative

Mandated Service? ^{*} ☒ Yes
☐ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description ^{*} If this agenda checklist describes a mandated service or other function, please describe here.
Oregon land use laws require cities and counties to maintain a 20-year supply of buildable land within each city's urban growth boundary.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values ^{*} Select all that apply.

- ☒ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☒ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☒ Community Resilience
- ☒ Equity for Everyone
- ☐ Health in All Actions
- ☐ NA

Explain Core Values Selections ^{*} Growth management and planning for future housing impacts many if not all aspects of the 2040 Thriving Communities Initiative. In Oregon and in Benton County, communities must have a readily available supply of land to meet the needs of the community and to address long-range planning needs. This includes, but not limited to, adequate public utilities, environmental and natural resource protection, housing that meets the needs of the full range of current and anticipated community members, and resilience/protection against natural hazards (e.g. floods, wildfires, earthquakes, landslides, and more).

Focus Areas and Vision ^{*} Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☒ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ NA

Explain Focus Areas and Vision Selection ^{*} Adair Village's planning analyses are focused on land needed for future housing.

Recommendations and Motions

Item Recommendations and Motions

Staff	This item provides a timely update to the Adair Village UGB amendment project. No
Recommendations*	Board decision is required as part of this agenda item. Staff recommends the Board review the attached proposed outreach and decision schedule and provide feedback on the proposal.
Meeting Motions*	I move to ... No motion or decision is required regarding this item.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments	Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.
	BOC Letter for UGB Schedule.pdf 136.8KB
	DRAFT Proposed Public Engagement and Hearing Schedule - 5.27.2022.pdf 117.42KB
Comments (optional)	Attached materials include a letter from the City of Adair Village City Manager and a DRAFT schedule for public outreach and decision-making. The City and County staff welcome Board feedback and input. If you have any questions, please call ext.6800

Department Approval

Comments

Signature

Darren J Nichols

Counsel Approval

Comments

Signature

Vance H. Choney

Finance Approval

Comments

Signature



Rick Crager

County Administrator Approval

Comments

Signature



Joseph Kerby

BOC Final Approval

Comments

Signature



Maura Kviatkowski



May 27, 2022

Dear Commissioners,

For the past few years the City of Adair Village has been the focal point of new residential development. The development of over 200 homes in the last three years has substantially depleted the city's 20-year supply of buildable land. As required by the State of Oregon, the City recently performed a Buildable Lands Inventory (BLI) where the conclusions confirmed the deficiency and compelled the City to find solutions for meeting the requirement. To meet this requirement cities usually annex land from within their urban growth boundaries (UGB); the Adair Village UGB, however, does not contain enough land to meet its housing need and has chosen to explore expanding its UGB.

To accomplish a UGB expansion, the City and the County have been meeting regularly with our State of Oregon Department of Land Conservation and Development (DLCD) representative to formulate a coordinated legislative UGB amendment. The purpose for coming before you today is to seek the Board's early input on a draft schedule for public engagement, work session and hearings.

The proposed schedule shows a timeline of events beginning with today's meeting, an interdepartmental coordination meeting and two joint work sessions with City and County Planning Commissioners. The interdepartmental meeting will include ODOT, DLCD, ODFW, Public Works, Corvallis School District, Adair Rural Fire Department, and Adair Village, Benton County and City of Corvallis departments.

In addition to the agency meetings, we are proposing two public engagement events held in Adair Village at the barracks building. We are also seeking input on where else we may get citizen involvement. We have also considered holding a single open house in Adair Village and setting up a manned booth at the Saturday/Farmers Market in Corvallis or the Benton County Fair. We would include a visual presence with maps, aerial photos, conceptual drawings and cards printed off that explain the UGB expansion.

We also anticipate holding joint planning commission public hearings with opportunity for additional public participation on September 20th and then deliberation on September 27th. The City of Adair Village's City Council and the County's Board of Commissioners will take place in October/November.

In conclusion, we appreciate any input from the Board on this schedule and anything else that will help make this legislative process stay on track and be successful. Thank you for your time.

Sincerely,

Pat Hare, City Administrator

DRAFT Proposed Public Engagement and Decision Schedule
Adair Village Urban Growth Boundary (UGB)
June – November 2022

DRAFT Proposed Public Engagement and Hearing Schedule

June 7, 2022	Present DRAFT Schedule to Benton County Board of Commissioners
June 14, 2022	Interdepartmental coordination meeting - Pre-proposal discussion – Q&A - Local, regional and state agencies
June 28, 2022	Joint Work Session – City and County Planning Commissioners - Incorporate/address public listening sessions
July 12, 2022	Public Open House – Information and Listening Session - Adair Village City Hall or Barracks
July 16, 2022	Information Kiosk at the <u>Saturday Farmers market</u> in Corvallis - Have a booth to answer questions and pass out information cards - Manned by Patrick Depa
August 9, 2022	Joint Work Session – City and County Planning Commissioners - Incorporate/address public listening sessions
August 15, 2022	Notice: State of Oregon Dept. of Land Conservation and Development (DLDC) - Deadline for notice = 35 days before first evidentiary hearing
September 9, 2022	Staff Report and Packet available for Planning Commissions and public
September 20, 2022	Joint Public Hearing – City and County Planning Commissions
September 27, 2022	Joint Public Hearing – City and County Planning Commissions
October/November	City Council and Board of Commissioners – Review, Hearings and Decisions

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointment to the) ORDER No. D2022-048
ECONOMIC DEVELOPMENT)
COALITION)**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

<u>Name</u>	<u>Appointed & Position</u>
Tim Weber	Appointed: 06/07/22 Expires: 06/30/25 County Representative

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby
appointed to the Economic Development Coalition.

Adopted this 7th day of June, 2022.

Signed this 7th day of June, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

Nancy Wyse, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointment to the) ORDER No. D2022-048
ECONOMIC DEVELOPMENT)
COALITION)**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

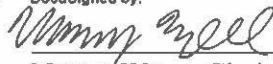
<u>Name</u>	<u>Appointed & Position</u>
Tim Weber	Appointed: 06/07/22 Expires: 06/30/25 County Representative

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Adopted this 7th day of June, 2022.

Signed this 7th day of June, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

DocuSigned by:

Nancy Wyse, Chair

DocuSigned by:

Pat Malone, Commissioner

DocuSigned by:

Xanthippe Augerot, Commissioner

ECONOMIC DEVELOPMENT COALITION ROSTER

	Pat Lampton	6/30/2022
	Brian Wall	6/30/2023
	Anne Buchele	6/30/2022
	Elizabeth French	6/30/2024
	Ann Schneider	6/30/2024
	Jesse Freeby	6/30/2023
County	Scottie Jones	6/60/2024
County	Tim Weber	6/30/2025
County	Todd Nystrom	6/30/2023

ECONOMIC DEVELOPMENT COALITION ROSTER

	Pat Lampton	6/30/2022
	Brian Wall	6/30/2023
	Anne Buchele	6/30/2022
	Elizabeth French	6/30/2024
	Ann Schneider	6/30/2024
	Jesse Freeby	6/30/2023
County	Scottie Jones	6/60/2024
County	Tim Weber	6/30/2025
County	Todd Nystrom	6/30/2023

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Appointment to the) ORDER #D2022-049
NATURAL AREAS and PARKS)
ADVISORY BOARD)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

<u>Name</u>	<u>Appointed & Position</u>
Kevin Chambers	Appointed: 06/07/22
	Expires: 06/30/26
	Position: 3

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby
appointed to the Natural Areas and Parks Advisory Board.

Adopted this 7th day of June, 2022.

Signed this 7th day of June, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

Nancy Wyse, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Appointment to the) ORDER #D2022-049
NATURAL AREAS and PARKS)
ADVISORY BOARD)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

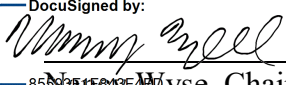
<u>Name</u>	<u>Appointed & Position</u>
Kevin Chambers	Appointed: 06/07/22
	Expires: 06/30/26
	Position: 3

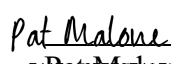
NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby
appointed to the Natural Areas and Parks Advisory Board.

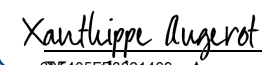
Adopted this 7th day of June, 2022.

Signed this 7th day of June, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

DocuSigned by:

85844813740F447D
Naney Wyse, Chair

DocuSigned by:

744F4373740F447D
Pat Malone, Commissioner

DocuSigned by:

68F405F88024469
Xanthippe Augerot, Commissioner

**BENTON COUNTY
NATURAL AREAS AND PARKS ADVISORY BOARD
(NAPB)**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Carol Walsh	Begin: 07/01/20 Expire: 06/30/24	Partial Term	02/01/22
2	Mary Derr	Begin: 07/01/20 Expire: 06/30/24	Partial Term	01/19/21
3	Kevin Chambers	Begin: 07/01/22 Expire: 06/30/26	1 st Term	06/07/22
4	Elizabeth Spatafora	Begin: 07/01/18 Expire: 06/30/22	Partial Term	07/06/21
5	VACANT	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
6	David Smith	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
7	Dan Rosenberg	Begin: 07/01/19 Expire: 06/30/23	2 nd Term	09/06/16 07/16/19
8	Bob Hansen	Begin: 07/01/19 Expire: 06/30/23	Partial Term	01/19/21
9	Phillip Hays	Begin: 07/01/20 Expire: 06/30/24	Partial Term	02/01/22
Student	VACANT	Begin: 07/01/15 Expire: 06/30/17	1 st Term	02/02/16

STAFF:

Lynne McKee 541-766-6090; Jesse Ott 541-766-6002

RECORDER:**Contact— Leanna Steinke, Parks** 541-766-6025**TERM LIMIT:**~~3 years~~, 4 years (as of 12/20/20) July 1 – June 30**MEMBERS:**

9 members

MEETINGS:

2nd Wednesday of each month, 6:00 pm, Avery Complex, Large Conference Room

**BENTON COUNTY
NATURAL AREAS AND PARKS ADVISORY BOARD
(NAPB)**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Carol Walsh	Begin: 07/01/20 Expire: 06/30/24	Partial Term	02/01/22
2	Mary Derr	Begin: 07/01/20 Expire: 06/30/24	Partial Term	01/19/21
3	Kevin Chambers	Begin: 07/01/22 Expire: 06/30/26	1 st Term	06/07/22
4	Elizabeth Spatafora	Begin: 07/01/18 Expire: 06/30/22	Partial Term	07/06/21
5	VACANT	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
6	David Smith	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
7	Dan Rosenberg	Begin: 07/01/19 Expire: 06/30/23	2 nd Term	09/06/16 07/16/19
8	Bob Hansen	Begin: 07/01/19 Expire: 06/30/23	Partial Term	01/19/21
9	Phillip Hays	Begin: 07/01/20 Expire: 06/30/24	Partial Term	02/01/22
Student	VACANT	Begin: 07/01/15 Expire: 06/30/17	1 st Term	02/02/16

STAFF: Lynne McKee 541-766-6090; Jesse Ott 541-766-6002

RECORDER: **Contact— Leanna Steinke**, Parks 541-766-6025

TERM LIMIT: ~~3 years~~, 4 years (as of 12/20/20) July 1 – June 30

MEMBERS: 9 members

MEETINGS: 2nd Wednesday of each month, 6:00 pm, Avery Complex, Large Conference Room

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/07/22

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Sheriff's Office

Contact Name * Bryan Lee

Phone Extension * 6114

Meeting Attendee Name * Bryan Lee

Agenda Item Details



Item Title * Week of June 13-17, 2022 as Cascadia Rising 2022 Exercise Week in Benton County

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☐ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☒ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Board/Committee Involvement * ☐ Yes ☒ No

Advertisement * ☐ Yes ☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

This Proclamation/Resolution is to promote the week of June 13-17, 2022 as Cascadia Rising 2022 National Level Exercise week in Benton County.

In order to increase awareness of our area's level of risk for a Cascadia Subduction Zone earthquake, the week of June 13-17, 2022 Benton County will be designated as the Cascadia Rising 2022 Exercise week.

The week of June 13-17, 2022 as Cascadia Rising 2022 National Level Exercise week has been designated as such to support community resilience, preparedness, and awareness to earthquake risk and hazards through planning, preparedness, and coordination.

Before a catastrophic earthquake strikes, it is important to have a plan, build an emergency kit, practice the plan, and support the next generation in a lifestyle and culture of preparedness.

Options*

1. Proclaim the week of June 13-17, 2022 as Cascadia Rising 2022 Exercise week
2. Do not Proclaim the week of June 13-17, 2022 as Cascadia Rising 2022 Exercise week

Fiscal Impact*

- ☐ Yes
☒ No

2040 Thriving Communities Initiative

Mandated Service? * ☐ Yes ☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☐ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☒ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ N/A

Explain Core Values Selections *

This Proclamation directly contributes to community resilience by encouraging the community to be prepared for Cascadia Subduction Zone earthquake emergencies and to train our Emergency Operations Center Staff on initial response actions following a Cascadia Subduction Zone earthquake.

Focus Areas and Vision *

Select all that apply.

- ☐ Community Safety
- ☒ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ N/A

Explain Focus Areas and Vision Selection *

The State of Oregon Resiliency Plan and FEMA have identified the Cascadia Subduction Zone Earthquake as the largest natural disaster threat to national security and stability. Since the Benton County Board of Commissioners (BOC) has identified Emergency Preparedness as one of its major focus areas, any efforts that support the readiness of our community, organization, and Emergency Operations Center Team support this focus area.

Recommendations and Motions

Item Recommendations and Motions

Staff Proclaim June 13-17, 2022 as Cascadia Rising 2022 Exercise week.
Recommendations*

Meeting Motions* I move to ...
I move to proclaim June 13-17, 2022 as Cascadia Rising 2022 Exercise week.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.
CR22 Proclamation.docx 22.54KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver JEFRI VANARSDALL

Department Approval

Comments

Signature



Jef Van Arsdall

BOC Initial Approval

Approvals Required ☐ Counsel
☐ Finance
☐ HR

County Administrator Approver JOE KERBY

Comments

County Administrator Approval

Comments

Signature



Joseph Kerby

BOC Final Approval

Comments

Signature



Larry Bogen Jr

In the Matter of Proclaiming the week of)
June 13, 2022 as Cascadia Rising 2022)
Exercise week in Benton County)

PROCLAMATION P2022-011

Xanthippe Augerot, Commissioner

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Proclaiming the week of)
June 13, 2022 as Cascadia Rising 2022) **PROCLAMATION P2022-011**
Exercise week in Benton County)

The threat of a Cascadia Subduction Zone Earthquake will greatly impact the entire region, including the residents of Benton County, Oregon.

FEMA and the Department of Homeland Security have identified a Cascadia Subduction Zone earthquake as the biggest natural disaster threat.

When individuals take responsibility for preparing their families and their communities, the chance of survival and return to normalcy following a disaster is greatly increased.

Cascadia Rising 2022 has been designated a National Level Exercise (NLE).

A Cascadia Subduction Zone event would cause massive disruption to the entire country.

The Benton County Sheriff's Office Emergency Management Division partners with federal, state, local, tribal, territorial, private, and volunteer agencies to plan, train, and exercise the Emergency Operations Center team to be prepared for all hazards.

Residents, businesses, and visitors of Benton County, Oregon are urged to plan ahead for all disasters and encourage their family and their friends to also do so by participating in annual readiness events and drills.

This regional exercise will be used to test a variety of plans, training, and lessons learned.

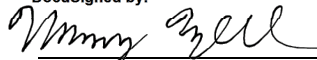
NOW, THEREFORE, BE IT PROCLAIMED by the Benton County Board of Commissioners that the week of June 13 through 17, 2022 be Cascadia Rising 2022 Exercise Week and encourages all community members, businesses, and visitors to develop their own emergency preparedness plans and practice drills.

Adopted this 7th day of June, 2022

Signed this 7th day of June, 2022

**BENTON COUNTY
BOARD OF COMMISSIONERS**

DocuSigned by:



Nancy Wyse, Chair

DocuSigned by:



Pat Malone, Commissioner

DocuSigned by:



Xanthippe Augerot, Commissioner

**BEFORE THE BOARD OF COMMISSIONERS
FOR STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Proclaiming
June 2022 as LGBTQ+ Pride Month**

)
)

PROCLAMATION P2022-012

This June, jurisdictions around the world are celebrating their Lesbian, Gay, Bisexual, Trans, Queer (LGBTQ+) community members in what is commonly known as Pride Month. We note that many other sexual orientations and gender identities are included in the “plus” section including but not limited to questioning, asexual, pansexual, nonbinary, two-spirit, and genderqueer people. This year, Benton County joins these jurisdictions in celebrating all LGBTQ+ people who live, work, learn, play, and worship in our community.

In June of 1969, an uprising began when LGBTQ+ community members were being harassed and harmed by the police at the Stonewall Inn in New York City. To commemorate this act of resistance against oppression, the Pride celebration was created. Over the past 53 years, Pride has become a celebration of community, perseverance, and survival worldwide. Pride embraces artistic expression through multiple mediums: visual art, poetry, spoken word, drag performances, and many more. Pride helps people explore their gender identities and sexual orientations and allows straight and cisgender allies to express support and community.

LGBTQ+ people have always been part of our community, but they have not always had support or safety to be out. In the 1950s and 1960s, gay people state and nationwide faced persecution and sterilization. In 1976, the Corvallis Gazette-Times featured an article about gay women wanting to marry. Angry readers were unhappy that the paper wasn’t expressing “family-friendly” material, even though the women were expressing their desire to have their own families. That same year, the first LGBTQ+ student organization at Oregon State University began. Over the years, OSU students, faculty, and staff have faced a variety of challenge and celebrations and played critical roles in advancing equity in the community. Many OSU students and Benton County community members had to face legislative actions and measures meant to undermine the autonomy of LGBTQ+ people and make them second-class citizens. One such measure was 1992’s Measure 9, which would have forbade all public entities, including educational institutions, from giving monies that support homosexuality. This measure would have shut down LGBTQ+ organizations statewide and further isolated this vulnerable population. But organizations such as Corvallis’s chapter of the Lesbian Avengers fought back against Measure 9 and it was defeated.

Benton County has a history of supporting the LGBTQ+ community. Corvallis and Oregon State University have been the home to formal organizations since 1976, allowing individuals to find a sense of home and comfort. In 2004, the Benton County Board of Commissioners allowed marriage licenses to be distributed to same-gender couples. Shortly after Measure 36 banned same-gender marriage, but Benton County voters made clear they supported marriage equality and voted against the measure. The ban was in place until 2014, when a judge found the amendment unconstitutional and marriages began that same day. Legislation has and continues harm the LGBTQ+ people, especially contemporary actions that harm trans and nonbinary youth.

Pride month is a time to reflect upon our history, support LGBTQ+ communities, and celebrate our identities and communities welcome for all sexual orientations and gender identities. While we celebrate the lives of LGBTQ+ community members, we must also be committed to saving their lives. Benton County is proud to offer gender-affirming care to patients and will be hosting a variety of LGBTQ+ trainings for county staff for Pride Month. Benton County is committed to equity for all, and supports everyone honoring their sexual orientations and gender identities during Pride Month, and every day of the year.

THEREFORE, let it be proclaimed that June 2022 is LGBTQ+ Pride Month and all community members are invited to celebrate.

Adopted this 7th day of June, 2022.

Signed this ____ day of June, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

Nancy Wyse, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

In the Matter of Proclaiming)
June 2022 as LGBTQ+ Pride Month) **PROCLAMATION P2022-012**

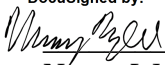
THEREFORE, let it be proclaimed that June 2022 is LGBTQ+ Pride Month and all community members are invited to celebrate.



Adopted this 7th day of June, 2022.

Signed this 7th day of June, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

DocuSigned by:

8554413131
Nancy Wyse, Chair

DocuSigned by:

7444113131
Pat Malone, Commissioner

DocuSigned by:

6644113131
Xanthippe Augerot, Commissioner

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/07/22

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Community Development

Contact Name * Daniel Redick

Phone Extension * 6014

Meeting Attendee Name * Daniel Redick

Agenda Item Details



Item Title * Solid Waste Collection Franchise Renewal

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☐ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☒ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Board/Committee Involvement * ☒ Yes ☐ No

Name of Board/Committee Solid Waste Advisory Council

Advertisement * ☐ Yes ☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *	Options *	Fiscal Impact *	Fiscal Impact Description *
This matter returns to the Board to consider a revised draft that establishes a deadline for amendment of the franchise agreement. Republic Services submitted a solid waste collection franchise renewal application for services in Benton County on December 1, 2021, with minor amendments to the application submitted on February 15, 2022 (attachment 1). The previous 10-year solid waste collection franchise expired on December 31, 2021. BCC Chapter 23 outlines the requirements and process for solid waste collection franchises and requires a Board of Commissioners Public Hearing to consider the application. Staff has reviewed the application and has included the attached findings and staff recommendations (attachment 2). The Board of Commissioners held a public hearing on April 19, 2022 and directed staff to draft a Board order granting the franchise renewal with amended conditions to those in the staff recommendations. During the Board of Commissioners meeting on May 17, 2022, the Board directed staff to revise the drafted Board Order and franchise agreement to state that the agreement shall be amended (for purposes of aligning with the Corvallis franchise agreement and to incorporate concepts from the consensus-seeking process) no later than a specific date (7/1/2024). Staff has revised the draft Board order (attachment 3), as well as a draft franchise agreement (as required by BCC 23.235(5)) for review by the Board of Commissioners. The modified text regarding the deadline for amendment of the agreement is found in #2 on Page 1 of the agreement. 1.) Issue the Board Order and the Franchise agreement as written, granting the solid waste collection franchise renewal to the applicant. 2.) Direct staff to revise the drafted board order and/or the drafted franchise agreement, and advise staff on how to proceed. 3.) Reject all or part of the solid waste collection franchise renewal application and advise staff on how to proceed.	☒ Yes ☐ No	Franchise holders pay fees to Benton County as outlined in BCC 23.420.	

2040 Thriving Communities Initiative

Mandated Service? ^{*} ☒ Yes
☐ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description ^{*} If this agenda checklist describes a mandated service or other function, please describe here.
Solid Waste Management is regulated through BCC Chapter 23.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values ^{*} Select all that apply.

- ☐ Vibrant, Livable Communities
- ☐ Supportive People Resources
- ☒ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☒ Health in All Actions
- ☐ NA

Explain Core Values Selections ^{*} Solid waste collection is an important consideration for environmental quality and public health. Waste materials need to be collected safely and effectively to minimize environmental and human health impacts.

Focus Areas and Vision ^{*} Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☒ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ NA

Explain Focus Areas and Vision Selection ^{*} Solid waste collection plays an important role in the recovery of waste materials. Increasing the recovery of waste materials will help conserve environmental resources and reduce the impacts of materials.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * Staff recommends the Board of Commissioners to issue the Board Order and the Franchise Agreement as written, granting the solid waste collection franchise renewal to the applicant.

Meeting Motions * I move to ...
I move to issue the Board Order and the Franchise Agreement as written, granting the solid waste collection franchise renewal to the applicant.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Attachment 1_Republic Services Collection Franchise Renewal Application.pdf	1.45MB
Attachment 2_Community Development Recommendations for Collection Franchise Application 2021.pdf	249.58KB
Attachment 3_Draft Collection Board Order.pdf	58.96KB
Attachment 4_Draft Collection Franchise Agreement.pdf	34.68KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver GREG VERRET

Department Approval

Comments

Signature



BOC Initial Approval

Approvals Required ☒ Counsel
☐ Finance
☐ HR

Counsel Approver VANCE CRONEY

County Administrator Approver JOE KERBY

Counsel Approval

Comments

Signature

Vance H. Choney

County Administrator Approval

Comments

Signature

Joseph Kenby

BOC Final Approval

Comments

Signature

Larry Bogan Jr

BENTON COUNTY SOLID WASTE APPLICATION FORM

All of the information required in this application and required attachments shall be supplied prior to any consideration by the staff and Board of Commissioners of Benton County. The staff of Board may require you to provide additional information.

If you need assistance in completing your application, contact the Benton County Planning Department at 360 SW Avery Ave., Corvallis, OR 97333, 541-766-6891. Mail or deliver the completed application to the above address.

For further information, see the Benton County Solid Waste Management Ordinance (Ordinance No. 23) A copy is available at the above address.

If you need additional room, attach a separate sheet or write on back of appropriate page.

ALL APPLICANTS MUST COMPLETE THE FIRST FIVE PAGES OF THIS FORM.

1. YOUR BUSINESS:	Corvallis Disposal Company
YOUR NAME:	Shawn Edmonds
TITLE:	General Manager
MAIL ADDRESS:	110 NE Walnut Blvd
	Corvallis, Oregon 97330
OFFICE STREET OR ROAD ADDRESS:	SAME
TELEPHONE	541-801-2100
EMERGENCY TELEPHONE	541-286-8749
2. BUSINESS FORM	
SOLE PROPRIETORSHIP:	
PARTNERSHIP:	
NAMES OF PARTNERS:	

CORPORATION: X

SUBCHAPTER S:

NAMES OF PRINCIPAL SHAREHOLDERS: Republic Services Inc.

3. YOU ARE APPLYING FOR ONE OR MORE OF THE FOLLOWING> CHECK EACH ITEM FOR WHICH APPLICATION IS MADE:

COMPLETE FORM			
APPLYING FOR	FOR NEW OR RENEWAL		PAGES
A. COLLECTION FRANCHISE	NEW _____	A	A1-A5
	RENEWAL ___X___		
B. PERMIT FOR DEPOT TYPE	NEW _____	B	B1-B3
RECYCLING COLLECTION	RENEWAL _____	B	B1-B3
C. RECYCLING COLLECTION	NEW _____	C	C1-C4
PERMIT	RENEWAL _____	C	C1-C4
D. CERTIFICATE FOR PUR-	NEW _____	D	D1-D2
CHASE OF TOTALLY SOURCE	RENEWAL _____	D	D1-D2
SEPARATED MATERIALS FOR			
FAIR MARKET VALUE			
E. TRANSFER STATION	NEW _____	E	E1-E7
FRANCHISE	RENEWAL _____	E	E1-E7
F. LANDFILL DISPOSAL SITE	NEW _____	F	F1-F6
FRANCHISE	RENEWAL _____	F	F1-F6
G. RESOURCE RECOVERY	NEW _____	G	G1-G7
FACILITY FRANCHISE	RENEWAL _____	G	G1-G7
H. EXEMPTION FROM THE	NEW _____	H	H1-H6
REQUIREMENTS OF THE	RENEWAL _____	H	H1-H6
SOLID WASTE ORDINANCE			
I. TRANSFER OF : FRANCHISE	A,E,F OR G AS APPROPRIATE		
CERTIFICATE	D		
PERMIT	B OR C AS APPROPRIATE		
J. OTHER, SPECIFY	CONSULT WITH		

At

4. WHO WILL BE RESPONSIBLE FOR:

- A. MANAGING THE BUSINESS
AND COMPLIANCE WITH
THE ORDINANCE

NAME Shawn Edmonds

ADDRESS 110 NE Walnut Blvd

CITY, Corvallis STATE Oregon ZIP 97330

TELEPHONE 541-754-0444

- B. ANSWERING CUSTOMER
COMPLAINTS AND PRO-
VIDING INFORMATION

NAME Shawn Edmonds

ADDRESS 110 NE Walnut Blvd

CITY Corvallis STATE OR ZIP 97330

TELEPHONE 541-754-0444

5. THE APPLICANT AGREES THAT I OR WE:

- A. HAVE READ THE APPLICATION PROVISIONS OF THE BENTON COUNTY SOLID WASTE MANAGEMENT ORDINANCE AND WILL COMPLY WITH THAT ORDINANCE AND REGULATIONS ADOPTED UNDER IT.
- B. AM/ARE COMMITTED TO PROVIDING THE BEST SERVICE THAT IS TECHNOLOGICALLY, ECONOMICALLY AND LEGALLY FEASIBLE.
- C. WILL FULLY COOPERATE WITH THE DEPARTMENT, THE SOLID WASTE ADVISORY COUNCIL AND THE BOARD IN CARRYING OUT THE DUTIES AND RESPONSIBILITIES SPECIFICALLY SET FORTH IN THE ORDINANCE AND ANY FRANCHISES, PERMIT OR CERTIFICATE GRANTED TO APPLICANT.
- D. WILL MAKE ANY REQUIRED PAYMENTS TO BENTON COUNTY ON TIME AND IN THE MANNER PRESCRIBED.
- E. WILL MAKE A REASONABLE EFFORT TOT RESOLVE CUSTOMER COMPLAINTS ON SERVICE; WILL RECORD WRITTEN COMPLAINTS; AND, WILL KEEP A RECORD OF THE DISPOSITION OF WRITTEN COMPLAINTS.
- F. AGREE THAT THE BOARD MAY, FOR CAUSE AS STATED IN THE ORDINANCE, AFTER WRITTEN NOTICE, ESTABLISH, PROVIDE OR MAINTAIN NECESSARY PUBLIC SERVICE AS FOLLOWS:

- (1) PROVIDE THE SERVICE AND CHARGE THE COST TO THE FRANCHISE OR PERMITTEE, OR
 - (2) ESTABLISH AND AMEND NECESSARY REGULATIONS ON SOLID WASTE MANAGEMENT, OR
 - (3) ENFORCE THE FRANCHISE, CERTIFICATE OF PERMIT BY CIVIL ACTION, OR
 - (4) TERMINATE THE FRANCHISE, CERTIFICATE OR PERMIT, OR
 - (5) A COMBINATION OF THESE AND OTHER REMEDIES.
- G. WILL ENDORSE A WRITTEN ACCEPTANCE OF THE FRANCHISE, PERMIT OR CERTIFICATE ON THAT DOCUMENT WITHIN 30 DAYS AFTER ISSUANCE BY THE BOARD.
- H. WILL NOTIFY THE DEPARTMENT OF ANY SUIT OR PENDING ACTION AGAINST THE FRANCHISEE, PERMITTEE OR HOLDER OF THE CERTIFICATE THAT MAY INVOLVE THE COUNTY, ITS ELECTED OFFICIALS, OFFICERS, AGENTS, OR EMPLOYEES.
- I. WILL NOT, UNLESS OTHERWISE PROVIDED BY ORDINANCE OR UNLESS CURRENTLY FRANCHISED FOR THE SERVICE BY BENTON COUNTY, SOLICIT SERVICE CUSTOMERS, ADVERTISE THE PROVIDING OF SERVICE OR PROVIDE SERVICES IN BENTON COUNTY OUTSIDE OF INCORPORATED CITIES UNLESS AND UNTIL GRANTED THE FRANCHISE, PERMIT OR EXCEPTION APPLIED FOR.
- J. AGREE BY SIGNING THIS APPLICATION AND AGREE THAT IT SHALL BE A CONDITION OF THE FRANCHISE OF PERMIT APPLIED FOR OR, IF SO DETERMINED BY THE BOARD ANY EXEMPTION APPLIED FOR, THAT WHENEVER THE BOARD DETERMINES THAT THE FAILURE OF SERVICE, OR THE THREATENED FAILURE OF SERVICE, WOULD RESULT IN CREATION OF ANY IMMEDIATE AND SERIOUS HEALTH HAZARD FOR SERIOUS PUBLIC NUISANCE, THE BOARD, AFTER A MINIMUM OF TWENTY-FOUR (24) HOURS WRITTEN NOTICE TO THE UNDERSIGNED APPLICANT, AUTHORIZE COUNTY PERSONNEL OR ANOTHER PERSON TO TEMPORARILY PROVIDE THE SERVICE OR TO USE AND OPERATE THE LAND, FACILITIES OR EQUIPMENT OF THE UNDERSIGNED APPLICANT; AND FURTHER AGREE THAT THE BOARD MAY AUTHORIZE WHATEVER EXPENSES ARE NECESSARY TO OPERATE SUCH LAND, FACILITIES OR EQUIPMENT CONSISTENT OF SECTION 13 OF ORDINANCE NO. 23, BENTON COUNTY. APPLICANT UNDERSTANDS THAT THE BOARD WILL RETURN ANY SEIZED PROPERTY OR BUSINESS UPON THE ABATEMENT OF THE ACTUAL OR THREATENED INTERRUPTION OF SERVICE.

FORM A COLLECTION FRANCHISE

1. THIS IS FOR A NEW FRANCHISE _____ RENEWAL X TRANSFER _____

2. SERVICE AREA:

A. ATTACH A LEGAL DESCRIPTION BY METES AND BOUNDS. USE ROADS AND HIGHWAYS WHERE POSSIBLE.

B. ATTACH A MAP OF THE SERVICE AREA.

C. EVEN THOUGH THEY ARE NOT COVERED BY FRANCHISE, LIST CITIES SERVED IN BENTON COUNTY Corvallis, Philomath, Adair Village, Monroe, Alsea, Belfountain.

D. AS APPLICANT, I/WE SERVE THE MAJORITY OF CUSTOMERS WHO HAVE SERVICE IN THIS SERVICE AREA. YES X NO _____ YOU MAY ATTACH A LIST OF CUSTOMERS SERVED.

E. AS APPLICANT, I/WE ALLEGE THAT ONE OR MORE OF THE FOLLOWING IS TRUE. CHECK ALL APPROPRIATE ANSWERS AND PROVIDE REQUIRED INFORMATION:

(1.) THE SERVICE AREA WAS FRANCHISED TO THE APPLICANT UNDER THE PREVIOUS BENTON COUNTY SOLID WASTE ORDINANCE AND THE FRANCHISE IS STILL IN EFFECT. YES X NO _____.

(2.) APPLICANT IS APPLYING FOR A TRANSFER OR FRANCHISE FROM
NAME

ATTACH LETTER FROM EXISTING FRANCHISE HOLDER REQUESTING THE TRANSFER
OR HAVE FRANCHISE HOLDER SIGN HERE:

(3.) THE SERVICE AREA IS NOT FRANCHISED TO ANOTHER PERSON
YES X NO _____

(4.) THE SERVICE AREA IS NOT BEING ADEQUATELY SERVED AND THER IS A SUBSTANTIAL DEMAND FROM CUSTOMERS FOR A CHANGE IN SERVICE. YES _____ NO X
ATTACH DOCUMENTATION OF DEMAND FROM CUSTOMERS FOR A CHANGE.

(5.) THE SERVICE AREA IS PRESENTLY FRANCHISED, BUT THE FOLLOWING SERVICE IS NOT BEING PROVIDED (DESCRIBE THE SERVICE): N/A

IS THIS APPLICATION LIMITED TO JUST THIS SERVICE?

YES _____ NO X

6. VERIFICATION

THIS APPLICATION IS, TO THE BEST OF APPLICANT'S KNOWLEDGE TRUE, CORRECT AND COMPLETE. IT IS UNDERSTOOD AND AGREED THAT MATERIALLY MISREPRESENTED FACTS OR INFORMATION GIVEN IN THIS APPLICATION IS CAUSE FOR SUSPENSION, REVOCATION, REFUSAL TO RENEW, DENIAL OF MODIFICATION OF ANY FRANCHISE, PERMIT OR CERTIFICATE COVERED BY THIS APPLICATION.

SIGNED THIS 1 DAY OF December, 2021

Applicant's signature (President of Corporation; or Owner of Sole Proprietorship)



Additional Partners' Signatures for Partnership

F. DESCRIBE ANY PART OF THE SERVICE AREA IN WHICH YOU DO NOT NOW OR WOULD NOT PROVIDE SERVICE UNTIL ECONOMICALLY FEASIBLE.

3. LOCATION OF OFFICES FOR PAYMENT OF BILLS OR REQUESTS FOR SERVICE:

110 NW Walnut Blvd, Corvallis, OR. 07330

TELEPHONE 541-754-0444 HOURS 8:00 TO 5:00 PM EXCEPT NOON? YES ___NO_X___

4. FOR DROP BOX SERVICE ONLY, LOCATION OF BASE STATION FOR TRUCKS:

5. SERVICES: IF THE YEARS EXPERIENCE ARE OUTSIDE BENTON COUNTY, ATTACH EXPLANATION OF WHERE AND NUMBER OF YEARS EXPERIENCE.

TYPES OF SERVICE	FREQUENCY OF SERVICE	YEARS
APPLIED FOR:		EXPERIENCE
____Residential Can and Carts	Weekly	60
___X___ Yard		
___X___ Curb		
___X___ Commercial Can	Weekly – As Needed	60
___X___ Commercial Container	Weekly – As Needed	60
___X___ Drop Box	As Needed	60
___X___ Recycling Depot	Weekly – As Needed	32
Materials Handled:		
___X___ Glass	As Needed	32
___X___ Tin	Weekly – As Needed	32
___X___ Cardboard	Weekly – As Needed	32
___X___ Aluminum	Weekly – As Needed	32
___X___ Mixed Paper	Weekly – As Needed	32
___X___ Plastic Bottles, Tubs Jugs	Weekly – As Needed	20
Other: Specify		
Motor Oil	At Depot Only	20

5. SERVICES (CONTINUED)

☒ On-Route Recycling Residential Routes	Weekly	32
--	--------	----

☒ On-Route Recycling, Commercial Routes	Weekly – As Needed	32
--	--------------------	----

On-Route Materials Handled:

☒ Mixed Recycling Tin/Aluminum/Mixed Plastic Bottle, Jugs, Tubs/Mixed Paper/Cardboard	Weekly	32
--	--------	----

☒ Motor Oil	Weekly	32
---	--------	----

☒ Mixed Organics	Weekly	13
--	--------	----

☐ Other Resource Recovery Services, Specify

☒ Demolition & Construction Wastes

As Needed	60
-----------	----

☒ Bulk Hauling	As Needed	60
--	-----------	----

☒ Tires	As Needed	32
---	-----------	----

☒ Appliances & Furniture	As Needed	60
--	-----------	----

☐ Other

6. SUBCONTRACTS. ATTACH COPY OF SUBCONTRACTS FOR ANY OF SERVICES LISTED IN THIS FRANCHISE APPLICATION. WRITTEN PERMISSION IS REQUIRED BY THE DEPARTMENT. FRANCHISEE REMAINS RESPONSIBLE FOR THE SERVICE.

7. RATES. IF RATES HAVE BEEN APPROVED BY BENTON COUNTY, ATTACH SCHEDULE. IF NOT, ATTACH SCHEDULE OF PROPOSED RATES.

FOR NONSCHEDULED SERVICES, YOU MAY INCLUDE A STATEMENT ON THE RATE SCHEDULE THAT: "NONSCHEDULED SERVICES PROVIDED BY THE FRANCHISEE WILL BE CHARGED AT THE REASONABLE COST OF PROVIDING THE SERVICE AND WITH A REASONABLE RETURN TO THE FRANCHISEE.

8. SERVICE DATE:

SERVICE IS CURRENTLY BEING PROVIDED. YES ☒ NO ☐.

IF SERVICE IS NOT PROVIDED NOW, PROPOSED SERVICE WILL BEGIN ON

9. NUMBER OF EMPLOYEES:

6 MANAGEMENT

45 DRIVERS

6 OFFICE

6 SHOP

1 OTHER (Recycle Education Coordinator)

10. FACILITIES. DO YOU PROVIDE YOUR OWN TRUCK AND EQUIPMENT REPAIR SHOP?

YES ☒ NO ☐

11. LIST OF EQUIPMENT. THE FOLLOWING TYPES OF EQUIPMENT ARE USED OR WILL BE USED. CHECK APPROPRIATE CATEGORIES:

Packers:

☒ Side Loader

☒ Rear Loader

☒ Front Loader

☒ Satellite (13 yards or under)

☐ Open Body Truck
☐ Open Body Dump Truck
☒ Specialty Recycling Vehicle or Trailer
☒ Drop Box Truck
☐ Scooter Satellite
☒ Other Vehicles, Specify:
Fork Truck, Loader

Containers Supplied or Serviced:

☒ 1-2 Yards
☒ 2-4 Yards
☒ 4-6 yards
☐ Larger
☒ Compacted, Front Loader
☐ Compacted, Rear Loader
☒ For Recycling or Reuse

Drop Boxes Supplied or Serviced:

☒ 10 Yards
☒ 20 Yards
☒ 30 Yards
☒ 40 Yards
☐ 50 Yards
☒ Compacted to Maximum Size of 40 Yards
☐ For Recycling or Reuse

12. DISPOSAL SITES, FACILITIES OR MARKETS. TO BE UTILIZED FOR DISPOSAL. CHECK ALL THAT APPLY AND SUPPLY REQUIRED INFORMATION:

☐ COFFIN BUTTE
☐ OTHER SITE. NAME: _____
☐ RESOURCE RECOVERY FACILITY. NAME: Pacific Region Compost

LOCATION: 29969 Camp Adair Rd, Monmouth

_____ RECYCLING AND RESOURCE RECOVERY MARKETS FOR RECOVERED MATERIALS.

NAME: _____ Source Recycling _____

LOCATION: 830 sw 30TH , Albany

13. GROSS REVENUE. IF YOU HAVE BEEN IN BUSINESS FOR THE PRECEDING CALENDAR YEAR, ENTER GROSS REVENUE FROM SERVICES COVERED BY THIS APPLICATION FOR FRANCHISE: \$ 3,513,828 _____. IF NOT, ENTER THE ESTIMATED ANNUAL GROSS DOLLAR VOLUME: \$ _____.

14. BOND. IF THE BOARD FINDS THAT YOU DO NOT HAVE ADEQUATE EXPERIENCE IN PROVIDING THE REQUIRED SERVICE, IT MAY REQUIRE A PERFORMANCE BOND.

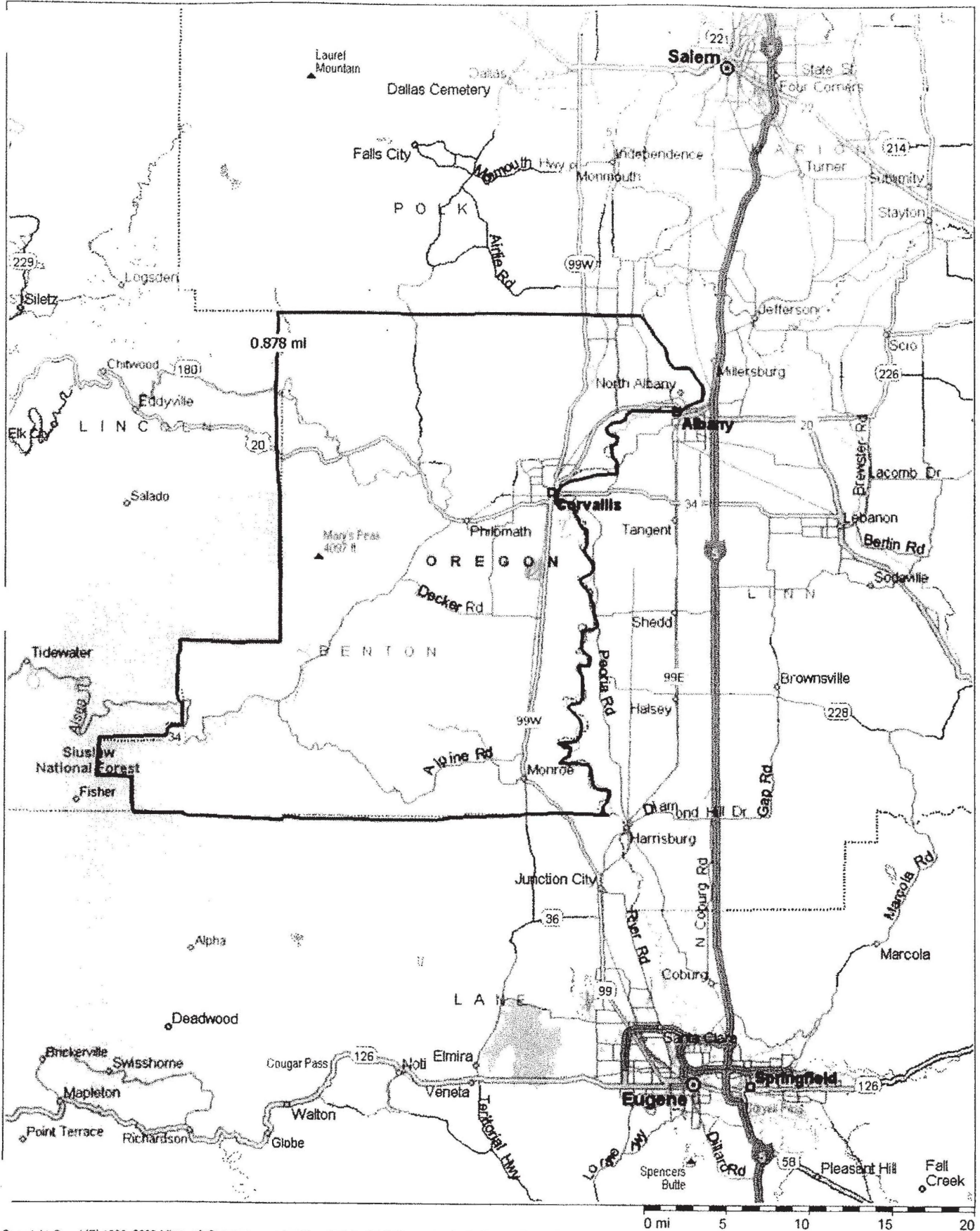
15. INSURANCE: ATTACH A CERTIFICATE OF INSURANCE OR SIGN BELOW INSURANCE MINIMUM IS PROVIDED BY ORDINANCE OR BY ORDER OF THE BOARD. THE CERTIFICATE SHALL NAME BENTON COUNTY AS ADDITIONAL INSURED.

I WILL PROVIDE THE REQUIRED INSURANCE CERTIFICATE PRIOR TO COMMENCING OPERATIONS

(YOUR SIGNATURE)

16. ADEQUATE PUBLIC SERVICE. PROVIDE ALL REQUIRED INFORMATION ON ADEQUATE PUBLIC SERVICE FROM THE FORM ON PAGES 6-7

Oregon, United States, North America





CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
06/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CANNON COCHRAN MANAGEMENT SERVICES, INC. 17015 N. SCOTTSDALE RD SCOTTSDALE, AZ 85255	CONTACT NAME:		
	PHONE (A/C No.Ext):	FAX (A/C No.Ext):	
INSURED REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	E-MAIL ADDRESS: certificateteam@ccmsi.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ACE American Insurance Co.		22667
	INSURER B: Indemnity Insurance Co of North America		43575
	INSURER C: ACE Fire Underwriters Insurance Co.		20702
	INSURER D: Illinois Union Insurance Company		27960
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER: 1966819****REVISION NUMBER: 1**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC ☐ OTHER:			HDO G72482074	06/30/2021	06/30/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS -COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ☒ SCHEDULED AUTOS ONLY ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ONLY			ISA H25549752	06/30/2021	06/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY(Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE AGGREGATE
B A C A D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	WLR C67824064 AOS WLR C67824027 CA/MA/OR SCF C67824106 - WI WCU C67824143 - OH XS TNS C68990592 - TX NSXS	06/30/2021 06/30/2021 06/30/2021 06/30/2021	06/30/2022 06/30/2022 06/30/2022 06/30/2022	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE -EA EMPLOYEE \$ 3,000,000 E.L. DISEASE -POLICY LIMIT \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF COVERAGE - FOR USE FOR REPUBLIC SERVICES, INC. AND ALL ITS SUBSIDIARIES

CERTIFICATE HOLDER

EVIDENCE OF COVERAGE

United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY		NAMED INSURED	
POLICY NUMBER See First Page		REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	
CARRIER See First Page	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

CERTIFICATE NUMBER: 1966819

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured including on-going and completed operations when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

Stop gap coverage for ND, WA and WY is covered under policy no. WLR C67824064 and stop gap coverage for OH is covered under policy no. WCU C67824143, as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

Insured is a registered non-subscriber to the Texas Workers Compensation Act. Insured has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#TNS C68990592) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability and Automobile Liability coverage forms. The General Liability and Automobile Liability policies do not contain endorsements excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.

EVIDENCE OF COVERAGE

RS of Corvallis

Rate Effective 1/1/22

9/1/2021

Residential		
Can,20g, 35g, 65g, 90g, 64g & 90g Monthly, On Call, YW, RC		
Service	Monthly	Bi-Monthly
HHW Fee	NA	
1 Can	\$43.57	\$87.14
2 Can	\$62.50	\$125.00
3 Can	\$83.86	\$167.72
32g bi-wk	NA	
20g cart	\$30.00	\$60.00
35g cart	\$32.21	\$64.42
65g cart	\$40.08	\$80.16
90g cart	\$49.31	\$98.62
64g cart Monthly	\$13.80	\$27.60
90g cart Monthly	\$16.52	\$33.04
On call 35g	\$18.32	Per Pick Up
2nd Yw w/ Weekly or bi-weekly Trash	\$9.87	\$19.74
2nd RC w/ Weekly or bi-weekly Trash	\$8.16	\$16.32
YW w/On Call or Monthly Trash	\$8.16	\$16.32
RC w/On Call or Monthly Trash	\$8.16	\$16.32
RC Only	NA	
Drive Up	\$20.49	\$40.98
Misc		
Return Trip (In Area-On Service Day)-RTN		\$29.46
Residential Extra Pick Up - EXR		\$59.52
Residential Container Exchange (1x year @ no charge)		\$47.61

Mobile Home Pk Non-Standard Cart-(park pays for 35g)
Customer pays difference between larger cart and 35g

Special Pick Ups - Rt 420 - Within 2 Days of Request	
FUR-Furniture	\$41.04
MAT-Mattress or boxspring	\$39.76
BU1-Dead Deer	\$135.63
Special Pick Ups - Rt 914 - Serv Day	
APP-Appliance Without Freon	\$39.76
APN-Appliance With Freon	\$51.28
Misc	
EXB-Extra 32 gal can/bag/box/heavy	\$7.74
Extra loose garbage per yard-EXY	\$34.02
Time per minute to p/u loose garbage (5minute min)	\$2.32
Each Extra Person Req To Pu Loose Garbage Per Min	\$1.04
LLK-Locking Cart Set Up	NA
Labor Charges Per Hour (Calculation-Per Min X 60)	\$139.20

Supplemental Service Fees	
Commercial Delivery	\$29.76
Commercial Exchange-EXC	\$100.52
Commercial Dry Run-DRY	\$64.47
Commercial Extra Lift-EXT	See Below EXT
Commercial Extra Yardage-EXY	\$34.02
Commercial Relocate-REL	\$64.47
Commercial Removal	NA
Industrial Delivery	\$63.24
Industrial Exchange-EXC	\$100.63
Industrial Exchange-Off Site	\$100.63
Industrial Dry Run-DRY	\$64.03
Industrial Relocate-REL	\$63.24
Industrial Removal	\$64.03
Residential Delivery	\$30.00
Residential Removal (delinquent / per cart)	NA
Late Fee	0.75%
Returned Check Fee	\$25.00
Service Interrupt Fee	\$30.00
Account Origination Fee	\$10.00
Commercial Container Recovery Fee	\$400.00
Industrial Container Recovery Fee	\$3,000.00
Bin Replacement	NA
32/35g Cart Recovery/Replacement	\$75.00
65G/RC Cart Recovery/Replacement	\$75.00
90g,Yc Cart Recovery/Replacement	\$75.00
Monthly Recycle Processing Surcharge	\$0.00
Contaminated Recycle or Yard Waste Cart	\$15.00

Temp		
Size	1st Dump	Max Rent
1.5yd	\$70.26	\$37.59
Rent- Prorated Per Day		
On Call Containers/EXT Rates		
Size	Dump Fee	Rent
1 yd	\$36.55	\$30.10
1.5 yd	\$52.74	\$33.01
2 yd	\$66.99	\$36.15
3 yd	\$91.03	\$40.74
4 yd	\$106.68	\$43.59
6 yd	\$147.90	\$46.74
Mixed Organics		
1st Cart		\$64.90
Extra Food Waste Carts		\$9.45
Recycling		
RC	32g/65g/90g	\$2.00

Commercial					
Auto					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	\$123.97	\$233.45	\$343.04	\$452.71	\$562.44
1.5 yd	\$143.77	\$271.54	\$399.82	\$527.75	\$655.78
2 yd	\$175.56	\$332.26	\$489.27	\$645.91	\$802.91
3 yd	\$248.47	\$460.12	\$656.04	\$854.20	\$1,050.40
4 yd	\$318.21	\$586.24	\$824.29	\$1,082.31	\$1,320.51
6 yd	\$412.10	\$756.28	\$1,042.39	\$1,328.39	\$1,727.95
Manual					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	\$137.58	\$259.42	\$381.47	\$503.32	\$624.32
1.5 yd	\$177.37	\$337.56	\$497.63	\$657.71	\$817.65
2 yd	\$217.12	\$413.74	\$610.40	\$806.81	\$1,003.33
3 yd	\$305.41	\$573.58	\$833.72	\$1,078.25	\$1,334.58
4 yd	\$389.15	\$722.69	\$1,022.87	\$1,345.14	\$1,645.32
6 yd	\$511.30	\$947.37	\$1,318.44	\$1,689.73	\$2,056.43

Customer Owned - Auto					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	\$115.40	\$225.32	\$336.46	\$447.11	\$557.66
1.5 yd	\$134.22	\$263.55	\$392.54	\$521.53	\$650.70
2 yd	\$165.18	\$323.12	\$481.37	\$639.45	\$797.74
3 yd	\$234.84	\$449.73	\$647.60	\$847.31	\$1,044.92
4 yd	\$304.30	\$574.66	\$814.70	\$1,075.01	\$1,315.16
6 yd	\$395.52	\$742.49	\$1,030.98	\$1,319.56	\$1,604.00
Customer Owned - Manual					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	\$124.10	\$242.48	\$360.77	\$478.95	\$597.18
1.5 yd	\$161.49	\$317.05	\$472.37	\$627.66	\$782.98
2 yd	\$198.88	\$389.58	\$580.40	\$771.31	\$962.14
3 yd	\$282.38	\$542.77	\$795.16	\$1,032.73	\$1,280.95
4 yd	\$345.42	\$655.64	\$934.62	\$1,233.80	\$1,512.82
6 yd	\$476.31	\$899.35	\$1,259.64	\$1,619.57	\$1,976.30

Misc:	EP1-Return Trip	\$64.47	LLK-Locking Container Set Up	\$103.15	LOC-Lock & Key	\$24.49	XCS-Container Over Weight Charge per 500 lbs	\$42.09	Bulk pick up same as residential
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Temp	
Prepayment	\$325.00
30yd Haul	\$286.70
Rent Per Day	Pro Rated
Rent Per Month	\$168.66
Perm	
10yd Haul	\$286.70
20yd Haul	\$286.70
30yd Haul	\$286.70
40yd Haul	\$286.70
Perm Rent Per Month 10yd	\$105.41
Perm Rent Per Month 20yd	\$119.45
Perm Rent Per Month 30yd	\$133.64
Perm Rent Per Month 40yd	\$147.69
Perm Industrial Rent Per Month 10yd RE (lidded)	\$126.48
Perm Industrial Rent Per Month 20yd RE (lidded)	\$140.52
Perm Industrial Rent Per Month 30yd RE (lidded)	\$154.71
Perm Industrial Rent Per Month 40yd RE (lidded)	\$168.76

Trash Compactors	
30yd Trash Compactor Haul Fee	\$344.34
35yd Trash Compactor Haul Fee	\$344.34
40yd Trash Compactor Haul Fee	\$344.34
Cardboard Compactors	
30yd OCC Compactor Haul Fee	\$180.50
35yd OCC Compactor Haul Fee	\$180.50
40yd OCC Compactor Haul Fee	\$180.50
Disposal *Pass Through Charges	
Trash - Per Ton	\$35.00
Wood - Per Ton	\$52.50
YW - Per Ton	\$52.50
Env Fee - Trash/YW/Wood	\$18.00
Metal	\$0.00
Concrete	\$75.00

Industrial

Security Box	
Rent	\$120.00
Delivery	\$87.00

Compactors						
Size	On Call	1/week	2/week	3/week	4/week	5/week
4yd	\$129.05	\$484.05	\$877.69	\$1,265.76	\$1,673.09	\$2,061.06
6yd	\$173.44	\$627.85	\$1,197.56	\$1,711.96	\$2,226.50	\$2,737.01

Misc	
Lidded Ind. Cont. Add. Rental Fee per Month	\$21.07
Compactor Cleaning	Per Hour
Asbestos Haul	\$386.48
Metro City Metal Haul	\$322.35
WRI Haul	\$528.34
TIR-Tires	\$16.90
BU2-Tires with rim	\$30.95
BU3-Truck Tires	\$37.97
BU4-Truck Tires with rim	\$52.04

2 Benton County

RS of Albany

Rate Effective 1/1/22

Resi		
All		
Service	Monthly	Bi-Monthly
1 Can	\$29.69	\$59.38
Add can	\$19.45	
20g cart	\$22.25	\$44.50
32g cart	\$23.75	\$47.50
64g cart	NA	
90g cart	\$38.10	\$76.20
On call 35G	\$15.98	
Up-drive	\$20.55	\$41.10
YC Only	\$10.02	\$20.04
CO Only	\$10.02	\$20.04
Extra YC	\$10.02	\$20.04
Extra CO	\$10.02	\$20.04
RC Only	\$10.02	\$20.04
Extra RC	\$10.02	\$20.04
Enclosure	\$27.32	\$54.64
Misc		
Return Trip (In Area-On Service Day)-RTN		\$28.63
EXC-Wash Cart		\$46.16
Residential Container Exchange (1x year @ no charge)		\$46.27
Residential Extra Pick Up - EXR		\$57.84
LLK-Locking Cart Set Up		\$31.34

Temp		
Size	Dump Fee	Max Rent
3yd	\$103.75	\$40.72
Rent- 1st week free		
After One Week	\$4.13	Per Day
Temp Delivery Schd		
FR 1 - LINN CO		T/F
FR 2/34 - SE/NE ALBANY		M/H
FR 2/34 - SW/NW ALBANY		T/F
FR 5 - Lebanon		W/F
FR 6/7 - Linn Co		T/F
FR 6 - Harrisburg		W
FR 9 - Harrisburg		W
FR 11 - NOT AVAILABLE		NA
FR 12 - Scio		T
Size	Dump Fee	Max Rent
300g YW	NA	NA
Must Stay At Curb		
MISC:	XCS-Container Over Weight Charge per 500 lbs	

Industrial	
Prepayment 10-30yd	\$350.00
Prepayment 40yd	\$400.00
10yd Haul	\$288.20
20yd Haul	\$288.20
30yd Haul	\$304.61
40yd Haul	\$319.65
15yd Compactor Haul	\$327.80
20yd Compactor Haul	\$327.80
30yd Compactor Haul	\$372.90
40yd Compactor Haul	\$372.90
Asbestos Haul	\$125.30

Special Pick Ups - IF ALBANY - ServDay (Not Tues)				
IF LEBANON - Wed ONLY				
Special Pick Ups - IF ALBANY - ServDay (Not Tues)				
BU1-Dead Deer				\$131.80
FUR-Furniture				\$39.88
MAT-Mattress or boxspring				\$38.64
TRE-Christmas Trees (up to 8 ft and no tinsel)				\$10.92
Special Pick Ups - Delivery Rt - Serv Day				
APP-Appliance Without Freon				\$38.64
APN-Appliance With Freon				\$49.84
TIR-Tires				\$16.42
BU2-Tires with rim				\$24.55
BU3-Truck Tires				\$35.46
BU4-Truck Tires with rim				\$50.49
Misc				
EXB-Extra 32 gal can/bag/box/heavy				\$10.92
Extra loose garbage per yard-EXY				\$27.32
Time per minute to p/u loose garbage-MIN				\$1.76
LLK-Locking Cart Set Up				\$31.34
Container Repair 3rd Party Labor Rate				\$89.36
Truck Time-HRS				\$136.58
Labor Charges Per Hour				\$105.60

Commercial Sub					
Size	1/week	2/week	3/week	4/week	5/week
1.5 yd	\$153.38	\$283.45	\$413.39	\$543.33	\$673.49
2 yd	\$191.34	\$353.86	\$516.38	\$678.91	\$841.16
3 yd	\$230.56	\$427.91	\$625.13	\$822.36	\$1,019.73
4 yd	\$292.57	\$545.70	\$798.54	\$1,022.23	\$1,304.78
6 yd	\$413.75	\$779.77	\$1,144.78	\$1,511.42	\$1,878.18
8 yd	\$538.69	#####	\$1,508.28	\$1,992.82	\$2,477.76

Commercial Manual						
Size	Bi/Wk	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA	NA
1.5 yd	NA	\$170.78	\$323.79	\$476.78	\$629.90	\$783.03
2 yd	NA	\$211.29	\$402.48	\$593.55	\$784.66	\$975.61
3 yd	NA	\$262.53	\$499.31	\$744.82	\$975.11	\$1,216.69
4 yd	NA	\$329.30	\$629.14	\$927.25	\$1,196.89	\$1,524.31
5 yd	NA	NA	NA	NA	NA	NA
6 yd	NA	\$468.25	\$900.94	\$1,328.85	\$1,758.78	\$2,188.07
8 yd	NA	\$608.73	\$1,182.14	\$1,749.62	\$2,311.71	\$2,886.50

EP1-Container Off Route Pick Up In area - 30 min	\$68.29	EP2-Container Off Route Pick Up - Out of Area 30 min
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Supplemental Service Fees	
Commercial Delivery	\$25.33
Commercial Exchange-EXC	\$50.49
Commercial Dry Run-DRY	\$62.65
Commercial Extra Lift-EXT	See EXT Rates
Commercial Extra Yardage-EXY	\$27.32
Commercial Relocate-REL	\$62.65
Commercial Removal	\$0.00
Industrial Delivery	\$57.41
Industrial Exchange-EXC	\$97.79
Industrial Dry Run-DRY	\$62.22
Industrial Relocate-REL	\$57.41
Industrial Removal	\$62.22
Residential Delivery	\$30.00
Residential Removal (delinquent / per cart)	\$0.00
Fees	
Late Fee	1.5% or 5.00 Min
Returned Check Fee	\$25.00
Service Interrupt Fee	\$30.00
Account Origination Fee	\$10.00
Commercial Container Recovery Fee	\$400.00
Industrial Container Recovery Fee	\$3,000.00
Bin Replacement	\$15.00
32/35g Cart Recovery/Replacement	\$75.00
65G/R/C Cart Recovery/Replacement	\$75.00
90g,Y/c Cart Recovery/Replacement	\$75.00
Monthly Recycle Processing Surcharge	\$2.00
Continuation fee (Recycle and Yard Waste Carts)	\$15.00

	Commercial Compactors					
Size	1/week	2/week	3/week	4/week	5/week	EXT
2 yd	\$422.52	\$804.94	\$1,187.12	\$1,569.31	\$1,951.23	\$114.54
3 yd	\$525.02	\$998.68	\$1,489.60	\$1,950.24	\$2,433.40	\$142.59
4 yd	\$658.59	\$1,258.32	\$1,854.50	\$2,393.80	\$3,048.65	\$179.19
5 yd	NA	NA	NA	NA	NA	NA
6 yd	\$936.54	\$1,801.86	\$2,657.70	\$3,517.52	\$4,376.10	\$257.39
8 yd	\$1,217.44	\$2,364.23	\$3,499.25	\$4,623.47	\$5,773.00	\$333.29

Commercial On Call Containers/EXT Rates		
Size	Dump Fee	Rent
1 yd	NA	NA
1.5 yd	\$47.62	\$34.72
2 yd	\$57.25	\$37.72
3 yd	\$71.29	\$40.72
4 yd	\$89.60	\$43.71
6 yd	\$128.67	\$46.86
8 yd	\$166.66	\$49.88

Commercial Food Waste	
90g Emptied Weekly	\$63.07
Each Additional Cart	\$9.18
Commercial Yard Debris	
90g with Trash	\$0.00
Extra YC	\$10.02
Commercial Comingled Recycle	
Commercial Recycling	#VALUE!

\$68.29	LOC-Lock & Key	\$28.69
	LLK-Locking Container Set Up	\$81.96

Disposal *Pass Through	
Trash - Per Ton	\$35.00
YW/Wood - Per Ton	\$52.50
Enviromental Fee Per Haul	\$18.00
SheetRock Disposal Per Ton	SAME AS TRAS
Metal	None
Concrete	\$75.00

Security Box	
Rent	\$120.00
Delivery Per Hour - One Hour Min	\$75.00

Compactor Cleaning	Per Hour
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MEMORANDUM

February 17, 2022

TO: Benton County Board of Commissioners

FROM: Daniel Redick, Solid Waste and Water Quality Program Coordinator
Greg Verret, Community Development Department Deputy Director

SUBJECT: Community Development Department Recommendation: Solid Waste Collection Franchise Renewal Application

1. On December 1, 2021, and January 26, 2022, the Benton County Solid Waste Advisory Council (SWAC) met to review the application submitted by Republic Services for renewal of the solid waste collection franchise. Both meetings were announced in the calendar of the Corvallis Gazette-Times.
2. Three public comments were received, which included the following feedback:
 - a. A recommendation to consider alternative service providers to Republic Services, and a concern for limiting the possibilities for other solid waste and recycling collection services in Benton County.
 - i. Staff notes that establishment of new collection services by other organizations is governed by Chapter 23 and that approval of this franchise renewal would not affect that situation.
 - b. A request for greater emphasis on recycling in the collection franchise agreement, and an expanded list of accepted recyclable material.
 - i. Staff notes that particular emphasis on a given aspect of collection will likely be an outcome of the City of Corvallis collection franchise renewal with Republic Services; therefore, staff recommends that the conditions of the County's franchise renewal be tied to the forthcoming City of Corvallis franchise renewal conditions.
3. SWAC chose not to provide a formal recommendation to the Board of Commissioners regarding the acceptance of the application, and individual members provided the following general feedback:
 - a. Solid waste collection franchise application forms should be updated and revised to correct errors in spelling, grammar, and general formatting.
 - i. Staff notes that the application forms for solid waste services are in the process of being reviewed and updated.
 - b. Solid waste collection franchise application criteria should include responsiveness of the franchisee to the concerns and complaints of collection-service customers.
 - i. Staff notes that BCC 23.210 details the collection franchise requirements.
 - ii. Staff notes that the collection franchise application includes an agreement from the applicant to address complaints.

- c. Question regarding the county's solicitation of solid waste collection franchise applications.
 - i. Staff notes that the county does not solicit solid waste franchise collection applications, and accepts solid waste collection franchise applications at any time.
 - d. Question regarding the rate setting process for the collection franchise.
 - i. Staff notes that the fees, rate structure, and procedure for rate change are detailed in BCC Chapter 23.
- 4. The Community Development Department considered the application in light of the following criteria from BCC 23.210 Collection Franchise Requirements:
 - a. Does the applicant have a majority of the service accounts in the service area?
 - i. The applicant has demonstrated they have a majority of the service accounts in the service area.
 - b. Does the applicant have collection vehicles, equipment, facilities, and personnel sufficient to meet the standards of BCC Chapter 23, ORS 459, and applicable administrative rules?
 - i. The applicant has demonstrated they have sufficient vehicles, equipment, facilities and personnel to meet applicable standards.
 - c. Does the applicant have sufficient experience to ensure compliance with BCC Chapter 23?
 - i. The applicant has demonstrated they have sufficient experience to ensure compliance with BCC Chapter 23.
 - d. Does the applicant have general liability insurance in an amount and a form satisfactory to Benton County?
 - i. The applicant has demonstrated they have general liability insurance in an amount and a form satisfactory to Benton County.
- 5. The applicant has demonstrated that they meet the criteria identified above. The Community Development Department recommends renewal of the collection franchise agreement to the Board of Commissioners with the following conditions which are consistent with the conditions of collection franchise application approved in 2011. Additionally, staff recommends that the Board of Commissioners encourage (either formally through the collection franchise agreement, or informally through interactions with the franchisee) responsiveness to the needs and complaints of customers.
- 6. Recommended Conditions:
 - a. The term of the franchise shall be ten (10) years, per BCC 23.310.
 - b. The collection franchise agreement shall be amended to include the same or similar terms as the forthcoming City of Corvallis collection franchise agreement, including, but not limited to, the same termination date.
 - c. Republic Services shall pay a fee to Benton County of an appropriate percentage of the gross cash receipts from collection services provided in the service area included in its franchise, as required in BCC 23.420.
 - d. Republic Services shall comply with all applicable provisions set forth in BCC Chapter 23 and all agreements contained in the application for service.
 - e. No corporate surety bond shall be required based on staff's findings that Republic Services has adequate experience, per BCC 23.210.
 - f. The franchise agreement shall be memorialized in the order approving the franchise, and Republic Services shall comply with terms of the order issuing the franchise.
 - g. When Benton County wishes to consider any new solid waste service, Republic Services shall provide a written proposal within a reasonable period of time that describes proposed methods and costs for the service.
 - h. Annually, or upon request, Republic Services shall provide a map to Benton County showing residential collection schedules by day of week and services provided. Republic Services

shall provide the maps in an electronic format acceptable to Benton County and Republic Services. In the event that either existing services are extended, new services are provided, or re-routing significantly changes the days of residential collection, Republic Services shall inform Benton County and provide an updated map.

- i. Republic Services shall coordinate recycling efforts with other solid waste collection efforts in Benton County Wasteshed to further enhance recycling and recovery efforts and to meet wasteshed recovery goals as mandated by the state.

BEFORE THE BENTON COUNTY BOARD OF COMMISSIONERS,
STATE OF OREGON

In the Matter of the Renewing a	)	
Franchise to Provide Solid	)	FINDING OF FACT,
Waste Collection Pursuant to	)	CONCLUSIONS OF LAW,
Benton County Code Chapter 23	)	AND ORDER

I. NATURE OF THE PROCEEDING

THIS MATTER COMES BEFORE the Board of Commissioners pursuant to Benton County Code (BCC) Section 23.105 through 23.420 which empower the Board to renew solid waste collection franchises. Pursuant to BCC 23.235(1), the Board of Commissioners held a timely public hearing virtually on April 19, 2022 at 11:00 AM.

The Board, having reviewed all the evidence and testimony finds as follows:

II. FINDINGS OF FACT

1. On September 20, 2011, the Board of Commissioners granted Republic Services Inc. (REPUBLIC SERVICES) (formerly Allied Waste Services of Corvallis) a ten-year renewal of its franchise for solid waste collection in Benton County.

2. On December 1, 2021, REPUBLIC SERVICES submitted an application for renewal of the solid waste collection franchise in Benton County. REPUBLIC SERVICES submitted an amended application for renewal of the solid waste collection franchise in Benton County on February 15, 2022.

3. Under its franchise, REPUBLIC SERVICES has served the entire unincorporated area of Benton County and four incorporated cities under separate franchise agreements and two separate hauling companies, Republic Services of Corvallis (formerly Allied Waste of Corvallis) and Republic Services of Albany-Lebanon (formerly Allied Waste of Albany-Lebanon).

4. REPUBLIC SERVICES provides a full range of collection and recycling services as specified on the application. Recycling services have been provided as a part of the collection franchise since May 4, 1983.

5. On December 1, 2021, and January 26, 2022, the Benton County Solid Waste Advisory Council (SWAC) met to review the application submitted by Republic Services for renewal of the solid waste collection franchise. Both meetings were announced in the calendar of the Corvallis Gazette-Times.

6. Three public comments were received, which included the following feedback:

- a. A recommendation to consider alternative service providers to Republic Services, and a concern for limiting the possibilities for other solid waste and recycling collection services in Benton County.
- b. A request for greater emphasis on recycling in the collection franchise agreement, and an expanded list of accepted recyclable material.

7. SWAC chose not to provide a formal recommendation to the Board of Commissioners regarding the acceptance of the application, and individual members provided the following general feedback:

- a. Solid waste collection franchise application forms should be updated and revised to correct errors in spelling, grammar, and general formatting.
- b. Solid waste collection franchise application criteria should include responsiveness of the franchisee to the concerns and complaints of collection-service customers.
- c. Question regarding the county's solicitation of solid waste collection franchise applications.
- d. Question regarding the rate setting process for the collection franchise.

8. The Community Development Department considered the application in light of the following criteria from BCC 23.210 Collection Franchise Requirements:

- a. Does the applicant have a majority of the service accounts in the service area?
- b. Does the applicant have collection vehicles, equipment, facilities, and personnel sufficient to meet the standards of BCC Chapter 23, ORS Chapter 459, and applicable administrative rules?

- c. Does the applicant have sufficient experience to insure compliance with BCC Chapter 23?
- d. Does the applicant have general liability insurance in an amount and a form satisfactory to Benton County?

9. The Community Development Department review determined that the applicant demonstrated that they meet the criteria identified above. Therefore, the department recommended renewal of the collection franchise agreement to the Board of Commissioners subject to conditions which are consistent with the conditions of collection franchise application approved in 2011. Additionally, staff recommended that the Board of Commissioners encourage (either formally through the collection franchise agreement, or informally through interactions with the franchisee) responsiveness to the needs and complaints of customers.

CONCLUSIONS OF LAW

1. The Board of Commissioners finds that BCC Chapter 23 is applicable to this action.
2. The Board of Commissioners incorporates within the record of this proceeding the Staff Recommendations memorandum prepared by Community Development Department staff for the April 19, 2022 Board of Commissioner's public hearing and a copy of the Notice of Public Hearing.
3. BCC 23.305 provides that the process for obtaining a renewal of a solid waste collection franchise is the same process as required for obtaining the original franchise.
4. BCC 23.205 requires that applications be submitted on forms provided by the Community Development Department. REPUBLIC SERVICES has submitted these forms, properly completed.
5. BCC 23.210(1) establishes the criteria for review of collection franchise applications (set out in paragraph 8 of the Findings of Fact). REPUBLIC SERVICES complies with each criteria as specified.
6. BCC 23.210(1)(c) provides that Benton County may require a corporate surety bond if the applicant does not have sufficient experience to insure compliance with BCC

Chapter 23. REPUBLIC SERVICES has sufficient experience that this bond will not be required.

7. REPUBLIC SERVICES has provided an insurance certificate in an amount and form satisfactory to the Board of Commissioners and in compliance with BCC 23.210(1)(d).

8. BCC 23.220(1) provides that the Board of Commissioners may include recycling or reuse service in a collection franchise rather than granting a recycling or reuse franchise or permit. BCC 23.420(1)(c) provides that the board may waive the annual fee for recycling or reuse to promote recycling or reuse.

9. BCC 23.230(1) provides that the Community Development Department reviews applications, investigates as appropriate, makes a finding on the qualification of the applicant, and makes a determination of whether additional areas of service should be included or additional services or equipment should be provided. BCC 23.230(2) requires the Community Development Department to make a recommendation to the Board of Commissioners on applications. The Staff Recommendations memorandum prepared and submitted by Community Development Department staff adequately fulfills these requirements.

10. BCC 23.235(1) requires the Board of Commissioners to conduct a public hearing to consider an application within thirty (30) days of receiving the Community Development Department's recommendation. BCC 23.235(2) requires notice to be served on the applicant and any affected holder, as well as published once in a newspaper of general circulation within the franchise area not more than ten (10) nor fewer than seven (7) days before the hearing. The Board has complied with the public hearing and notice provisions.

11. BCC 23.235(5) requires the applicant to enter into a written franchise agreement with Benton County upon receipt of this Order. BCC 23.310(4) requires that acceptance of a franchise occur within thirty (30) days of issuance. Benton County shall provide a contract that shall fulfill these requirements to REPUBLIC SERVICES with this Order.

12. BCC 23.310(1) provides that the term of a collection franchise shall be ten (10) years unless the Board finds that a different term is required in the public interest.

13. BCC 23.420(1)(a) provides that a collection franchise holder shall pay a fee not to exceed five percent (5%) of the gross cash receipts from franchised collection service.

IV. ORDER

Based on the above Findings of Fact and Conclusions of Law the Board of Commissioners orders that the collection renewal franchise be awarded to REPUBLIC SERVICES with the following conditions and specifications:

1. The duration of the franchise shall be ten (10) years subject to renewal pursuant to BCC Chapter 23.

2. The collection franchise agreement shall be amended by July 1, 2024 to include the same or similar terms as the forthcoming City of Corvallis collection franchise agreement, including, but not limited to, the same termination date, as well as concepts from the consensus-seeking process.

3. REPUBLIC SERVICES shall pay a fee to Benton County of five percent (5%) of the gross cash receipts from collection service provided in the service area included in the franchise.

Payments are to be sent by the _____ after each quarter to:

Benton County Environmental Health

PO Box 579

Corvallis, Oregon 97339-0579

4. REPUBLIC SERVICES shall comply with all applicable provisions set forth in BCC Chapter 23, and all agreements contained in the application for service and the agreement for providing solid waste collection service between REPUBLIC SERVICES and Benton County.

5. Based upon the experience of REPUBLIC SERVICES, no surety bond shall be required.

6. REPUBLIC SERVICES shall execute a written agreement with Benton County for providing solid waste collection service within thirty days of issuance of the franchise. Benton County shall provide the agreement to REPUBLIC SERVICES.

7. When Benton County wishes to consider any new solid waste service, REPUBLIC SERVICES shall provide a written proposal within a reasonable period of time that describes proposed methods and costs for the service.

8. Annually, or upon request, REPUBLIC SERVICES shall provide a map to Benton County showing residential collection schedules by day of week and services provided. REPUBLIC SERVICES shall provide the maps in an electronic format acceptable to Benton County and REPUBLIC SERVICES. In the event that either existing services are extended, new services are provided, or re-routing significantly changes the days of residential collection, REPUBLIC SERVICES shall inform Benton County and provide an updated map.

9. REPUBLIC SERVICES shall coordinate recycling efforts with other solid waste collection efforts in Benton County Wasteshed to further enhance recycling and recovery efforts and to meet wasteshed recovery goals as mandated by the state.

10. REPUBLIC SERVICES shall maintain current general liability insurance in an amount sufficient to protect Benton County under the Tort Claim Limits Act. The insurance shall name Benton County as an additional insured and shall provide thirty (30) days notice of cancellation or other change in coverage. REPUBLIC SERVICES shall maintain current Worker's Compensation insurance on all subject employees at all times during the period of this franchise.

11. REPUBLIC SERVICES's recycling services shall be included in the collection franchise. The recycling fee is waived to promote recycling and reuse.

ADOPTED this ____ day of _____, 2022

Signed this ____ day of _____, 2022.

BENTON COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Approved as to Form:

County Counsel

For further explanation, please refer to the
Minutes from the June 7, 2022 Board Meeting:

[https://www.co.benton.or.us/sites/default/files/fileattachments/
board_of_commissioners_office/meeting/7877/220607m_tu_signed.pdf](https://www.co.benton.or.us/sites/default/files/fileattachments/board_of_commissioners_office/meeting/7877/220607m_tu_signed.pdf)

The Order never got past revision stage. From 2022 Order Log:

D2022-044	220517	220607	220607 In the Matter of the Renewing a Franchise to Provide Solid Waste Collection Pursuant to Benton County Code Chapter 23	<i>DEV. Sent back for revision on 6/7/22; stalled thereafter.</i>
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BENTON COUNTY COLLECTION FRANCHISE AGREEMENT

This Agreement is entered into _____, 2022, by and through Benton County, Oregon, hereinafter referred to as “County,” and Republic Services Inc., hereinafter referred to as “Republic Services.”

Benton County Code (BCC) 23.235(5) requires a written agreement between a successful applicant and the County upon receipt of the order granting a solid waste collection franchise.

The Board of Commissioners of Benton County has reviewed the application for renewal of the Solid Waste Collection Franchise submitted by REPUBLIC SERVICES and has found that REPUBLIC SERVICES is qualified.

Based on this review, the Board of Commissioners has issued Findings of Fact, Conclusions of Law, and an Order dated _____, 2022 attached to this Agreement as “Exhibit A” and incorporated by this reference.

In consideration of the mutual promises and covenants set out in this Agreement, the County and REPUBLIC SERVICES agree as follows:

1. REPUBLIC SERVICES shall provide the solid waste collection and recycling services in the service areas as specified in the application submitted February 15, 2022, and subject to the conditions and specifications stated in the Findings of Fact, Conclusions of Law, and Order dated _____.
2. This agreement shall be amended by July 1, 2024 to include the same or similar terms as the forthcoming City of Corvallis collection franchise agreement, including, but not limited to, the same termination date, as well as concepts from the consensus-seeking process.
3. REPUBLIC SERVICES shall comply with agreements contained in the application, a copy of which is attached as “Exhibit B” and incorporated by this reference.
4. REPUBLIC SERVICES specifically agrees to hold County harmless and to indemnify County from and against any claim or award for damages to any person or property caused as a result of any act of REPUBLIC SERVICES pursuant to this Agreement as specified in BCC Chapter 23.

5. County shall take appropriate steps within the power of the County to protect the rights and interests granted to REPUBLIC SERVICES under the Findings of Fact, Conclusions of Law, and Order dated _____, and shall enforce the provisions of BCC Chapter 23 as necessary to achieve compliance with this ordinance.
6. REPUBLIC SERVICES employs subject workers as defined in ORS 656.027 and shall maintain currently valid workers compensation insurance covering all subject workers throughout the period of this franchise.
7. Should County wish, during the term of this franchise, to consider a new solid waste service, REPUBLIC SERVICES agrees to provide a written proposal within a reasonable period of time that shall describe proposed methods and costs for the service.
8. REPUBLIC SERVICES is a franchisee of County. It is not to be considered an agent of the County and shall not participate in any way in the benefits provided to County employees.
9. This Agreement may be modified by a written modification signed by both parties.
10. This agreement expires with the underlying franchise.

Signed this _____ day of _____, 2022.

REPUBLIC SERVICES
COMPANY

BENTON COUNTY
BOARD OF COMMISSIONERS

Chair

Title

Commissioner

Commissioner

Approved as to Form:

County Counsel

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 06/07/22

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Human Resources

Contact Name * Tracy Martineau

Phone Extension * 7666389

Meeting Attendee Name * Tracy Martineau, Tammy Webb, Rick Crager

Agenda Item Details



Item Title * Management & Confidential Employee Compensation

Item Involves * Check all that apply

- ☐ Appointments
- ☒ Budget
- ☐ Contract/Agreement
- ☐ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☒ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Board/Committee Involvement *

☐ Yes

☒ No

Advertisement *

☐ Yes

☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

**Personnel Rule 22.2 Periodic Review of Compensation Plan:

The Human Resources Manager shall periodically review the pay plan and, if necessary, make recommend revisions to the Board of Commissioners. At least annually the Human Resources Manager will determine and recommend to the Board of Commissioners the percentage of change to the pay schedule necessary to maintain pay equity comparable to area economic conditions. With Board of Commissioners' approval the pay schedule may be adjusted upward or downward and employee rates may be adjusted upward or downward by the same amount, not to exceed the maximum rate of the newly assigned grade. **

From 2019 -present, management & confidential employees have been eligible for annual pay increases of 3%-4%. For the past several years the Commissioners have approved salary range adjustments based on the 12 month Employment Cost Index (ECI), however, individual employee pay was not adjusted. ECI ranged from 2.7%-2.9% annually.

Between step increases and cost of living adjustments (COLAs), represented employees are currently eligible for annual pay increases of up to 8%.

The ECI for the 12 month period ending in March was 4.7%. This is the highest increase in over 22 years and for the 12 month period ending June 30, we expect it to be between 5%-7%.

In addition, HR usually performs a quick check on competitor compensation when we post a nonrep position for recruitment. It has come to our attention several of these positions are lagging the market average in compensation and threaten the County's ability to retain and attract high performers. (Note: we will be engaging a consultant to perform a compensation study on management & confidential positions within the next few months.)

Widespread inflation and workforce shortages are expected to continue and we are recommending the Board approve adjusting non-represented employee salary ranges and individual pay by the ECI index for the 12 month period ending June 30, 2022, with a maximum adjustment of 7.0%

The ECI for this period will be published on July 29, 2022.

Options *

1. Approve the ECI adjustment effective July 1, 2022 for non-represented employee salary ranges and pay based on the ECI ending June 30, 2022, not to exceed 7%.
2. Adjust the salary ranges and pay by some other amount.
3. Do not approve the ECI adjustment effective July 1, 2022 for non-represented employee salary ranges and pay based on the ECI ending June 30, 2022.

Fiscal Impact *

- ☒ Yes
☐ No

Fiscal Impact Description *

CFO will complete.

2040 Thriving Communities Initiative

Mandated Service? * ☐ Yes ☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☒ Vibrant, Livable Communities
- ☒ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ N/A

Explain Core Values Selections *

Strengthens the County's ability to attract and retain high performing employees to serve the community.

Focus Areas and Vision *

Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☒ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☐ N/A

Explain Focus Areas and Vision Selection *

Competitive wages support the local economy.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * The County Administrator, Chief Financial Officer, and Human Resources Director recommend approval to adjust non-represented employee salary ranges and individual pay effective July 1, 2022 by the ECI for the 12 month period ending June 30, 2022.

Meeting Motions * I move to ...
approve adjusting non-represented employee salary ranges and individual pay effective July 1, 2022 by the ECI for the 12 month period ending June 30, 2022, not to exceed 7%.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional) If you have any questions, please call ext.6800

Department Approver TRACY MARTINEAU

Department Approval

Comments

Signature

Tracy Martineau

BOC Initial Approval

Approvals Required ☒ Counsel
☒ Finance
☐ HR

Counsel Approver VANCE CRONEY

Finance Approver RICHARD CRAGER

County Administrator Approver JOE KERBY

Counsel Approval

Comments

Signature

Vance M. Croney

Finance Approval

Comments

Signature

Rich Crager

County Administrator Approval

Comments

Signature

Joseph Kerby

BOC Final Approval

Comments

Signature

Maura Kviatkowski