



Board of Commissioners

Office: (541) 766-6800
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205 NW 5th St.
Corvallis, OR 97330

co.benton.or.us

AGENDA

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, July 6, 2021

GoToMeeting: <https://global.gotomeeting.com/join/219428933>

or Dial 1 (646) 749-3122; Access Code #219-428-933

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

THE BOARD WILL TAKE A BRIEF RECESS BETWEEN THE WORK SESSION AND BUSINESS MEETING

Note: County Service District meetings (Alpine, Alsea, South Third) will immediately follow this Board of Commissioner's Meeting

9:00 A.M.

I. Opening:

- A. Introductions
- B. Announcements

II. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

III. Review and Approve Agenda

IV. Work Session

- 4.1 9:00 a.m., 30 minutes - Update from Department Operation Center –Suzanne Hoffman, April Holland

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

BUSINESS MEETING

V. Consent Calendar

- 5.1 In the Matter of Ratifying and Adopting Resolution #2021-022 Rescinding the Requirement for Personal Use of Masks or Cloth Face-coverings
- 5.2 Appointments to Advisory Boards, Commissions and Committees:

Library	David Low
Food Service	Mark Tibbetts, John McEvoy
Historic Resources	Paul Berg, Tanya Freeman
Mental Health	Rita Sawyer, Elizabeth Hazlewood, Cody Gotchall
Natural Areas & Parks	Elizabeth Spatafora
Property Tax Appeals	David Coulombe, Nick Fowler, Kathleen Hutchinson
- 5.3 Approval of the May 25, 2021 Tuesday Board Meeting Minutes

VI. Outside Agencies

- 6.1 Discussion and Decision to Approve FY21-23 Economic Development IGA
– *Kate Porsche, Economic Development Manager*

VII. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

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**MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS**

Tuesday, July 6, 2021

GoToMeeting link: <https://global.gotomeeting.com/join/219428933>

Livestream: <http://facebook.com/BentonCoGov>
9:00 a.m.

Present: **Xanthippe Augerot**, Chair; **Nancy Wyse**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator

Excused: **Nancy Wyse**, Commissioner

Staff: **Teresa Farley**, **Joe Hahn**, **Lili'a Neville**, BOC Staff; **Suzanne Hoffman**, **April Holland**, Health; **Erika Milo**, BOC Recorder; **Kate Porsche**, Corvallis-Benton Economic Development; **Alyssa Rash**, Public Information Officer; **Greg Ridler**, Sheriff's Office; **Gary Stockhoff**, Public Works

Chair Augerot called the meeting to order at 9:06 a.m.

I. Opening:

A. Introductions

B. Announcements

Augerot acknowledged that Benton County is on Kalapuya lands. The Kalapuya people were removed from these lands under the Willamette Treaty of 1855, but living descendants are still present as part of the Confederated Tribes of Grand Ronde and the Confederated Tribes of the Siletz Indians.

II. Comments from the Public

No comment was offered.

III. Review and Approve Agenda

No changes were made to the agenda.

IV. Work Session

4.1 Update from Department Operation Center (DOC) – Suzanne Hoffman, April Holland, Health Department

Hoffman reported that the DOC is moving forward with COVID-19 vaccination clinics. Late last week, Hoffman updated the Board and the COVID-19 Executive Team with the most recent risk metrics from the Oregon Health Authority (OHA), although there is no longer a risk metric framework. Benton County had 44.4 COVID-19 cases per 100,000 people, which puts the County firmly in low risk category, as does the 2.2% test positivity rate. Testing volume has decreased considerably. The County was already in low risk category due to a high vaccination rate. Hoffman did not know if OHA will continue to publish weekly statistics. Staff can provide updates on COVID-19 statistics at any time and will monitor for spikes.

Holland shared that the County had 0-2 cases every day of the last week. Staff are waiting to learn what data OHA will report in future and will alert the Board if cases spike. The DOC

continues COVID-19 vaccination with emphasis on underserved populations. The DOC will probably reduce staff in early August 2021 as COVID-19 response and recovery is normalized. A recent clinic focused on Black, Indigenous, People of Color was moved from Linus Pauling Middle School to the Boys and Girls Club due to extreme heat. Holland thanked Club staff Helen and Clay Higgins for the last-minute change. The clinic was held in partnership with Samaritan Mobile Medicine and sponsored by organizations including Casa Latinos Unidos, the Corvallis-Albany chapter of the National Association for the Advancement of Colored People, the Corvallis Multicultural Literacy Center, Oregon State University Extension services, and the International Moms Group. Sixty-five people were vaccinated, including at least 23 minors. Attendees received \$25 gift cards to local grocery stores and restaurants.

To address geographic disparities, this week there will be five vaccination clinics sponsored by OHA and the Federal Emergency Management Agency in the Cities of Monroe and Philomath and the community of Alsea. Each attendee will receive a food box and \$100 in grocery gift cards from the Governor's Task Force. The Governor's Executive Order ended on June 30, 2021, eliminating restrictions on masking, distancing, and capacity limits in most settings. In Benton County, 64.3% of the entire population (including those who are not yet eligible) has one vaccine dose and 61% have completed the series. Some gaps remain in racial/ethnic subgroups: 60% of White people are vaccinated, versus 47% of Latinx people, 40% of Black people, and 38% of Pacific Islanders. Geographic disparities are greatest in the communities of Alsea and Blodgett.

Public Health (PH) will continue to track and respond to COVID-19 through isolation, quarantine, and investigation. PH will keep leadership and the public informed. The Delta variant is a COVID-19 variant of concern which spreads about 50% faster than the Alpha or United Kingdom variant, which spreads 50% faster than the original virus. Delta is quickly becoming the dominant form in the United States. Unvaccinated people are at highest risk of infection, severe outcomes, and death. Children aged 0-11 are not vaccine-eligible and thus are vulnerable. There will likely be local outbreaks in less vaccinated areas. There are many questions about Delta, including vaccine effectiveness, but being fully vaccinated is still the best protection. Staff are working to get people back for the second vaccine shot. Locally, there is good vaccine coverage that will continue to improve. The World Health Organization recommends that people stay masked indoors, and Los Angeles County reinstated an indoor mask recommendation. Some businesses may continue to require masks as a condition of providing services. People should not be shamed for wearing or not wearing masks; everyone has their own risk to consider.

Augerot asked if the County COVID-19 dashboard would continue to be updated weekly.

Holland awaits OHA guidance; the Public Health dashboard will be updated weekly for now, and staff will inform the Board of reporting changes.

Malone emphasized the importance of communicating that the pandemic is not over and cases could increase when school starts and the weather changes.

Holland agreed with those concerns and the need to emphasize that vaccination rates do not equate to herd immunity. The community overall is listening to messages about remaining vigilant. Staff will continue to make those messages clear.

Malone asked if younger children would become COVID-19 vaccine eligible.

Holland affirmed that Pfizer and possibly Moderna are expected to apply for emergency use authorization for younger children in fall 2021, though the exact age range or specific timeline is

unknown. It would be preferable to vaccinate children before school starts if possible. Staff are planning how to best serve that age group; everything points to children being served in trusted medical spaces. Samaritan Health Services can distribute vaccine to individual pediatric offices. School-based pharmacies and other vaccination strategies will probably be necessary.

Responding to Malone, Holland replied that the County rate of people returning for the second vaccine dose is above 90%, but probably not quite as high as previously. Samaritan is the County's partner in tracking. Health is looking at vaccine incentives. Holland to follow up.

Augerot requested a debrief about the recent heat emergency and cooling centers that Health established in collaboration with many community-based organizations and support from Sierra Anderson, Emergency Management. Other areas had heat-related fatalities.

Holland expressed gratitude for Anderson and many facilities in the City of Corvallis. Heat emergencies are unusual here, so many homes lack air conditioning. After consulting State and local emergency contacts, staff identified cooling centers across the County for June 26-27, 2021, prioritizing people experiencing homelessness, seniors, very young children, and people with underlying health conditions. Centers were set up at the Corvallis Community Center (C3), the Unity Men's Shelter, and several outdoor shade stations, as well as the Monroe Center for the Arts, Alsea School, Philomath Fire Station, and a church in the City of Philomath. Community and Red Cross volunteers supported some of these sites. C3 was the most-used facility. Since some people using the centers had pets, the Health team brought pet crates from Safe Haven Humane so pets could also be indoors. A few centers were not used, but most had at least a few people, so the effort was worth it. District Attorney John Haroldson confirmed that no heat-related fatalities were reported in the County as of July 2, 2021. More heat events are likely in future, so staff need to prioritize plans for extreme weather in collaboration with County, regional, and State partners. Staff have an outline, but there are gaps regarding whether an emergency is declared and how that affects funding and timeliness.

Augerot recommended setting a threshold trigger for a weather-related emergency declaration. Fire risk is another issue. Staff need to start planning timelines for 2022. Holland concurred.

Malone congratulated staff on setting up cooling centers on short notice.

Kerby observed that Benton continues to be in the top three or four Oregon counties for number of residents vaccinated. Kerby acknowledged the work of the DOC/Health Department, thanking Holland, Hoffman, and staff.

Malone praised the vaccination effort as outstanding; the County took the pandemic seriously from the start and had consistent messaging, leading to fewer hospitalizations, infections, and deaths than in some neighboring counties.

V. Consent Calendar

5.1 In the Matter of Ratifying and Adopting Resolution #2021-022 Rescinding the Requirement for Personal Use of Masks or Cloth Face-coverings

5.2 Appointments to Advisory Boards, Commissions and Committees:

Library	David Low
Food Service	Mark Tibbetts, John McEvoy
Historic Resources	Paul Berg, Tanya Freeman

Mental Health

Natural Areas & Parks

Property Tax Appeals

**Rita Sawyer, Elizabeth Hazlewood, Cody
Gotchall**

Elizabeth Spatafora

**David Coulombe, Nick Fowler, Kathleen
Hutchinson**

5.3 Approval of the May 25, 2021 Tuesday Board Meeting Minutes

MOTION: Malone moved to approve the Consent Calendar of July 6, 2021. Augerot seconded the motion, which **passed 2-0.**

VI. Outside Agencies

6.1 Discussion and Decision to Approve Fiscal Year 2021-23 Economic Development IGA – *Kate Porsche, Corvallis-Benton Economic Development (CBED) Manager*

Porsche presented the Intergovernmental Agreement between the County and the City of Corvallis for CBED's work. IGA Attachment A provides details of the Economic Development Coalition (formerly called the Economic Development Advisory Board (EDAB)). Porsche felt the new name would better represent the work. Attachment A codifies the outline of municipal code. Porsche will replace mentions of 'EDAB' with 'EDC'. Attachment B is the CBED Work Plan final draft, with no major changes from the version the Board reviewed. In that IGA, May Otley, Finance clarified wording in Section 3.1.1 about funding for CBED versus pass-through funding. There is also an error in the document title. The IGA reflects discussion at the June 22, 2021 Board Meeting, with \$30,000 in one-year pass-through funds to the Small Business Development Center and \$27,750 to the Regional Accelerator and Innovation Network. CBED will perform a gap analysis and review in the latter half of the fiscal year and present it to the Board. The total IGA budget is \$149,384, not including the above pass-through funding.

Augerot noted that IGA Section 6.1 states 'either party may terminate this agreement effective May 30, 2021' and asked whether to change the date or add a 90 day clause where either party can notify the other and terminate the agreement.

Counsel recommended eliminating the date and using 90 days. Porsche to make that change.

Kerby observed that IGA Section 2.1.4 lists the Corvallis Foundry as an organization CBED will contract with, but the Foundry did not apply for funds this year.

Porsche agreed that phrase should be struck.

Augerot summarized the items to be changed: the IGA title and Sections 6.1.1, 2.1.4, and 3.1.1.

MOTION: Malone moved to approve the Intergovernmental Agreement between the City of Corvallis and Benton County for funding to the Economic Development office for Fiscal Year 2021-2023, with the four changes mentioned. Augerot seconded the motion, which **passed 2-0.**

Porsche added that CBED received a \$5,000 grant from Cascades West Council of Governments (COG) to create a County-wide online business portal sharing resources for starting, remodeling, or expanding a business. Monroe Mayor Dan Sheathe received a \$10,000 grant for economic development planning in Monroe; CBED will help Monroe hire a consultant on next steps.

CBED received the Oregon Economic Development Collaborative Partnership of the Year Award for partnership with the Benton Emergency Operations Center (EOC).

Augerot congratulated Porsche and team.

Porsche shared a five-minute video of testimonials about the CBED-EOC partnership from the following individuals:

- Simon Date, Corvallis Chamber of Commerce, stated it was great to have a reliable partnership.
- Brad Attig, Corvallis Foundry, shared that the partnership kept people informed and helped organizations connect in a confusing time.
- Christina Rehlau, Visit Corvallis, noted the importance of the partnership during the 2020 wildfires. Rehlau learned about EOC functions and was able to educate government officials about fire-related problems for the hospitality industry.
- Jesse Freeby, Corvallis Business Network, shared that the EOC provided solid information amid misinformation on news outlets and social media. It was beneficial to meet people in government. CBED and the County created a \$5,000 grant system for new businesses that were not eligible for Federal aid. Freeby described a local business whose owners spoke English as a second language and had difficulty understanding grant information. CBED provided translations of rental assistance information, and the business received \$60,000 in aid.
- Jennifer Moreland, Downtown Corvallis Association (DCA), shared that DCA was able to establish the Business Right-of-Way program through partnership with CBED. It would have been hard to survive the pandemic without CBED being part of the EOC, communicating with electeds to create beneficial changes for business.
- Asked to describe the partnership in three words, all speakers used the word collaborative; other terms were supportive, reliable, cooperative, unique, efficient, competent, compassionate, community, efficiency, and friendship.

Porsche thanked the Board for funding and partnership.

Malone praised CBED's efforts, such as creating an equitable lottery for business aid.

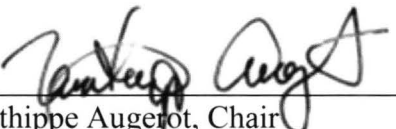
Augerot added that some businesses are still struggling, so the Board will look to CBED to survey businesses and identify resource gaps.

VII. Other

No other business was discussed.

VIII. Adjournment

Chair Augerot adjourned the meeting at 10:05 a.m.



Xanthippe Augerot, Chair



Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Rescinding the Requirement for)
Personal Use of Masks or Cloth Face-coverings) **RESOLUTION #R2021-022****

WHEREAS, on June 22, 2021, the Benton County Board of Commissioners extended its declaration of emergency due to the COVID-19 pandemic through September 30, 2021 by adopting Order No. D2021-052; and

WHEREAS, on June 25, 2020 the Benton County Board of Commissioners adopted Resolution #R2020-017 recommending personal use of masks and cloth face coverings; and

WHEREAS, on June 30, 2021 Governor Kate Brown issued Executive Order 21-15 rescinding remaining COVID-19 restrictions in most settings including removal of masking requirements, physical distancing, and capacity limits; and

WHEREAS, Benton County desires to align with the Governor's order by replacing the recommendations contained in Resolution #R2020-017; and

WHEREAS, Benton County will continue to encourage people to wear masks in indoor settings and crowded outdoor settings due to the large number of people not yet vaccinated against COVID-19 and the ongoing monitoring of COVID-19 variants; and

WHEREAS, pursuant to County Code Chapter 32.030, the Chair of the Benton County Board of Commissioners may implement the provisions of this resolution as part of their emergency authority; and

NOW THEREFORE BE IT RESOLVED, that the Benton County Commissioners, in accordance with Oregon Health Authority guidelines and Governor Brown's Executive Order No. 21-15, will not require individuals and members of the public to wear masks while in County facilities.

BE IT FURTHER RESOLVED, that Resolution #R2020-017 is rescinded and superseded upon adoption of this resolution.

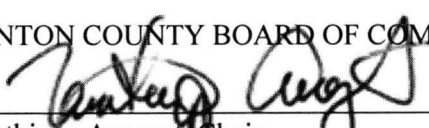
BE IT FURTHER RESOLVED, that the Chair of the Benton County Board of Commissioners, under the authority of BCC 32.030, implements the provisions of this resolution, effective at 5:00 p.m., June 30, 2021.

BE IT FURTHER RESOLVED, that the Board of Commissioners ratifies the Chair's implementation of the provisions of this resolution, by adopting the resolution on the date set forth below, which is the first meeting date following the Chair's implementation.

Adopted this 6th day of July 2021.

Signed this 6th day of July 2021.

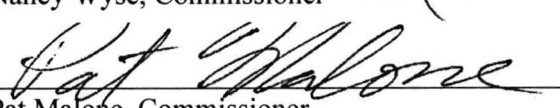
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

**ANTE LA JUNTA DE COMISIONADOS
PARA EL ESTADO DE OREGON, PARA EL CONDADO BENTON**

**En cuestión de rescindir el requisito del uso)
personal de cubrebocas o cubiertas faciales de tela) RESOLUCION #R2021-023**

CONSIDERANDO que el 22 de junio de 2021, La Junta de Comisionados del Condado Benton extendió su declaración de emergencia debido a la pandemia del COVID-19 hasta el 30 de septiembre de 2021 al adoptar la Orden No. D2021-052; y

CONSIDERANDO que el 25 de junio de 2020, la Junta de Comisionados del Condado de Benton adoptó la Resolución # R2020-017 recomendando el uso personal de cubrebocas y cubiertas faciales de tela; y

CONSIDERANDO que el 30 de junio de 2021, la gobernadora Kate Brown emitió la Orden Ejecutiva 21-15 que anula las restricciones restantes del COVID-19 en la mayoría de los ambientes interiores, incluyendo la eliminación de los requisitos de cubrebocas, el distanciamiento físico y los límites de capacidad; y

CONSIDERANDO que el Condado Benton desea alinearse con la orden de la gobernadora reemplazando las recomendaciones incluidas en la Resolución # R2020-017; y

CONSIDERANDO que el Condado Benton continuará animando a las personas a usar cubrebocas en ambientes interiores y ambientes al aire libre concurridos debido a la gran cantidad de personas que aún no han sido vacunadas contra el COVID-19 y el monitoreo continuo de variantes del COVID-19; y

CONSIDERANDO que, de conformidad con el Capítulo 32.030 del Código del Condado, el Presidente de la Junta de Comisionados del Condado de Benton puede implementar las disposiciones de esta resolución como parte de su autoridad de emergencia; y

POR LO TANTO, SE RESUELVE AHORA, que los Comisionados del Condado de Benton, de acuerdo con la guía de la Autoridad de la Salud de Oregon y la Orden Ejecutiva No. 21-15 de la Gobernadora Brown, no requerirán que las personas y miembros del público usen cubrebocas mientras se encuentren en las instalaciones o edificios del Condado.

SE RESUELVE ADEMÁS, que la Resolución # R2020-017 queda rescindida y reemplazada tras la adopción de esta resolución.

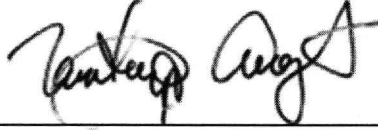
SE RESUELVE ADEMÁS, que el Presidente de la Junta de Comisionados del Condado de Benton, bajo la autoridad de BCC 32.030, implementa las disposiciones de esta resolución, vigente a las 5:00 p.m. el 30 de junio de 2021.

SE RESUELVE ADEMÁS, que la Junta de Comisionados ratifica la implementación por parte del Presidente de las disposiciones de esta resolución, mediante la adopción de la resolución en la fecha que se indica a continuación, que es la primera fecha de reunión después de la implementación del Presidente de la Junta.

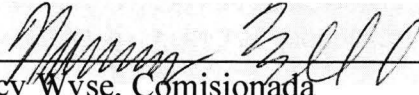
Adoptado este 6° día de julio de 2021.

Firmado este 6° día de julio de 2021.

JUNTA DE COMISIONADOS DEL CONDADO BENTON



Xanthippe Augerot, Presidente



Nancy Wyse, Comisionada



Pat Malone, Comisionado

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointments to the) ORDER #D2021-057
BOARD OF PROPERTY TAX APPEALS)**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individuals have indicated a willingness to
serve on this board:

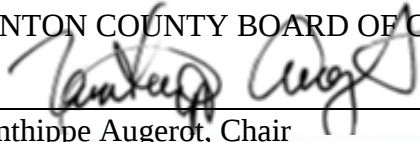
<u>Name</u>	<u>Appointed & Position</u>
David Coulombe	Pool 2 Appointed: 07/06/21 Expires: 06/30/22
Nick Fowler	Pool 1 Appointed: 07/06/21 Expires: 06/30/22
Kathleen Hutchinson	Pool 2 Appointed: 07/06/21 Expires: 06/30/22
Andrew Freborg	Pool 2 Appointed: 07/06/21 Expires: 06/30/22

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individuals are hereby
appointed to the Board of Property Tax Appeals.

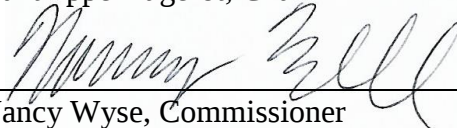
Adopted this 6th day of July, 2021.

Signed this 6th day of July, 2021.

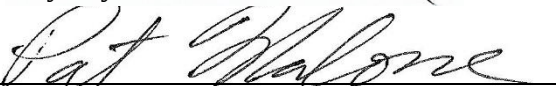
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

BENTON COUNTY
BOARD OF PROPERTY TAX APPEALS
(FORMERLY BOARD OF EQUALIZATION)
(BOPTA)

	<u>NAME/ADDRESS</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
<u>POOL 1</u>				
Non-Office Holding Resident	VACANT	Begin: 07/01/16 Expire: 06/30/17	Term	
Non-Office Holding Resident	Nicholas Fowler	Begin: 07/01/21 Expire: 06/30/22	7 th Term	12/15/15 07/05/16 reappt'd 07/18/17 reappt'd 07/03/18 reappt'd 08/04/20 reappt'd 07/06/21 reappt'd
Non-Office Holding Resident	VACANT	Begin: 07/01/19 Expire: 06/30/20	4 th Term	11/22/16 07/18/17 reappt'd 07/03/18 reappt'd
Non-Office Holding Resident	VACANT	Begin: Expire:		
Non-Office Holding Resident	VACANT	Begin: Expire:		
<u>POOL 2</u>				
Non-Office Holding Resident	VACANT	Begin: 07/01/19 Expire: 06/30/20	4 th Term	11/22/16 07/18/17 reappt'd 07/03/18 reappt'd
Non-Office Holding Resident	Kathleen Hutchinson	Begin: 07/01/21 Expire: 06/30/22	6 th Term	11/22/16 07/18/17 reappt'd 07/03/18 reappt'd 08/04/20 reappt'd 07/06/21 reappt'd
Non-Office Holding Resident	Andrew Freborg	Begin: 07/01/21 Expire: 06/30/22	1 st Term	02/23/21 07/06/21 reappt'd
Non-Office Holding Resident	David Coulombe	Begin: 07/01/21 Expire: 06/30/22		07/06/21
Non-Office Holding Resident	VACANT	Begin: Expire:		

STAFF/RECORDER:

James Morales, 541-766-6756;
(contact) Lea Gray, 541-766-6831

MEMBERS:

Appointment should be a member of the Board of Commissioners or a Non-Official Holding County Resident appointed by the Board of Commissioners - ORS 309.020(a) and 309.020(7)(a).

TERM LIMIT:

Terms are for **one (1) year**, beginning on date of appointment and ends June 30 (or whenever member resigns or is replaced, which ever occurs first). - ORS 309.020(2).

MEETS:

Session begins on first Monday in February, meetings as needed.
Session ends no later than April 15.

NOTES:

Appointments are made by the Board of Commissioners.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointments to the)
CORVALLIS-BENTON COUNTY)
LIBRARY BOARD)**

ORDER #D2021-058

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

Name
David Low

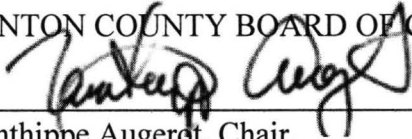
Appointed & Position
Appointed: 07/06/21
Expires: 06/30/24
Position: 4

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby
appointed to the Corvallis-Benton County Library Board.

Adopted this 6th day of July, 2021.

Signed this 6th day of July, 2021.

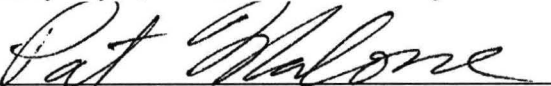
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

CORVALLIS-BENTON COUNTY LIBRARY BOARD
(CBCLB)

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
<u>POSITIONS APPOINTED BY COUNTY</u>				
1	Debbie Mourey	Begin: 07/01/19 Expire: 06/30/22	1 st Term	07/16/19
2	VACANT	Begin: 07/01/18 Expire: 06/30/21	2 nd Term	06/16/15 07/03/18 reappt'd
3	Greg Gerding	Begin: 07/01/17 Expire: 06/30/20	Partial Term	01/02/18
4	David Low	Begin: 07/01/21 Expire: 06/30/24	2 nd Term	07/03/18 07/06/21 reappt'd
5	Cheryl Maze	Begin: 07/01/19 Expire: 06/30/22	3 rd Term	08/06/13 07/05/16 reappt'd 07/16/19 reappt'd
Student	VACANT	Begin: 07/01/19 Expire: 06/30/21	1 st Term	11/06/18 07/16/19 reappt'd

POSITIONS APPOINTED BY CITY

1	Chair	Russa Kittredge	Expire: 06/30/20
2	Vice Chair	Karen Clevering	Expire: 06/30/21
3		Melissa Morgan	Expire: 06/30/21
4		Mythili Ransdell	Expire: 06/30/22
5		Steve Stephenson	Expire: 06/30/20

City Council
liaison:

Charlyn Ellis

Benton County
liaison:

Xanthippe Augerot, Commissioner

STAFF:

Ashlee Chavez; Library Director, 541-766-6910

CONTACT:

Rachel Denu 541-766-6928

TERM LIMIT:

3 years, July 1 - June 30

MEMBERS:

10 members, 5 each appointed by Corvallis Mayor and Board of Commissioners

MEETS:

1st Wednesday, 7:30 pm, Library Board Room

In the Matter of Reappointments to the) ORDER #D2021-053
FOOD SERVICE ADVISORY COMMITTEE)

Pat Malone, Commissioner

**BENTON COUNTY
FOOD SERVICE ADVISORY COMMITTEE
(FSAC)**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1 Food Service Industry	Mark Tibbetts	Begin: 07/01/21 Expire: 06/30/24	1 st Term	07/16/19 07/06/21 reappt'd
2 General Public	John McEvoy	Begin: 07/01/21 Expire: 06/30/24	1 st Term	10/20/20 07/06/21
3 Food Service Industry	Jeffrey P. Franzoia	Begin: 07/01/19 Expire: 06/30/22	4 th Term	01/05/10 07/01/13 reappt'd 07/05/16 reappt'd 08/06/19 reappt'd
4 General Public	Chelsey Baldwin	Begin: 07/01/19 Expire: 06/30/22	Partial Term	06/15/21
5 Food Service Industry	Carol Lee Woodstock	Begin: 07/01/20 Expire: 06/30/23	2 nd Term	07/18/17 08/04/20 reappt'd
6 Food Service Industry	VACANT (Barbara Eveland)	Begin: 07/01/17 Expire: 06/30/20	6 th Term	04/02/02 07/15/14 reappt'd 07/18/17 reappt'd
7 Food Service Industry	VACANT (Chris Heuchert)	Begin: 07/01/17 Expire: 06/30/20	2 nd Term	03/19/13 07/15/14 reappt'd 07/18/17 reappt'd

STAFF: Bill Emminger, Deputy Administrator of Environmental Health, 541-766-6842

RECORDER: Paula Felipe, Environmental Health, 541-766-6766

MEMBERS: 5 members from food service industry
2 members from general public

TERM LIMIT: 3 years, no span designated; July 1 – June 30

MEETINGS: Meets quarterly on the second Monday of the second month of the quarter, 2:00 pm – 4:00 pm;
Benton County Sunset Building, Mary's Peak Meeting Room (2nd floor)

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointments to the) ORDER #D2021-054
HISTORIC RESOURCES COMMISSION)**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

WHEREAS, Nancy Taniguchi will move to Position 7 and become the Benton County
Historical Society member and is effective as of July 1, 2021.

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

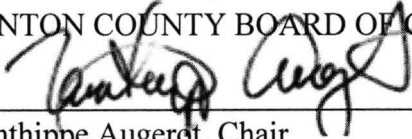
<u>Name</u>	<u>Appointed & Position</u>
Tanya Freeman	Appointed: 07/06/21 Expires: 06/30/24 Position: 2
Paul Berg	Appointed: 07/06/21 Expires: 06/30/24 Position: 4

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individuals are hereby
appointed to the Historic Resources Commission.

Adopted this 6th day of July, 2021.

Signed this 6th day of July, 2021.

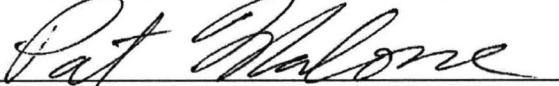
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

**BENTON COUNTY
HISTORIC RESOURCES COMMISSION
(HRC)**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1 Architecture (Also construction industry)	VACANT (Scott McClure)	Begin: 07/01/18 Expire: 06/30/21	8th Term	04/01/03 07/03/12 reappt'd 06/16/15 reappt'd 07/03/18 reappt'd
2 Public-At-Large (Also architectural historian and historic resources protection)	Tanya Freeman	Begin: 07/01/21 Expire: 06/30/24	2 nd Term	07/05/16 07/03/18 reappt'd 07/06/21
3 Historic Resources Protection	Cody Hull	Begin: 07/01/19 Expire: 06/30/22	4 th Term	06/08/10 07/01/13 reappt'd 07/05/16 reappt'd 07/16/19 reappt'd
4 Public-At-Large (Also Historic Resources Protection)	Paul Berg	Begin: 07/01/19 Expire: 06/30/22	Partial Term	07/06/21
5 Owner of Historic Property (Historic Resources Protection)	David Mayfield	Begin: 07/01/20 Expire: 06/30/23	Partial Term	04/06/21
6 Public-At-Large	Jay Sexton	Begin: 07/01/20 Expire: 06/30/23	1 st Term	08/04/20
7 Benton County Historical Society	Nancy Taniguchi	Begin: 07/01/21 Expire: 06/30/24	2 nd Term	01/14/17 07/03/18 correction 07/06/21 mv'd positions

STAFF:

Inga Williams - Community Development – 541-766-6027

RECORDER:

inga.williams@co.benton.or.us

Inga Williams, 541-766-6027

TERM LIMIT:

Three years, July 1 – June 30

MEMBERS:

Seven members: one each from the Benton County Historical Society, historical resources protection community, construction industry or architectural community, real estate community, and historical structure resident community; also two from the public at large.

MEETS:

Third Monday every month, 7:30 p.m., Avery Facility Large Conf. Room

NOTE:

Also advertise for architecture, historic resources protection, & public at large

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointments to the)
MENTAL HEALTH, ADDICTIONS AND)
DEVELOPMENTAL DISABILITIES)
ADVISORY COMMITTEE)**

ORDER #D2021-055

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individuals have indicated a
willingness to serve on this committee:

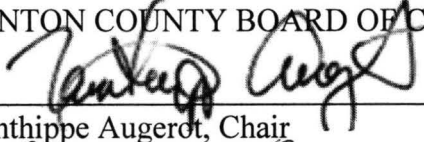
<u>Name</u>	<u>Appointed & Position</u>
Rita Sawyer	Appointed: 07/06/21 Expires: 06/30/22 Position: 8
Elizabeth Hazlewood	Appointed: 07/06/21 Expires: 06/30/24 Position: 5
Cody Gotchall	Appointed: 07/06/21 Expires: 06/30/24 Position: 5

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individuals are hereby
appointed to the Mental Health, Addictions and Developmental Disabilities Advisory
Committee.

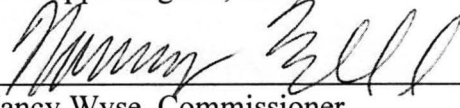
Adopted this 6th day of July, 2021.

Signed this 6th day of July, 2021.

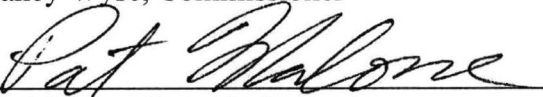
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

**MENTAL HEALTH, ADDICTIONS, AND
DEVELOPMENTAL DISABILITIES ADVISORY COMMITTEE
(MHADDAC)**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1 Medical Professional	John Gotchall	Begin: 07/01/20 Expire: 06/30/23	1 st Term	08/04/20
2	Cody Cotchall	Begin: 07/01/21 Expire: 06/30/24	1 st Term	08/04/20 07/06/21 reappt'd
3	Diane Scottaline	Begin: 07/01/19 Expire: 06/30/22	Partial Term	08/04/20
4	Helen Cunha	Begin: 07/01/20 Expire: 06/30/23	Partial Term	10/20/20
5	Elizabeth Hazlewood	Begin: 07/01/21 Expire: 06/30/24	1 st Term	12/22/20 07/06/21
6 Other	Malcolm Miner	Begin: 07/01/19 Expire: 06/30/22	1 st Term	01/02/18 07/16/19 reappt'd
7 Medical Professional	Shelley Ackerman	Begin: 07/01/20 Expire: 06/30/23	1 st Term	01/02/18 08/04/20 reappt'd
8 Other	Rita Sawyer	Begin: 07/01/19 Expire: 06/30/22	Partial Term	07/06/21
9 Community Service Organization	Thomas Giles	Begin: 07/01/19 Expire: 06/30/22	2 nd Term	01/07/14 07/15/14 reappt'd 07/16/19 reappt'd
10	VACANT (Amy Young)	Begin: 07/01/17 Expire: 06/30/20	2 nd Term	04/07/15 07/18/17 reappt'd
11	VACANT	Begin: 07/01/15 Expire: 06/30/18	1 st Term	04/07/15 06/16/15 reappt'd
12	VACANT	Begin: 07/01/16 Expire: 06/30/19	Partial Term	05/19/15
13 University Student	Janine Egan	Begin: 07/01/20 Expire: 06/30/23	2 nd Term	07/18/17 08/04/20 reappt'd

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
14 Other	VACANT	Begin: 07/01/15 Expire: 06/30/18	1 st Term	07/03/12 06/16/15 reappt'd
15	Bryant Seton	Begin: 07/01/19 Expire: 06/30/22	2 nd Term	07/07/15 07/16/19 reappt'd
Student	VACANT	Begin: 07/01/18 Expire: 06/30/21	1 st Term	07/18/17 07/03/18 reappt'd

STAFF:

Dannielle Brown, Mental Health: 541-766-6620

RECORDER (contact):

Danielle Martin: 541-766-6171

TERMS:

3 years: July 1 – June 30

MEMBERS:

15 members, Benton County residents

MEETS:

First Tuesday of each month from 5:15 p.m. – 6:30 p.m., Board of Commissioner Office, 205 NW 5th Street, Corvallis

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Appointment to the
NATURAL AREAS and PARKS
ADVISORY BOARD**

)
)
)

ORDER #D2021-056

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD AND,

IT APPEARING TO THE BOARD

THAT the following qualified and knowledgeable individual has indicated a willingness
to serve on this board:

Name

Elizabeth Spatafora

Appointed & Position

Appointed: 01/19/21

Expires: 06/30/23

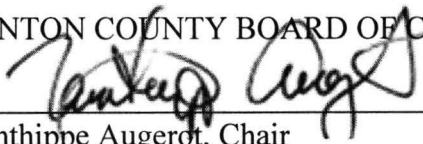
Position: 4

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby
appointed to the Natural Areas and Parks Advisory Board.

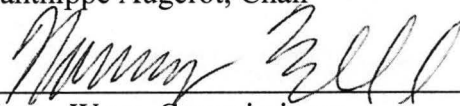
Adopted this 6th day of July, 2021.

Signed this 6th day of July, 2021.

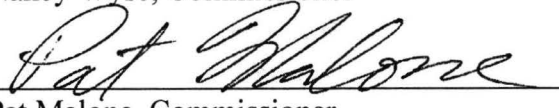
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Nancy Wyse, Commissioner



Pat Malone, Commissioner

**BENTON COUNTY
NATURAL AREAS AND PARKS ADVISORY BOARD
(NAPB)**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Amy Becker	Begin: 07/01/20 Expire: 06/30/24	Partial Term	01/19/21
2	Mary Derr	Begin: 07/01/20 Expire: 06/30/24	Partial Term	01/19/21
3	Travis Obermire	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
4	Elizabeth Spatafora	Begin: 07/01/18 Expire: 06/30/22	Partial Term	07/06/21
5	Jackie Hastings	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
6	David Smith	Begin: 07/01/18 Expire: 06/30/22	1 st Term	07/03/18
7	Dan Rosenberg	Begin: 07/01/19 Expire: 06/30/23	2 nd Term	09/06/16 07/16/19
8	Bob Hansen	Begin: 07/01/19 Expire: 06/30/23	Partial Term	01/19/21
9	Suzanne Lazaro	Begin: 07/01/20 Expire: 06/30/24	1st Term	01/02/18 01/19/21 reappt'd
Student	VACANT	Begin: 07/01/15 Expire: 06/30/17	1 st Term	02/02/16

STAFF: Lynne McKee 541-766-6090; Jesse Ott 541-766-6002

RECORDER: **Contact— Leanna Steinke, Parks 541-766-6025**

TERM LIMIT: ~~3~~ years, 4 years (as of 12/20/20) July 1 – June 30

MEMBERS: 9 members

MEETINGS: 2nd Wednesday of each month, 7:00 pm, Avery Complex, Large Conference Room

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 07/06/21

[View Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Board of Commissioners

Contact Name * Kate Porsche

Phone Extension * 6800

Meeting Attendee Name * Kate Porsche

Agenda Item Details

Item Title * Discussion and Decision to Approve the Economic Development Office IGA, Work Plan and Outside Funding

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☒ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 20 min

Board/Committee Involvement *
☐ Yes
☒ No

Advertisement*

☐ Yes

☒ No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues * Final review and approval of IGA, including EDO Work Plan and outside funding.

Options *

- 1) Approve proposed IGA and attachments.
- 2) Modify proposed IGA and attachments.
- 3) Deny proposed IGA and attachments.

Fiscal Impact *

☒ Yes

☐ No

Fiscal Impact Description * \$149,384

2040 Thriving Communities Initiative

**Mandated
Service? ***

- ☐ Yes
☒ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- ☐ Vibrant, Livable Communities
☐ Supportive People Resources
☐ High Quality Environment and Access
☐ Diverse Economy that Fits
☐ Community Resilience
☐ Equity for Everyone
☐ Health in All Actions
☒ N/A

**Explain Core Values
Selections *** N/A

Focus Areas and Vision *

Select all that apply.

- ☐ Community Safety
☐ Emergency Preparedness
☐ Outdoor Recreation
☐ Prosperous Economy
☐ Environment and Natural Resources
☐ Mobility and Transportation
☐ Housing and Growth
☐ Arts, Entertainment, Culture, and History
☐ Food and Agriculture
☐ Lifelong Learning and Education
☒ N/A

**Explain Focus Areas
and Vision
Selection *** N/A

Recommendations and Motions

Item Recommendations and Motions

Staff
Recommendations * Staff recommends approval of the IGA including EDO Work Plan, and outside funding for SBDC and RAIN. Please see Staff Report for further details.

Meeting Motions * I move to ...
I move to approve the Intergovernmental Agreement between the City of Corvallis and Benton County for funding to the Economic Development office for the 2021-2023.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Attachment A_kp_Clean.docx	20.36KB
EDO IGA Work Plan and outside funding SR	32.65KB
2021.07.06_Final.docx	
EDO SOP 21-23.pdf	3MB
EDO IGA final.docx	30.56KB

Comments (optional) Joe, I am reformatting the IGA and will attach it in the packet.

If you have any questions, please call ext.6800

Department
Approver

TERESA FARLEY

Department Approval

Comments

Signature



Teresa Farley

BOC Initial Approval

Approvals Required ☒ Counsel

☒ Finance

☐ HR

Counsel Approver VANCE CRONEY

Finance Approver MARY OTLEY

**County
Administrator
Approver** JOE KERBY

Comments

Counsel Approval

Comments

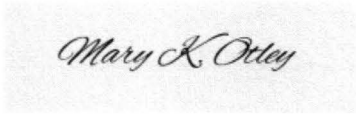
Signature

Vance H. Cheney

Finance Approval

Comments

Signature



Mary K. Otley

County Administrator Approval

Comments

Signature



Joseph Kerby

BOC Final Approval

Comments

Signature



Teresa Farley



To: Benton County Commissioners

From: Kate Porsche, Economic Development Manager *KCP*

Date: June 29, 2021 for July 6, 2021 Commissioners Meeting

Re: Economic Development Office IGA, Work Plan, and Outside Funding

Commissioners, we are bringing back to you the final Economic Development Office Intergovernmental Agreement (IGA) for the 21-23 biennium. The IGA includes as attachments the updated and final Economic Development Office (EDO) Work Plan, revised guidelines for the Economic Development Coalition (renamed from Economic Development Advisory Board), and final amounts for outside funding.

A few items of note on the different components:

IGA

- Minor edits to the IGA reflect the updates to the Economic Development Advisory Board, which will now be known as the Economic Development Coalition (EDC).
- Reflects pass through funding for the fiscal year 21-22 as recommended by staff at the last Board of Commissioners (BoC) meeting: \$30,000 for SBDC and \$25,750 to RAIN

Attachment A to IGA Includes details around the EDC, this information was previously housed in Corvallis' Municipal Code. The attachment documents the guidelines for the group.

Work Plan – Attachment B to IGA is the EDO Work Plan for 2021-2023. In addition to participating in a workshop focused on Economic Recovery plans, we received input from stakeholders, local and internal partners. We have received favorable feedback on the content and how the plan aligns with city, county, and community-wide goals. The Corvallis City Council will be reviewing a draft of the Work Plan at their July 6 meeting.

Budget Impact

\$149,384 for fiscal year 21-22. Fiscal year 22-23 TBD based on the recommendations that come out of the gap and needs analysis to be conducted by the EDO.

Attachments:

1 – IGA for Economic Development Services 2021-2023; including Attachment A Guidelines for the EDC and Attachment B EDO Work Plan for 2021-2023

ATTACHMENT A

1. An Economic Development Coalition (“EDC”) is hereby created for the City and Benton County.
2. The EDC shall consist of nine (9) voting members; 6 shall be appointed by the Mayor and three shall be appointed by the Board of Commissioners. Appointments to the EDC should reflect expertise and experience in business, technology, strategic planning, and public policy development.
3. Membership will be selected from the following areas, recognizing that members may represent multiple interests:
 - a. Emerging technology;
 - b. Manufacturing;
 - c. Financial Services;
 - d. Professional Services;
 - e. General Business;
 - f. Higher Education;
 - g. Health Care;
 - h. Agribusiness;
 - i. Retail;
 - j. Real Estate and Construction;
 - k. Green/Sustainable Business;
 - l. Community-at-large
4. In addition, the Mayor shall appoint a City Councilor to serve as a non-voting liaison to the EDC and the Board of Commissioners shall appoint a County Commissioner to serve as a non-voting liaison to the EDC. The Mayor has authority to remove a city-appointed EDC member, and the Board of Commissioners has the authority to remove a County-appointed member, subject to any procedural requirements established by state law.
5. The EDC shall advise the Council and Board of Commissioners in all matters pertaining to Economic Development, ensuring that Economic Development is a civic priority. Such matters shall include, but not be limited to, the following:
 - a. Recommend general policies, strategies and programs regarding economic development for approval to the City Council and Board of Commissioners.
 - b. Develop a strategic plan to implement the Council's and Board of Commissioners' economic development goals.
 - c. Collaborate with other governmental agencies, non-profit, and for-profit organizations in the advancement of economic development programs and projects.
 - d. Recommend funding strategies to support an ongoing Economic Development Program.
 - e. Recommend funding strategies to support economic development projects.
6. The functions of the EDC may be accomplished using subcommittees, work groups, task forces, or stakeholder committees.
7. Initial appointment. EDC members shall serve on staggered three year terms.
8. A quorum of the EDC must be present at a lawfully called meeting for the body to conduct business. The quorum for the EDC is at least 50 percent of the voting membership. For purposes of determining a quorum, a vacant position is not considered part of the voting membership.
9. The EDC makes decisions or recommendations based on a majority vote of the quorum present at a lawfully called meeting.
10. The appointing authority for an open EDC position will fill vacancies for the remainder of an unexpired term. A vacancy exists upon the incumbent's death, incompetence, conviction of a felony, resignation, failure to maintain the qualifications of office, or failure to attend 75% of scheduled meetings in a fiscal year without the consent of the appointing authority. The appointing authority has a duty to fill vacancies in a timely manner.

**City of Corvallis/ Benton County
Intergovernmental Agreement
for Economic Development Services**

The CITY OF CORVALLIS, a municipal corporation of the State of Oregon, hereinafter referred to as CORVALLIS, and BENTON COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as the County, and jointly referred to as PARTIES, or individually as a PARTY, mutually agree as follows:

All notifications necessary under this contract shall be addressed to:

City of Corvallis
Attention: Mark Shepard
PO Box 1083
Corvallis, OR 97339-1083
541-766-6901

Benton County
Attention: Joe Kerby
205 NW 5th St.
Corvallis, OR 97330
541-766-6800

1 TERM:

1.1 CORVALLIS and COUNTY agree that this intergovernmental agreement is entered into pursuant to ORS 190.010. It is the intent of the PARTIES that this agreement be effective as of the date it is fully executed and that it continue until July 31, 2023.

1.2 Contract term may be extended for two (2) additional two (2) year periods by mutual, written agreement of the parties no later than 15 days prior to the expiration of the original term.

1.3 If this contract crosses fiscal years, funding for future years is contingent upon the City Council adopting appropriations.

1.4

2 SCOPE:

2.1 County responsibilities:

2.1.1 County will provide input and advice to the Corvallis Economic Development Office (EDO) on economic development strategies for the benefit of the region.

2.1.2 County will work cooperatively with the City of Corvallis to expand jobs and development appropriate for the county and its communities.

2.1.3 Economic Development Coalition

2.1.3.1 County acknowledges that City has streamlined their advisory boards and that through this process, the City has converted the Economic Development Advisory Board to a multijurisdictional board, now known as the Economic Development Coalition (EDC). Guidelines for the group are outlined in Attachment A.

2.1.4 County acknowledges that the City will contract with the following entities for fiscal year 2021/2022 to further the goals of Economic Development in Benton County: Oregon RAIN, and Small Business Development Center/Linn-Benton Community College.

2.1.4.1 City, in conjunction with an EDC work group will conduct a review of the economic development landscape including partners, opportunities, and needs. Following a review and approval by the County, EDO will conduct an RFP/RFQ process, as appropriate, for future outside funding.

2.2 City responsibilities:

2.2.1 City will provide economic development services for the whole of Benton County.

2.2.2 Complete work as outlined in the 2021/2023 EDO Strategic Work Plan, attached to this contract and incorporated herein as Attachment B.

2.2.3 Report quarterly and annually to the Benton County Board of Commissioners on goal performance metrics as outlines in the 2021/2023 EDO Strategic Work Plan, attached to this contract and incorporated herein as Attachment B.

2.2.4 City will contract with entities outlined in Section 2.1.3 above, negotiate, and monitor contracts in close collaboration with County.

2.2.4.1 Any substantial changes to use of funding by City or contractors described in Section 2.1.3 shall be communicated to County in writing within 30 days of such change.

3 COMPENSATION:

3.1 County shall pay the initial annual sum of \$149,384 to City as follows:

3.1.1 For City's fiscal year 21/22 \$149,384 to be paid within 30 days of execution of this agreement, \$93,634 of which is direct funding to the EDO, and \$55,750 of which will be pass through funding as outlined in section 3.3;

3.2 For subsequent years, annual sum owed to CORVALLIS shall be the previous year's annual direct funding amount (\$93,634) increased by the Employment Cost Index.

3.2.1 This amount will be owed not later than July 31 of the applicable year.

3.3 City shall execute contracts with and shall pass through funding through the following entities in the following amounts for fiscal year 2021/2022:

3.3.1 Linn-Benton Community College/SBDC: \$30,000 per year

3.3.2 Oregon RAIN: \$25,750 per year

3.4 Future years' allocations for entities in noted in Section 3.3 or new entities shall be determined by the procedure outlined in Section 2.1.3.1

4 PARTIES agree as follows:

- 4.1 The PARTIES intend that, in performing this agreement, each shall act as an independent contractor and shall have the control of the work and the manner in which it is performed. Neither CORVALLIS nor COUNTY is to be considered an agent or employee of the other.
- 4.2 Subject to the limitations and conditions of the Oregon Tort Claims Act ORS 30.260-30.300, each party agrees to hold the other harmless, to indemnify and to defend the other, its officers, agents, volunteers and employees from any and all liability, actions, claims, losses, damages or other costs including attorneys fees and witness costs that may be asserted by any person or entity arising from, during, or in connection with the performance of the work described in this agreement, when such liability, action, claim, loss, damage or other cost results from the actions of that party in the course of this agreement. Nothing in this agreement shall be deemed to create a liability for any party in excess of the Oregon Tort claims limits for either party.
- 5 ASSIGNMENT:
- 5.1 This agreement shall not be assigned, nor shall duties under this agreement be delegated, and no assignment or delegation shall be of any force or effect without the written approval of the contracting officers of government agency and CORVALLIS.
- 6 TERMINATION:
- 6.1 Either PARTY may terminate this agreement, provided that the terminating PARTY provides the non-terminating PARTY with a ninety (90) day written notice of the date and year in which the termination will be effective. PARTIES may, by mutual written consent only, agree to terminate this agreement effective on another date.
- 7 DISCRIMINATION:
- 7.1 PARTIES shall comply with all applicable federal, state and local laws, rules and regulations on nondiscrimination in employment. The parties agree not to discriminate on the basis of race, religion, religious observance, gender identity or expression, color, sex, marital status, familial status, citizenship status, national origin, age, mental or physical disability, sexual orientation, or source or level of income in the performance of this contract.
- 8 AMERICANS WITH DISABILITIES ACT OF 1990:
- 8.1 PARTIES shall comply with the Americans with Disabilities Act of 1990 (Pub. Law No. 101-336), ORS 659A.403, ORS 659A.406 ORS 659A.142, ORS 659A.145, and all regulations and administrative rules established pursuant to those laws.
- 9 PERSONAL IDENTIFYING INFORMATION:
- 9.1 Contractor agrees to safeguard personal identifying information in compliance with Oregon Revised Statute ORS 646A.600, the Oregon Consumer Identity Theft Protection Act and the Fair and Accurate Credit Transaction Act provisions of the Federal Fair Credit Reporting Act.
- 10 DISCRIMINATION :

- 10.1 The parties agree not to discriminate on the basis of age, citizenship status, color, familial status, gender identity or expression, marital status, mental disability, national origin, physical disability, race, religion, religious observance, sex, sexual orientation, and source or level of income in the performance of this contract.
- 11 This writing is intended both as the final expression of the agreement between the PARTIES with respect to the included terms and as a complete and exclusive statement of the terms of the agreement. No modification of this agreement shall be effective unless and until it is made in writing and signed by both PARTIES.
- 12 COVID19:
- 12.1 Due to the COVID19 pandemic, the City of Corvallis will be taking extra precautionary measures with certain contracts. Measures being implemented that impact this contract are included as Attachment C.

Dated this 7th day of July, 2021

**BENTON COUNTY BOARD OF
COMMISSIONERS**

DocuSigned by:

Xanthippe Augerot
F25347CE0A95413...
Chair

DocuSigned by:

Pat Malone
945E9CCC38D6442...
Commissioner

DocuSigned by:

Nancy Bell
4F9DB77B922B43C...
Commissioner

CITY OF CORVALLIS

DocuSigned by:

Mark W. Shepard
070B2E424B4A4C6...
Mark W. Shepard, City Manager

Approved as to form:

Approved as to form:

DocuSigned by:

Vance M. Croney
63742F0CE253438...
County Counsel

7/7/2021 | 1:54 PM PDT

Date

DocuSigned by:

Jim K...
3DABD5F9184D4DA...
Corvallis City Attorney

7/10/2021 | 6:26 PM PDT

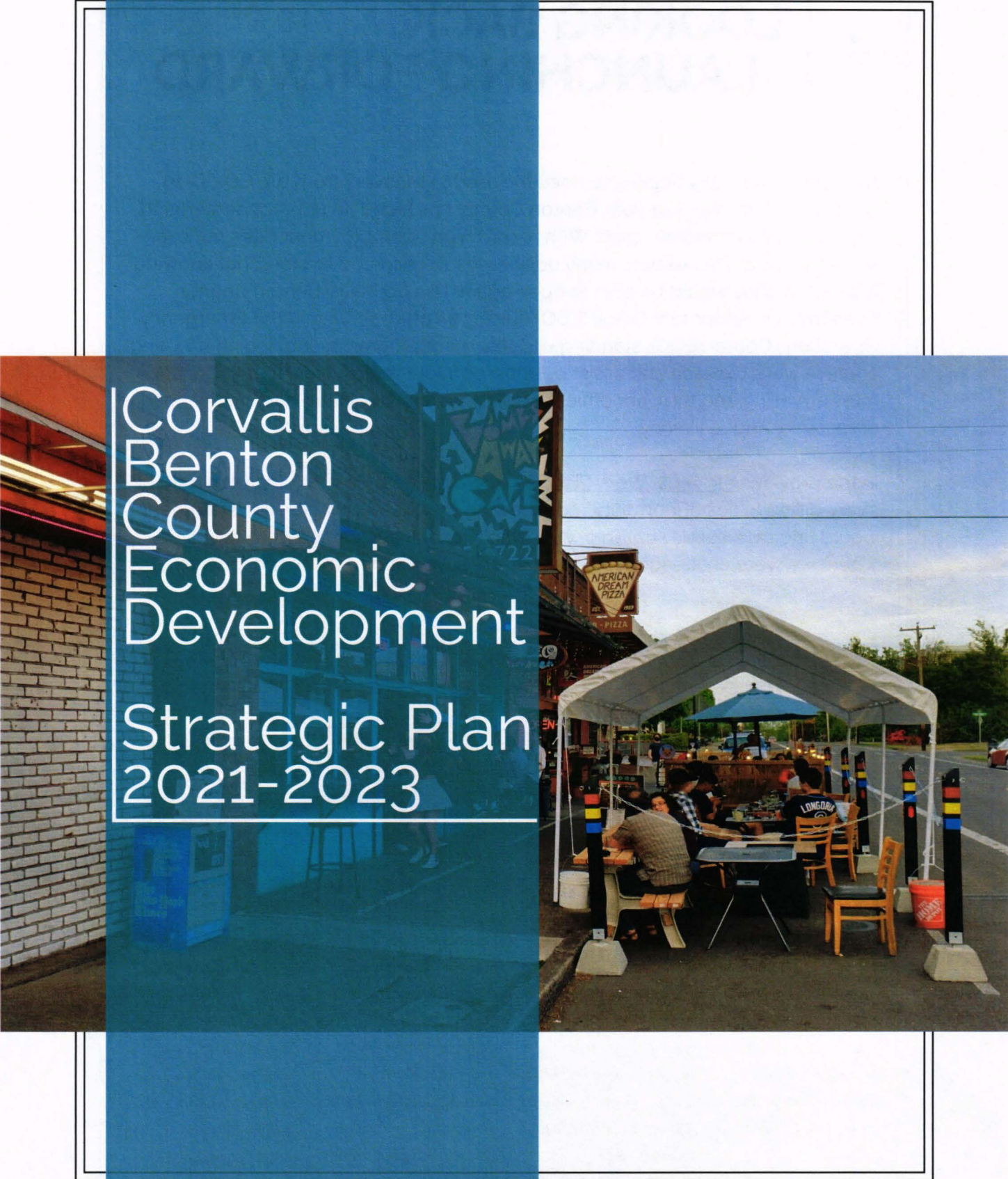
Date

ATTACHMENT A

1. An Economic Development Coalition ("EDC") is hereby created for the City and Benton County.
2. The EDC shall consist of nine (9) voting members; 6 shall be appointed by the Mayor and three shall be appointed by the Board of Commissioners. Appointments to the EDC should reflect expertise and experience in business, technology, strategic planning, and public policy development.
3. Membership will be selected from the following areas, recognizing that members may represent multiple interests:
 - a. Emerging technology;
 - b. Manufacturing;
 - c. Financial Services;
 - d. Professional Services;
 - e. General Business;
 - f. Higher Education;
 - g. Health Care;
 - h. Agribusiness;
 - i. Retail;
 - j. Real Estate and Construction;
 - k. Green/Sustainable Business;
 - l. Community-at-large
1. In addition, the Mayor shall appoint a City Councilor to serve as a non-voting liaison to the EDC and the Board of Commissioners shall appoint a County Commissioner to serve as a non-voting liaison to the EDC. The Mayor has authority to remove a city-appointed EDC member, and the Board of Commissioners has the authority to remove a County-appointed member, subject to any procedural requirements established by state law.
2. The EDC shall advise the Council and Board of Commissioners in all matters pertaining to Economic Development, ensuring that Economic Development is a civic priority. Such matters shall include, but not be limited to, the following:
 - a. Recommend general policies, strategies and programs regarding economic development for approval to the City Council and Board of Commissioners.
 - b. Develop a strategic plan to implement the Council's and Board of Commissioners' economic development goals.
 - c. Collaborate with other governmental agencies, non-profit, and for-profit organizations in the advancement of economic development programs and projects.
 - d. Recommend funding strategies to support an ongoing Economic Development Program.
 - e. Recommend funding strategies to support economic development projects.
3. The functions of the EDC may be accomplished using subcommittees, work groups, task forces, or stakeholder committees.
4. Initial appointment. EDC members shall serve on staggered three year terms.
5. A quorum of the EDC must be present at a lawfully called meeting for the body to conduct business. The quorum for the EDC is at least 50 percent of the voting membership. For purposes of determining a quorum, a vacant position is not considered part of the voting membership.
6. The EDC makes decisions or recommendations based on a majority vote of the quorum present at a lawfully called meeting.
1. The appointing authority for an open EDC position will fill vacancies for the remainder of an unexpired term. A vacancy exists upon the incumbent's death, incompetence, conviction of a felony, resignation, failure to maintain the qualifications of office, or failure to attend 75% of

ATTACHMENT A

scheduled meetings in a fiscal year without the consent of the appointing authority. The appointing authority has a duty to fill vacancies in a timely manner.



Corvallis Benton County Economic Development Strategic Plan 2021-2023

1 | LOOKING BACK, LAUNCHING FORWARD

As the FY 2021-2023 begins, so does the road to recovery from the COVID-19 pandemic. Over the past year, Benton County has faced an unprecedented and unpredictable economic crisis. With record high unemployment rates not seen since the Great Depression, many businesses were forced to close, not knowing if, or when, they would be able to open again. The Corvallis-Benton County Economic Development Office (EDO) quickly pivoted, serving in the Emergency Operations Center (EOC), standing up local grant programs, and finding new and creative ways to reach and assist businesses in our region. Now that vaccination rates are rising and the pandemic is waning, we can begin the hard work ahead of recovery and resiliency.

In the previous [Strategic Work Plan](#), we quoted Albert Einstein, "In the middle of every difficulty lies opportunity," not knowing the extent to which this statement would ring true. In this strategic work plan, we look back at what went well, where we were challenged and what lessons we learned to launch forward.

THE EDO TEAM



Kate Porsche, Economic Development Manager

Kate has been with the EDO since February 2018. She has worked in local government on economic development and urban renewal projects for 15 years and serves as past president of OEDA.



Jerry Sorte, Economic Development Supervisor

Jerry came to the EDO in February 2019 with experience in economic and community development from across Oregon and other states. He works with the Climate Action Advisory Board (CAAB).



Heather Stevens, Economic Development Specialist

Heather started with the EDO in February 2019 with previous experience serving the local business community. She leads communication and outreach for the office and works with the Imagine Corvallis Action Network.



Kathryn Duvall, Economic Development Specialist

Kathryn has been with the EDO since March 2020. She works with the Climate Action Advisory Board (CAAB) and with Spanish speaking business owners in the community. She studied public policy at OSU.

2 | LENSES THROUGH WHICH WE WORK

The EDO is committed to creating a better, stronger community in partnership with local businesses and Benton County residents.

All our work is done with the following concepts in mind:



Diversity, Equity, Inclusion and Belonging (DEIB)

The EDO is uniquely positioned to address this challenge in our local business communities. We will work to dismantle the systems, policies, and procedures that perpetuate structural racism, inequities, and different forms of discrimination based on power, privilege and accessibility. We will focus on inequities with a goal of establishing a sense of belonging, where community members will be respected, valued, and able to participate in power structures that affect them.



The Environment

The EDO will take bold steps and be an active leader in addressing the threats of climate change, both through our work within the business community and with the Climate Action Advisory Board. The EDO will work to promote projects that mitigate and prevent the production of harmful emissions in order to create a healthier, more sustainable future for Benton County residents.



2040 Visions

The EDO will further the City of Corvallis' [Imagine Corvallis Vision 2040](#) and [Benton County's 2040 Thriving Communities Initiative](#) by committing to projects that aim to diversify the economy, stimulate entrepreneurship, nurture small businesses and balance growth with livability. These documents help form the guiding principles of the work we do in the EDO and are a consideration in all projects that we undertake.

3 | FOCUS AREAS

Our 2021-2023 focus areas were chosen after careful scrutiny and much discussion, not just internally, but with our partners, and with external consultants. We see these focus areas as a springboard to creating space for businesses to grow and thrive in Benton County and foster prosperity in a way that aligns with the economic trends we are seeing locally and across the nation.

* Indicates connection to the 2040 vision

^ Indicates item is also in 20-21 City SOP

#1 Revitalize, support, and grow existing businesses

Continue assistance to hardest hit businesses, sectors, and business owners

- Explore grant and loan opportunities
- Complete after-action report on COVID emergency with regional partners and business community.*
- Elevate downtown businesses and support downtown organizations, such as DCA^
- Assess business programming established during COVID-19 for potential post-COVID continuance (ex. BROW program, Fitness in the Park, waiving parking requirements)



Photo Credit: Thistledown Photography

Support and grow traded sector businesses

- Continue business retention and expansion efforts through on-site visits, email, and phone call check-ins
- Work closely with businesses in target sector groups to help them through permitting and project processes
- Hosting annual *Based in Benton County Tour*, and other events bringing awareness and networking to local target industries and groups