

AGENDA (REVISION 1)*(Chair May Alter the Agenda)***BENTON COUNTY BOARD OF COMMISSIONERS****Tuesday, July 26, 2022, 9 AM**

How to Participate in the Board of Commissioners Meeting			
In-Person	Zoom Video	Zoom Phone Audio	Facebook LiveStream
Kalapuya Building 4500 Research Way Corvallis, OR	Click for Zoom link	Dial (253) 215-8782	Click for Facebook LiveStream link
	Zoom Meeting ID: 920 9288 8206		
	Zoom Passcode: 842564		

1. Opening

- 1.1. Introductions
- 1.2. Announcements

2. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

3. Review and Approve Agenda**4. Work Session**

- 4.1 9:00 a.m., 30 minutes – Advocacy Group’s Request to Present Information to the Commissioners Regarding Measure 109: Psilocybin Therapy in Oregon - *Sam Chapman, Executive Director, Healing Advocacy Fund (HAF); Lizzy Atwood Wills, HAF Consultant*

THE BOARD WILL TAKE A BRIEF RECESS BETWEEN THE WORK SESSION AND BUSINESS MEETING**BUSINESS MEETING****5. Consent Calendar**

- 5.1 In the Matter of Approving the January 4, 2022 Tuesday Board Meeting Minutes
- 5.2 In the Matter of Approving the April 5, 2022 Tuesday Board Meeting Minutes
- 5.3 In the Matter of Approving the June 7, 2022 Tuesday Board Meeting Minutes
- 5.4 In the Matter of Approving the June 21, 2022 Tuesday Board Meeting Minutes

6. Old Business

- 6.1 Discussion and Action: Benton County Solid Waste Situational Assessment Draft Project Scoping – *Darren Nichols; Community Development*

7. Department Requests

- 7.1 House Bill 4004: Workforce Stability Grant Utilization – *Ricky Garcia, Ashley Talamantes; Behavioral Health*

Revision: This item was retitled and moved from New Business to Department Requests.

8. Information Sharing: (If time permits the following section will be heard. *The chief purpose of “Information Sharing” is to provide the Board of Commissioners time and a venue to update one another on their individual activities.*)

- 8.1 Nancy Wyse, Chair
8.2 Pat Malone, Commissioner
8.3 Xanthippe Augerot, Commissioner
8.4 Joe Kerby, County Administrator

9. Other

ORS 192.640(1)” . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

WORK SESSIONS



Measure 109 Overview for Local Governments

The Measure

In 2020, voters overwhelmingly passed Measure 109, a ballot measure that licensed and regulated psilocybin assisted-therapy to address the state's mounting need for mental health services. With 1 in 3 Oregonians reporting to experience mental health challenges, psilocybin will add a much-needed tool to Oregon's offerings for those experiencing severe anxiety and depression, including veterans and patients with terminal diagnoses.

Measure 109 authorizes the Oregon Health Authority to permit psilocybin product manufacturers and psilocybin service centers to administer psilocybin to individuals 21 years of age or older in licensed, supervised, and controlled settings.

Measure 109 does not allow retail sales, off-site consumption, possession, or advertising of psilocybin products, nor does it allow unregulated or untracked psilocybin production, delivery, or inventory. Finally, Measure 109 does not allow psilocybin service centers near schools.

Over the last two years, the Oregon Health Authority has developed rules and regulations for the implementation of Measure 109. In January of 2023, OHA will begin providing business licenses for psilocybin service centers.

Local Authority Under Measure 109

A City or County must follow Oregon statutes and administrative rules, according to the psilocybin program. Additionally, all current local ordinances that conflict with psilocybin-related activities allowed by state law, are repealed under the measure, however, each City and County, within their own respective geographical limits, may set requirements for the zoning and operation of businesses that manufacture psilocybin and provide psilocybin services.

Under Measure 109, all Cities and Counties are already opted-in to the psilocybin program. For the adoption of land use regulations, there are three options under Measure 109 for Cities and Counties:

1. Take no action, and default to the state's regulations.

2. Use local governing body authority to adopt additional reasonable time, place, and manner regulations.
3. Use local governing body authority to prohibit psilocybin services in the City or County.
 - This requires a vote by the local governing body, and then a referral to the next general election ballot, for the City or County voters to support, or oppose the decision to opt-out.

State Authority Under Measure 109

The operation of a psilocybin-related business without proper authority from the Oregon Health Authority is prohibited within the City or County. In addition, under state law:

- No person shall establish, conduct, maintain or operate a psilocybin business in the City without a valid license issued by the Oregon Health Authority.
- The authority to license for the manufacture or sale of psilocybin is preempted, and is vested solely with the State.
- The authority to tax for the manufacturing or sale of psilocybin is preempted, vested solely with the State.

Restrictions on Service Centers & Psilocybin Manufacturers

- Psilocybin service centers can not locate:
 - Within an area zoned exclusively for residential use in Cities.
 - Within 1,000 feet of a school
- Psilocybin manufacturers can not locate:
 - Within a residence or mixed-use property that includes a residence.
 - Within an area zoned for residential use.

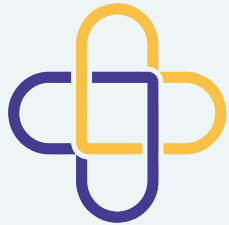
Public Health and Safety Requirements

- Secure Storage
 - All psilocybin products shall be secured within a licensed facility in locked storage accessible only to employees of the licensed facility.
- Sales
 - Sales or any other transfers of psilocybin must occur inside the licensed premises
- On-Site Use
 - Psilocybin and psilocybin products can only be ingested at licensed service centers.
 - *Off premise use and or possession is prohibited.*
- Safety Protocols

- Per the Oregon Health Authority rules, every psilocybin session is required to be facilitated by a licensed and trained professional. In addition, each session will require a safety plan prior to the start of a session, including setting an emergency contact, the facilitator signing off on completion of the session, and the requirement for the individual to arrange for transportation to leave the facility.
- No retail sales, off-site consumption or possession of psilocybin is permitted.
- Each participant will be led through a safety process before, during, and after the psilocybin session. This includes:
 - Screening- An assessment will be conducted by the facilitator to determine the needs, level of care, and support for each participant's unique needs.
 - Preparation- The facilitator will meet with the participant to lay out the process, incorporate individualized goals, and develop a safety plan.
 - Administration- Psilocybin is administered at the licensed service center, by a trained facilitator, who oversees the entire session, and signs off on completion.
 - Integration- Participant meets with facilitator after session to review lessons from the session and how to incorporate insights into daily life.

The Healing Advocacy Fund is a 501C3 nonprofit organization dedicated to supporting the thoughtful and effective development, implementation, and education of the nation's first regulated psilocybin therapy program.

Contact: Sam Chapman, Executive Director, Healing Advocacy Fund, sam@healingadvocacyfund.org



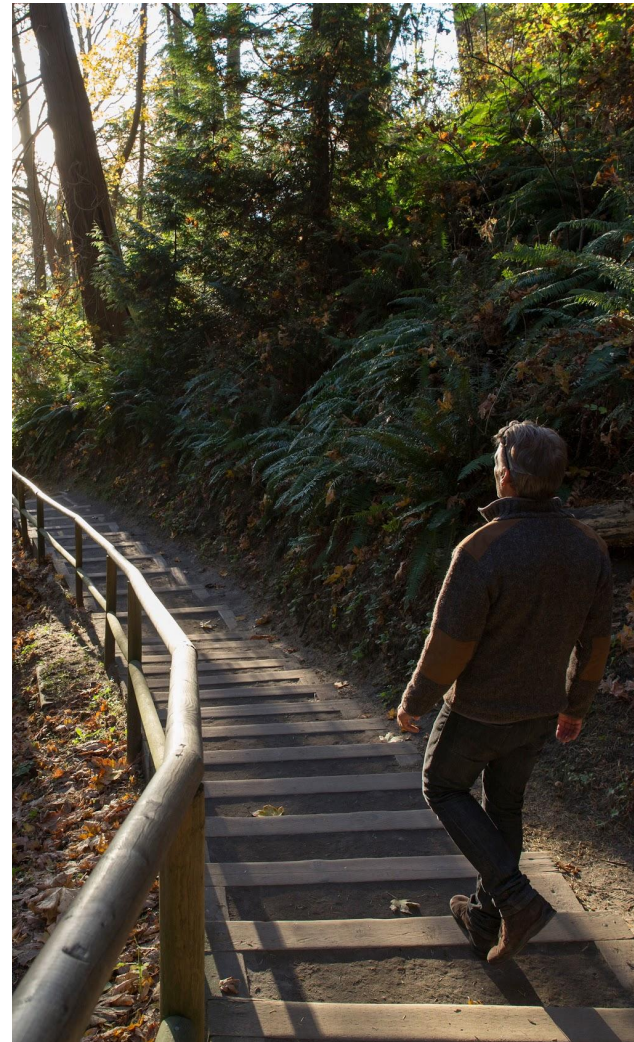
**Healing
Advocacy**
Fund

Measure 109

Program Overview for
Psilocybin Therapy in Oregon

Our Mission:

The Healing Advocacy Fund is a nonprofit organization dedicated to supporting the thoughtful and effective development, implementation, and education of the nation's first regulated psilocybin therapy program, which Oregon voters passed through Measure 109 in November 2020.



Measure 109 Recap



Oregonians Are Suffering Now, More Than ever

1. According to a recent survey conducted by CDC's National Center for Health Statistics and the Census Bureau: At the start of quarantine, 1 in 5 Americans were experiencing symptoms of clinical anxiety or depression, but **now over a third of Oregonians say they are experiencing symptoms amid the country's coronavirus pandemic.**
2. Here in Oregon, the mental health crisis is even more acute. According to Mental Health America, **Oregon's mental health crisis is the 3rd worst in the country.**

Psilocybin Research

- Rigorous studies at the leading medical research institutions such as Johns Hopkins, UCLA, University of Alabama and NYU show that psilocybin works. It is uniquely effective in treating depression, end-of-life anxiety, and addiction.
- It shows so much promise the FDA recently granted it a “breakthrough therapy” designation - meaning that it may demonstrate substantial improvement above and beyond what is currently available.



The Measure

M 109: **A measured approach**

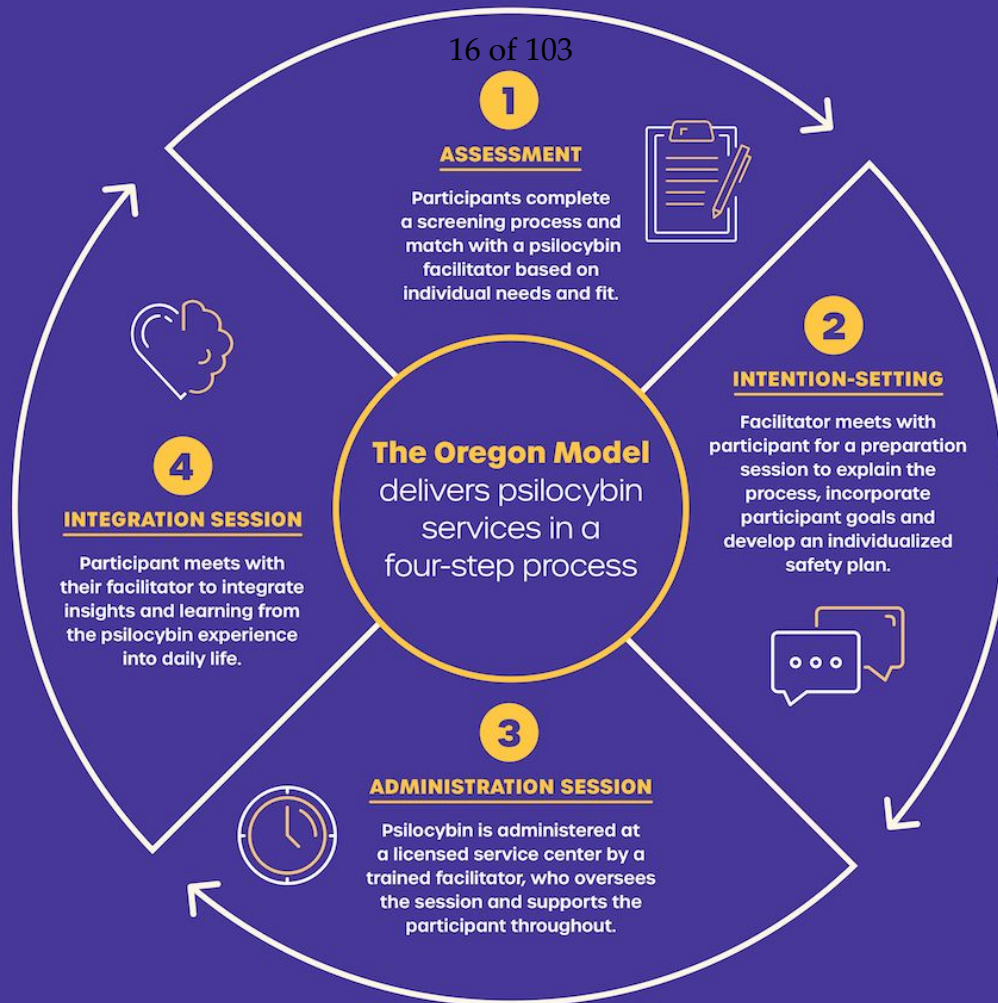
GOAL: Create licensing and regulatory framework to serve those who seek Psilocybin Therapy and could safely benefit from it.

What Measure 109 Does

- Establishes a **regulatory framework** within the Oregon Health Authority (OHA) that will allow trained practitioners to administer psilocybin services at specially licensed centers
- Establishes the **Oregon Psilocybin Advisory Board**, appointed by the Governor
- Imposes a **two-year development period** before initial licenses are granted
- Requires the establishment of a **training and licensure** system for psilocybin facilitators, psilocybin manufacturers, and testing labs
- Requires the establishment of a **tracking system** for psilocybin products

Psilocybin Services

**A Four Step Process to ensure public health
and safety**



M 109 does NOT allow:

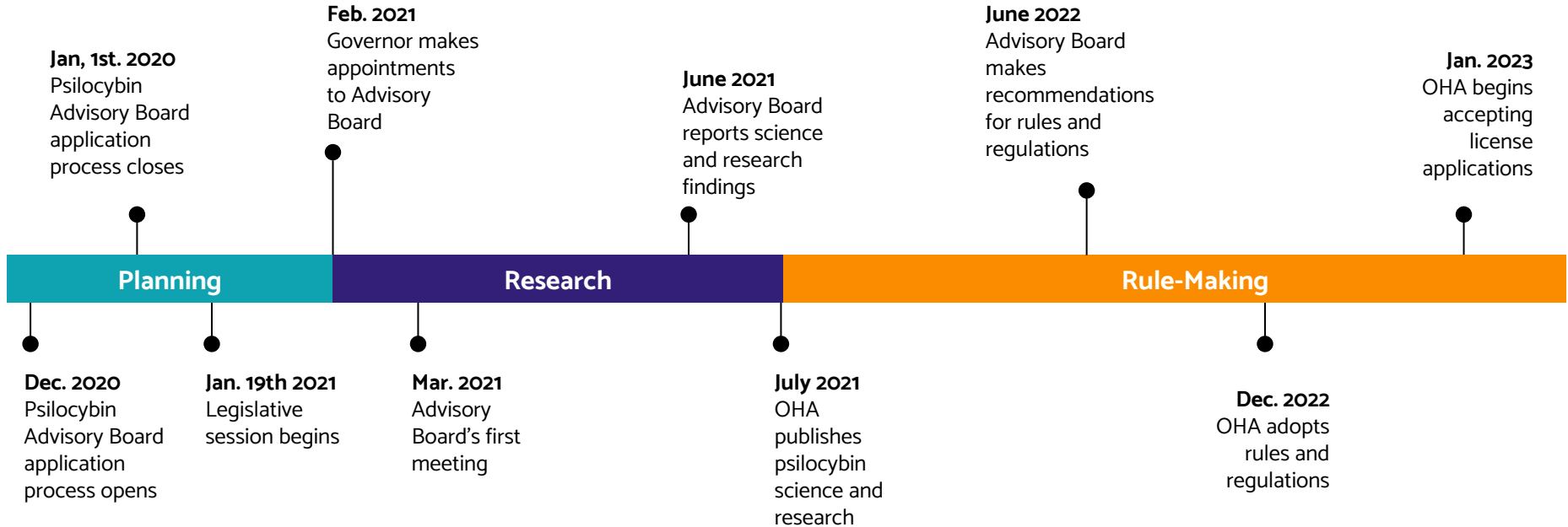
- Retail sales
- Off-site consumption, possession, or production
- Branding or advertising of products
- Unregulated or untracked psilocybin production, delivery, or inventory
- Service centers near schools
- Access for minors

Implementation

Overview

- Measure 109 establishes an initial **two-year development period**.
- During that period, the Oregon Health Authority, **with the guidance of an Advisory Board**, will study psilocybin research and science and develop a regulatory program, including **rules, training requirements, and licensing requirements**.
- In January 2023, at the completion of the two-year study period, OHA will begin accepting applications and issuing licenses to:
 - **Facilitate** psilocybin service administration sessions,
 - **manufacture** psilocybin products,
 - **operate** psilocybin service centers
 - **test** psilocybin products

Implementation Timeline



Local Control

Overview

Measure 109 set a foundation of state rules and regulations for psilocybin program licensee's to operate within cities and counties.

Measure 109 also gives local governments the option to create additional time place and manner restrictions on **Service Centers** and **Manufacturers**. The base program exists throughout the state unless voters choose to opt-out by local ordinance on a general election ballot.

Public Safety & Restrictions

Psilocybin service centers can not locate:

- Within an area zoned exclusively for residential use in Cities.
- Within 1,000 feet of a school

Psilocybin manufacturers can not locate:

- Within a residence or mixed-use property that includes a residence.
- Within an area zoned for residential use.

Secure Storage

- All psilocybin products shall be secured within a licensed facility in locked storage accessible only to employees of the licensed facility.

Sales

- Sales or any other transfers of psilocybin must occur inside the licensed premises

On-Site Use Only

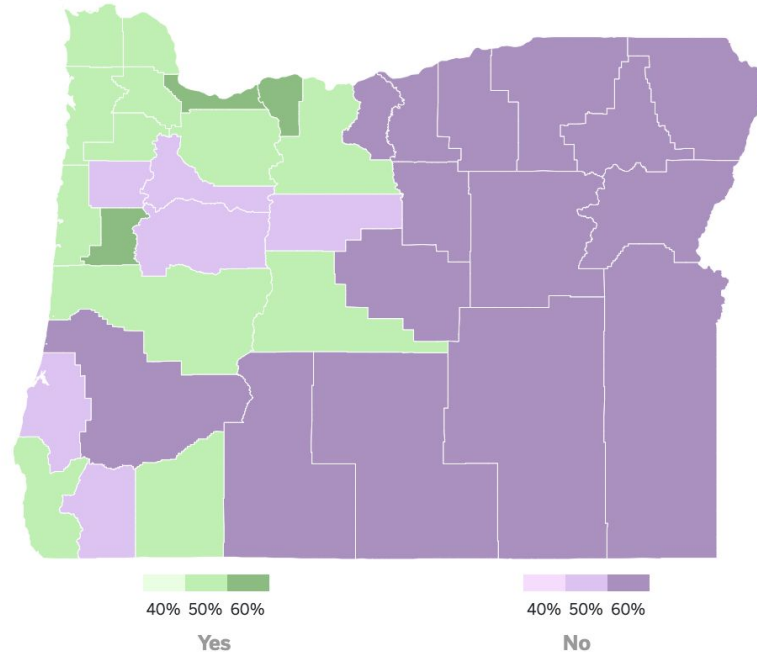
- Psilocybin and psilocybin products can only be ingested at licensed service centers.

Support for M109 was broad and statewide

Measure 109

Permits licensed service providers to administer psilocybin-producing mushroom and fungi products to individuals 21 years of age or older.

Yes: 1,270,057 55.7% **No: 1,008,199 44.3%**



- Benton (63.4%)
- Clackamas (52.4%)
- Clatsop (54.9%)
- Columbia (50.6%)
- Curry (50.3%)
- Deschutes (52.6%)
- Hood River (63.2%)
- Jackson (51.1%)
- Lane (59.9%)
- Lincoln (57.6%)
- Multnomah (71.2%)
- Tillamook (51.4%)
- Wasco (50.4%)
- Washington (59.1%)
- Yamhill (50.1%)

Questions?

Sam Chapman

Executive Director

Sam@healingadvocacyfund.org

Thank You

CONSENT CALENDAR

MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS
Tuesday, January 4, 2022, 9AM
GoToMeeting link: <https://global.gotomeeting.com/join/713550069>
Livestream: <http://facebook.com/BentonCoGov>

Present: Nancy Wyse, Chair; **Xanthippe Augerot**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator

Staff: **Jenn Ambuehl**, Rick Crager, **Debbie Parsons**, Financial Services; **Laurel Byer**, **D'Anne Hammond**, **Gary Stockhoff**, Public Works; **Teresa Farley**, **Joe Hahn**, BOC Staff; **April Holland**, Health; **Nick Kurth**, JSIP Coordinator; **Bryan Lee**, Emergency Manager; **Tracy Martineau**, Human Resources; **Erika Milo**, Board Recorder; **Jef Van Arsdall**, Sheriff's Office

Guests: **Jenny Engels**, **Claire Pate**, **Tim Roach**, Corvallis residents; **John Harris**, Horsepower Productions; **Cody Mann**, Mid-Valley Media

Chair Augerot called the meeting to order at 9:00 AM.

I. Opening
A. Introductions
B. Announcements

Augerot acknowledged that Benton County is on the historical lands of the Kalapuya and Alsea peoples, whose lands were forcibly taken away after the Willamette Treaties and who were then limited to the Coast Range reservations. County leaders seek to honor that heritage and work with descendants in the Confederated Tribes of Grand Ronde Community and the Confederated Tribes of the Siletz Indians.

II. Election of the 2022 Board Chair and Vice-Chair

MOTION: Malone moved to nominate and elect Nancy Wyse as Chair for 2022. Augerot seconded the motion, which **carried 3-0.**

MOTION: Wyse moved to nominate and elect Pat Malone as Vice-Chair. Augerot seconded the motion, which **carried 3-0.**

III. Comments from the Public

No comments were offered.

IV. Review and Approve Agenda

No changes were made to the agenda.

V. Work Session

5.1 Update from Department Operation Centers –*April Holland, Health Department*

Holland reported that the highly transmissible Omicron variant is causing disruption worldwide and is now spreading rapidly in Oregon and Benton County (BC). Vaccination or previous COVID-19 illness do not prevent Omicron infection as effectively as with previous strains. Omicron has a lower hospitalization rate than Delta variant. However, given the overall increase in transmission, there are likely to be more cases of severe illness than previously.

BC cases have reached new heights in the last few weeks. There were 92 cases the week of December 12, 2022, 175 cases the week of December 19, 2022 (a 90% increase), and 421 cases the week of December 26 (a 140% increase). The seven-day case rate is 445 per 100,000 of population, the highest BC has experienced. The testing positivity rate jumped dramatically, indicating BC's testing system is struggling and likely not capturing all positive cases. The positivity rate for the last full week of data is 13.7%, with almost 3,500 tests being conducted. Many people are using unreported rapid antigen home tests, so infection is likely even more widespread than numbers indicate. Vaccination and especially booster doses provide good protection against severe disease. Still, a much larger number of infections is expected. At the peak of Delta, 1,200 Oregonians were hospitalized; in late January 2022 there will likely be 1,650 hospitalized. BC has not experienced an increase in hospitalizations yet, and local hospitals are preparing for a surge. At last reporting, Good Samaritan Regional Medical Center had 16 COVID-19 inpatients and a seven-day average of 10 people hospitalized for COVID-19.

The County vaccination rate is now 70.4% of all residents for the primary series and just under 40% have received a booster. Almost 50% of five- to 11-year-old children now have one dose.

Governor Kate Brown announced a goal for 1 million Oregonians to receive a booster by the end of January. Oregon Health Authority (OHA) contacted counties to determine how much vaccination support was needed. BC did not qualify for support, as there were not multiple weeks of fulltime work for vaccinators (a 40-hour minimum is required for each individual requested). BC Community Health Centers did request some fulltime vaccinators and support staff. If the request is granted, vaccine clinics will be open at a different site each day and open to the public. BC continues to serve people with barriers to access by providing clinics at schools and community locations and is planning high-volume booster events. Next week there will be events at Boys & Girls Club of Corvallis and schools in the Cities of Philomath and Monroe and the Community of Alsea. Staff are working with Oregon State University and Samaritan Health Services to finalize dates for a high-throughput vaccine clinic at the Alumni Center. Next week and January 22 and 23 are being considered for this event. From January 31 to February 11, the Federal Emergency Management Agency will hold a large drive-through vaccination event at the Benton County Fairgrounds. Staff are also working with pharmacies and providers who are vaccinating.

Isolation and quarantine guidance is changing rapidly. BC will follow the new Centers for Disease Control/OHA guidance about reduced isolation times and adjusting quarantine to

consider whether a person has an up-to-date COVID-19 vaccination. Staff have updated the County website with isolation/quarantine guidance, and the communications team is working to make this information accessible to all. Investigators are unable to carry out individual contact tracing and case investigation due to case volume, so instead are focusing on the highest priority outbreaks. OHA is working on a portal to ensure wraparound services are provided. Yesterday the Food and Drug Administration approved changes to guidance (still pending CDC/OHA approval): 12- to 15-year-olds could soon be eligible for a Pfizer booster, and the Pfizer booster window is changing from six months to five months. Five- to 11-year-olds who are immune-compromised will be eligible for a third vaccine dose.

Malone asked if peak hospitalization projections would mean that hospitals stop scheduled procedures, and asked how the County should prepare for that kind of surge. Holland indicated surge teams are in active planning. With the Delta surge, local hospitals used a day-to-day assessment of whether to postpone scheduled surgeries. Omicron is likely following a similar trajectory. It could take until March 2022 for case numbers to decrease.

In the chat, Pate asked when rapid antigen test kits will become more available and how those will be distributed. Holland advised that OHA ordered 12 million rapid antigen tests from manufacturer iHealth Labs. Those will not all come at once, and Holland was not sure how distribution will work. About 400,000 tests may be allocated to local public health authorities, but criteria are unknown. These tests are not being delivered to homes. The Federal government will have a portal to order rapid tests by entering eligibility, but this is not yet available. Rapid tests are a very useful tool, though some reports indicate slightly less sensitivity to variants than polymerase chain reaction (PCR) tests. If a person has COVID-19 symptoms and a negative rapid test result, they are advised to isolate and try to get a PCR test confirmation. iHealth also has an online portal to purchase rapid tests.

Kerby asked if Holland anticipated a need to activate the COVID-19 Emergency Operations Center (EOC) in the near future. Holland replied that the additional clinics in the next few weeks will be a challenge for the team; vaccinators are always the limiting factor. County partners are not likely to be able to continue this effort beyond January 2022. The County will probably hold five to six total clinics in January. Holland did not see an EOC as essential at this point.

Kerby asked when a person currently infected with COVID-19 would be eligible to get a booster. Holland advised that someone with an infection who has not had a booster can have the booster as soon as the isolation period ends. Someone who had monoclonal antibody therapy should wait 90 days before receiving a vaccine.

5.2 *Discussion on New Courthouse (NCH) Location in Regard to the Justice System Improvement Project (JSIP) – Nick Kurth, JSIP Program Manager

Kurth invited a discussion on NCH location to lay the groundwork for broader JSIP site selection discussions, encouraging a focus on a downtown versus suburban NCH location rather than west versus north site. The courthouse (CH) location was a primary discussion point with the community, JSIP Technical Advisory Committee, and JSIP Citizen Advisory Committee. The north site was not part of those discussions. Between west, south, and downtown locations, the

public generally favored downtown, feeling both west and south sites were too far from the CH. However, the advantages of a campus were often acknowledged and valued. The City of Corvallis did not oppose the west or south location but expressed interest in maintaining Justice System assets downtown for the health of that area. The value of the west and north sites changes depending on NCH location. This also affects options for the Crisis Resource Center (CRC), such as building greenfield (from scratch) on the Lumen lot rather than retrofitting the current Board of Commissioners Building. If a Correctional Facility (CF) and CH are not co-located, costs to transport adults-in-custody (AIC) between sites are estimated at \$250-300,000 per year. With the Oregon Courthouse Capital Construction & Improvement (OCCCI) funding, any property the County purchases for siting the NCH may be used against the County's 50% match. For instance, if BC purchased the Lumen lot for a downtown CH, BC can apply that expense to funds being received from the State.

Downtown NCH location advantages: aligns with public and City feedback. The full cost of the Lumen lot applies to the match funding. There is enough room for the District Attorney's Office (DAO) and the NCH, supporting the County's strategic direction; and no zoning changes are needed. Disadvantages: \$1 million acquisition cost, and the County must still buy a suburban site for the new CF and Sheriff's Office (SO). Using downtown also limits CRC options or alternate uses of the Lumen lot; for instance, if using the extant BOC building as a CRC, the County could not sell the property, which is valued at \$2 million (land) and \$1 million (building). A downtown NCH also incurs AIC transportation costs in perpetuity.

The suburban west site NCH location advantages include the lowest cost option for JSIP land acquisition and development, though this means less offset of matching funds. The site could accommodate the DAO with the support of a JSIP bond or other funding to be determined. All options for the BOC Building, CRC, and Lumen lot are maintained. There is no AIC transportation expense. Disadvantages include that this location does not align with public engagement and the City's preference for downtown. A director's interpretation would be needed for General Industrial zoning on west or north site, and there is organized neighborhood opposition to the west site.

The suburban north site NCH location advantages include anecdotal public support and support of some City Councilors, but this has not tested in public engagement. The north site could house a campus. Disadvantages include that this is the more expensive acquisition and development option, and the director's interpretation is required for the zoning change.

Kurth summarized that the west and north sites rank fairly equally, other than possibly more support for the north, or at least less opposition. All sites have OCCCI match opportunities and enough room for the DAO. With a downtown location, AIC transportation expenses amortized over 20 years at 2.5% interest total about \$7 million. The OCCCI match fund offset is estimated at about 30 to 40% of the acquisition expense for any site. For instance, if the north site cost \$6 million, \$2 million would be offset. The west site costs \$1.5 million, so the offset would be about \$500,000. As mentioned, there is also the opportunity cost for the downtown location; if the County builds greenfield on the Lumen lot, the County could sell the BOC Building for \$2 million and purchase the Lumen lot for \$1 million, leaving \$1 million to work with.

Augerot favored both the campus approach for operational efficiency and keeping facilities downtown, which maintains downtown vitality. However, Augerot placed priority on the campus approach; transportation costs will only increase over time. Cost estimates can likely be validated based on the City of Albany, where the CF and CH are not adjacent.

Wyse asked for clarification on how the costs for AIC transportation are incurred. Kurth replied that architect DLR Group provided the estimate based on current expenses with SO feedback; Kurth is working with Crager, Van Arsdall, and Dawn Dale to validate that estimate by the next Board Meeting. One or two trips per day with AIC to and from the CH requires a van, two deputies, preparation time, transport time, and time at the CH.

Malone noted the cost differential of ongoing expenses is significant, and transport ties up deputies who may be in short supply. Public engagement favored downtown based on a yes/no question that did not discuss cost; opinions might differ if the cost were considered. Malone favored the campus approach.

Wyse described having a first reaction that it would be a positive to have the CH downtown, but the Board also must be good stewards of taxpayer dollars. Residents require an equitable, efficient, effective justice system, which is not served by driving AIC around. Wyse also favored a campus location.

Van Arsdall agreed that the campus approach is the wisest operationally for the SO, DAO, and courts. One location is best in order to work cohesively.

Kurth summarized that while everyone acknowledges the desire to maintain a CH downtown, a campus is most efficient and aligns with the vision to build a Justice System for the future.

Malone requested confirmation of the AIC transportation costs if possible. Kurth to follow up early next week.

[Exhibit 1: Presentation on New Courthouse Location]

Chair Wyse recessed the meeting at 9:55 AM.

Chair Wyse reconvened the meeting at 10:00 AM.

VI. Consent Calendar

- 6.1 In the Matter of Setting the Board of Commissioners Meeting Schedule for 2022**
- 6.2 In the Matter of Designating an Official Newspaper for Benton County for 2022**
- 6.3 In the Matter of Appointing the following Advisory Board and Committee Members:**
 - Fair Board**
 - Trudy Overlin**

Mental Health Laura King

6.4 Approval of the November 2, 2021 Tuesday Board Meeting Minutes

MOTION: Augerot moved to approve the Consent Calendar of January 4, 2022. Malone seconded the motion, which **carried 3-0.**

VII. New Business

7.1 Discussion and Decision to Approve the 2021-2024 Collective Bargaining Agreement – Tracy Martineau, Human Resources Director

Martineau provided a blackline version of the proposed agreement with the American Federation of State, City, and Municipal Employees (AFSCME) and a summary of key changes. The County negotiating team had a sidebar conversation through a mediator with an AFSCME representative and were able to resolve some disputed issues. Both sides came to agreement on the role AFSCME would play with the countywide safety program. The County withdrew its proposal for exceptional performance pay; AFSCME withdrew its proposal for longevity and essential worker pay. Instead, the County agreed to reinstate a retirement Health Savings Plan, which non-represented employees and Oregon Nurses Association employees already have. AFSCME had this benefit until 2015, when it was removed due to a sunset clause in the contract. The County agreed that any employee meeting minimum qualifications will be eligible to interview for open County positions. If the Board approves Juneteenth as a holiday, it will be added to the list of recognized holidays in the AFSCME contract. The County agreed to AFSCME's proposal on the implementation of the new salary ranges and the general rescheduled adjustments over three years, which gives special consideration to employees who have been 'stuck at step six' for a period of time. Both parties agreed on a core set of salary selectives, individual positions whose wages and salaries have moved more quickly in the jobs market than others; those selectives will be adjusted separately from other positions. Both parties agreed on the recovery of employee overpayments. Regarding Fair Labor Standards Act-exempt employees who were working consistently beyond 40 hours per week, the County agreed to problem-solve through the Labor Management Advisory Committee. Martineau acknowledged the work of Dale, AFSCME President, in crafting the agreement. The document will require some minor cleanup before all parties sign, including: correcting some typographical errors; reformatting a chart; and adding the selectives in the body of the contract, as an addendum, or as a Letter of Agreement.

Augerot thanked all parties and requested information about the incremental cost to the County over the three-year lifespan of the agreement, for better transparency. Crager will provide that information. The contract did stay within the Board-approved amount.

Parsons noted that Financial Services has kept the Board updated when requesting increased authority. Parsons provided estimates based on the employee base in March 2021 (which has since changed). For the 2021-23 biennium, the contract is about \$3.1 million more than budgeted personnel costs. The total cost of the three-year contract, which includes budget amounts, is about \$111 million. The third year will be part of the new biennium's budget; Financial Services

will examine payroll costs before and after implementing the agreement to better identify the incremental change.

Crager noted that Financial Services had no concerns about the ability to absorb the costs in the 2021-23 budget. There will be more impact in 2023-25 as more positions are filled.

Wyse and Kerby acknowledged the County bargaining team: Martineau, Hoffman, Stockhoff, Tammy Webb (Human Resources), and Parsons. Kerby also thanked Dale and the AFSCME bargaining team.

Malone asked if the motion should contain an end-date for the contract.

Counsel replied that the motion could be read as is. An effective date could be added.

MOTION: Malone moved to approve the 2021-2024 collective bargaining agreement, effective date July 1, 2021, negotiated between AFSCME Council #75 Local 2064 and Benton County. Augerot seconded the motion, which **carried 3-0**.

Augerot indicated the Board would approve Juneteenth as a paid holiday in the near future.

VIII. Departmental Reports and Requests

8.1 Discussion and Decision to Accept Temporary Easement for Work Area on Hubbard Road from Horning Enterprises and Right of Way Dedications from Vaughn & Tuominen III; and Crocker Land LLC (County Road No. 45020) – Laurel Byer, Public Works

Byer explained the Hubbard Road Bridge replacement project is about a year behind due to feedback from the US Army Corps of Engineers (Corps). The Long Tom River is part of a flood control system. Berms built in the past end at Hubbard Road, and the Corps needed to ensure the bridge project would not impact the berms. The Corps has approved the project, but one more permit is needed, with the hope of going to bid in February 2022. As long as bids are favorable, construction should begin in July 2022. The bridge is 300 feet long, and the project will cost over \$6 million. Staff ask that the Board accept the temporary easement from Horning Enterprises and the right-of-way from other property owners (needed for water quality treatment and building a wider bridge). The property owners have already been paid.

Malone asked about the County's share of project costs. Byer indicated the County's share is 10.27% of costs. The County will pay all costs up front, then will be reimbursed for the 89.73% remainder by the Oregon Department of Transportation. The original grant amount was \$6 million, and the County's match will be \$600,000. If bids come in lower, the matching amount would be less.

Augerot asked how long the bridge had been closed. Byer replied that the State ordered the bridge closure in December 2014. The Board signed the order in January 2015, and concrete barriers were put up.

MOTION: Augerot moved to accept the Temporary Easement for Work Area from Horning Enterprises, the right of way dedication from Mary Vaughn and Waino William Tuominen III and the right of way dedication from Crocker Land LLC, for Hubbard Road, County Road No. 45020. Malone seconded the motion, which **carried 3-0.**

IX. Other

No other business was discussed.

X. Adjournment

Chair Wyse adjourned the meeting at 10:41 AM.

Nancy Wyse, Chair

Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS
GoToMeeting link: <https://meet.goto.com/347357221>
Livestream: <http://facebook.com/BentonCoGov>
Tuesday, April 5, 2022, 9:00 a.m.

Present: Nancy Wyse, Chair; **Xanthippe Augerot**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator

Staff: **Jen Ambuehl**, Rick Crager, Jane Sievers, Financial Services; **Larry Bogan**, Teresa Farley, BOC Staff; **Dawn Dale**, **John Pegg**, **Jef Van Arsdall**, Sheriff's Office; **Cindy D'Angiolillo**, **Suzanne Hoffman**, **April Holland**, Health; **JoeHahn**, Equity, Diversity and Inclusion; **Joe Mardis**, Public Works; **Tracy Martineau**, **Eric Wolke**, Human Resources; **Erika Milo**, BOC Recorder; **Matt Wetherell**, Juvenile

Guests: **Molly Murphy**, **Ryan Vogt**, Oregon Cascades West Council of Governments

Chair Wyse called the meeting to order at 9:00 a.m.

I. Opening

A. Introductions

B. Announcements

Wyse recognized the passing of former County Commissioner Barbara Ross, who served from 1977 to 1985. In addition, Ross served as State Representative from 1993 to 2001. Ross worked with a number of Corvallis community-based organizations and will be missed.

Augerot noted that Ross was a major figure in Corvallis and Benton County (BC) communities for a number of years and was a good mentor to anyone entering local politics, especially young women.

Malone worked with Ross for a number of years and has fond memories of Ross' celebrations and gatherings. Ross was adept at identifying candidates and issues, such as homelessness, that Corvallis and BC should focus on.

II. Comments from the Public

No comments were offered.

III. Review and Approve Agenda

The following item was removed under V. Consent Calendar:

- 5.5 In the Matter of Ratifying a Support Letter to Senators Wyden and Merkley Regarding the South Corvallis Food Hub Project – Xanthippe Augerot, Commissioner**

IV. Work Session

- 4.1 COVID-19 Department Operation Centers Update – Suzanne Hoffman, April Holland, Health Department**

Holland provided an update on COVID-19 cases. Rates from the nation and BC decreased significantly from a winter rise; the sub-variant of Omicron BA.2 is similar to Omicron but is more transmissible. The CDC estimated BA.2 has become the dominant variant in US. The indoor masking requirement ended March 12 statewide; and in BC, cases have started to increase slightly. There was a total of 37 cases for the week of March 13; last week there were 87 cases, with a case rate of 92 per 100k beds. It is too soon to determine whether this is the start of a much smaller wave of BA-2, or more BA-1.1, the original Omicron. Hospitalizations remain low; though following newer CDC community levels, BC and much of country are still considered low community level. Statewide yesterday, 99 people were hospitalized for COVID-19, compared to 1,130 at the peak of this Omicron stage. Region 2 hospitals were also much lower; 11 people total, down from 205. Currently, BC has among the highest reported case rates in the state. Cases for the past two weeks include people from all age groups; known outbreaks did not contribute heavily. Later today, BC will receive a weekly report with demographics of cases. Without an outbreak in a high-risk setting, it is more difficult to pinpoint because BC does not have individual case investigation at this time, so the county is conferring with partners. BC encourages vaccination and booster doses, consider reducing risks by increasing ventilation, wearing masks in indoor public places, good hygiene, and staying home when sick.

The week of March 28, Oregon clinicians received permission to give boosters to individuals age 50 and over, as well as people age 12 to 49. Current resources for vaccines are local providers, pharmacies, SamCare by appointment, calling the COVID-19 call center, and the county's new round of clinics April 22 through April 24. CDC community levels reflect a low level in BC, as BC has not had an increase in hospitalizations. BC encourages those in certain groups to consider additional precautions. People who are immune-compromised, age 64 or older, or unvaccinated are urged to continue wearing masks in indoor public spaces.

Malone appreciated the understanding that COVID is not over in BC, even though the mask mandate ended in most places. Interest was expressed in the County's message to the community regarding recommendations for staying healthy. The message to keep masks on hand and increase ventilation is important.

4.2 Quarterly Update from the Oregon Cascades West Council of Governments (COG) – Ryan Vogt, Molly Murphy, COG

Vogt explained that in 2021, COG decided to examine data on how BC impacts local communities through COG services. The report includes COG's footprint in each county. In the past, BC has not always promoted COG's smaller programs. The County provides matching funds to draw down 100:1 Federal matching funds. BC was contracted by Corvallis on Bias Incident Response (BIR); BC brought on a contractor from Colorado, Xylo. The first meeting was held yesterday, and there will be a project plan soon. COG shared JoeHahn's information with the contractor, who may meet with JoeHahn this week. COG is hiring, especially in senior services.

Augerot appreciated the narrative form of the update. Regarding the Stand by Me program: COG mentioned AmeriCorps grant success, but Augerot is aware there is also a matching component. The Board will discuss a BC contribution toward those funds at the April 11 Goal Setting meeting. Augerot noted the new staff member of the Veterans Services Outreach (VSO) and hopes staff can resume working in person soon. There has been a great deal of turnover in that office, and there is more to do proactively not just reactively.

Vogt indicated COG is moving into Corvallis office space for easier face-to-face interviews with veterans. Murphy prioritizes face-to-face contact; and although COG is not officially open, in person appointments are being done now. BC received a large grant of American Rescue Plan Act (ARPA) funds; this will allow COG to have a fulltime staff for the next few years. BC has covered most of the \$30,000 ask, the grant is \$125,000, and the new total will be about \$7,000 over two years for each of the three counties.

Wyse thanked Murphy for the report and is pleased the BIR reporting project is advancing. During Wyse's tenure on the Corvallis City Council, COG voted to initiate that project.

Malone asked about transportation now that one of the planners is on leave. Vogt replied several planners will take on additional responsibilities, but Jenny Glass will still be the main point of contact.

Malone asked for Murphy's perspective on conversations with Community Services Consortium (CSC) and integrating functions. Vogt replied there are weekly conversations with Peggy McGuire regarding this subject. COG General Services directors (Information Technology, Finance, and Human Resources) will now meet monthly with their counterparts from CSC to discuss changes and goals. If COG discusses new policy/practice or new software, both COG and CSC should be communicating. At some point, the two organizations will operate as one, and the Board can decide whether to make that formal. There have been discussions about co-housing with CSC and the Oregon Department of Human Services for some time; as employees return to in-person work, that progress is imminent. Discussions about a one-stop-shop in Corvallis is still evolving, including a coming decision about who will participate. COG has been working on a universal eligibility conversation with CSC: COG can provide information to them about SNAP recipients; having met that threshold, recipients may be eligible for CSC's utility assistance. Murphy expressed hope that conversation will occur in the next month or so. COG has also written into the draft budget a project manager with 50% of time dedicated to a project plan and project work on joining the two agencies.

Malone agreed a project manager makes sense and asked if Vogt was referring to Corvallis DHS. Vogt clarified that DHS District 4 is the same service area (Linn, Benton, and Lincoln Counties) that hired a new manager. COG toured some space at a new Department of Human Services (DHS) building (a virtual eligibility center with most staff now teleworking).

Malone asked whether Oregon DHS, located near BC's own Kalapuya building, had any space available. Vogt indicated DHS has a wing and will ask Bolete to contact Malone.

Murphy highlighted a new VSO program hire in November, Mark Lapinskus. COG is conducting interviews this week for a second fulltime VSO employee to replace a half-time position.

Malone noted that regarding transportation, Corvallis Transit System bus service is currently every two hours on Research Way; more staffing in the DHS building makes additional service easier to justify as the main problem is a lack of bus drivers. He asked that the Commissioners received regular updates.

4.3 Report on First Quarter Biennium and Capital Improvement Projects – Rick Crager, Chief Financial Officer

Crager indicated a desire to provide information that is helpful but not overly detailed and offers a benchmark presentation on trends and for the Financial Services Department to be apprised of the Board's preferences. Crager reviewed the departments and funding sources and where the County is for expenditures against approved budgets.

Ambuehl demonstrated a newly revised format for financial reporting, including a presentation of County budget expenditures and revenue for the period July 1, 2021 to December 31, 2021. Regarding revenue, the budget beginning balance (fund balance) for the entire County budget 2021-2023: 68% of the beginning fund balance is restricted (by law, contract, policy, or grant agreements for specific purposes) and 32% may be used for any purpose. The beginning balance continues to grow, and the unrestricted balance is 10% higher than projected. Property taxes and state taxes came in higher last biennium, primarily due to alcohol and marijuana sales during the pandemic. Regarding resources (revenues): the first quarter threshold is 25% (using this for general benchmarking only, though there are exceptions such as the collection of property taxes, because BC collects the majority of those annually.)

Regarding the budgeted revenue by fund type, the bulk falls under equal major governmental funds:

- general fund
- local option levy fund
- ARPA fund
- road fund

Enterprise funds and the internal service funds are at 22% and 20% of budget. The graphic shows the fiduciary funds at 0%, though it has a revenue budget of \$1.6m; which is insignificant compared to the total county budget.

Revenue budget to actual:

- blue bars on the graph show the 2021-2023 budget;
- green shows actual through December 31, 2021;
- the yellow line recognizes the percent of actuals compared to the budget.

General Revenue: 41% of the budget has been collected to date. The white line is the threshold marker of 25% for a visual understanding of status regarding collection. The total of all resources received is at 25% of the budget.

Ambuehl explained the Expenditures category by department was performed using the 25% comparison benchmark. Most departments are under 25%. Fleet exceeded the 25% threshold line at 28%; and East Linn Health Center is at 25%. AFSCME retroactive payments are not included in these figures. For further details on percentages, see page 2 of the expenditure document in the meeting packet.

Crager noted these good trends create opportunities. Vacancies are also a factor. COVID-19 has meant less travel. Financial Services will explore this further, may be able to advance certain agendas or initiatives as the county develops additional budget capacity.

Ambuehl showed the actual revenue to expense for the entire county budget. The Quarter One statistics revenue is at 25% and expenditures at 19%. Property tax collection skews those

numbers. Without that, both revenue and expenditure are at about 19%. Regarding Fleet Services: revenue is 3% higher than expenditures (this does not include beginning balance transfers etc.). Internal Fleet is doing well. External Fleet still needs to be monitored as previously discussed. External Fleet revenue is 4% under expenditures. Financial Services removed equipment purchases for other agencies from this category (making it even higher than 28%).

Crager noted many conversations with Kerby, working closely with Gary Stockhoff and Keith Nicholson (of BC Fleet) and George Looney, business analyst. Crager is still talking with Public Works about how best to cost out External Fleet; collectively some progress has been made and have focused on these areas:

- how a cost is applied to a particular business;
- if there are opportunities to improve the methodology;
- if some costs should be swapped external for internal.

BC will firm up a bit more in next quarter. If still trending this way in the second quarter, BC should discuss ways to improve this via fees etc.

Ambuehl reported on the East Linn Health Center, looking at revenue to expenditure in terms of actuals. East Linn Clinic revenue is 6% less than expenditures at the close of Quarter One. Currently, the restricted balance is keeping the fund in a state of surplus. It remains on watch status; probably a timing issue, but needs examination.

Crager mentioned the Health Center is very different from other governmental activities. A large amount of accounts receivable likely are not received yet, it takes time to process through insurance companies.

Malone liked the format and noted the right level of detail and asked about the staffing status of Fleet. Crager replied Fleet is down one mechanic, so there is continuous recruitment. Fleet may soon be down a second employee. Revenue generation is a challenge due to staffing status.

Ambuehl noted ARPA has not yet been expended, so that will be a big driver of actual expense.

Augerot was pleased with this format, it highlights the information BC needs most; need to look at too low spend rates over time as well and to look at trends over time, getting to know the seasonality of some of the ebbs and flows of funding

Crager noted assuming most typically spend at the 25% level, but there could be reasons to spend more, such as property tax revenue. Once Financial Services gets a sense of seasonal activity, it can adjust the threshold. Crager moved on to the beginning balance composition chart: \$22.7 million is unrestricted funds and also how Financial Services measures whether BC can take on debt. Financial Services estimated at \$20m in unrestricted funds, but the actual number was higher than anticipated, \$22.7m. That was noted as a positive, it is the county's financial reserves; the county can issue debt or use those funds directly.

Malone noted once the seasonality is determined, there could be comparisons of last year versus this year for identification of typical patterns. Crager replied the previous two years are not good comparators due to the pandemic, but Financial Services can do that in future.

Wyse was pleased with the helpful slides in the presentation; the information in the packet is solid, and noted there might be a future email discussion with additional thoughts on formats.

Ambuehl moved to the next category, Capital Improvement Projects (CIP): the adopted CIP was just under \$3m. On December 31, 2021, \$5,192 had been expended. Many changes since the budget adoption, which will be reflected in second quarter reporting. BC has had a CIP meeting, and made some changes to plan (some projects were moved to ARPA or were no longer needed, freeing up and reallocating funding to other projects). Due to COVID-19, the start of some projects has been slowed.

Crager wants to meet with the committee in summer 2022 to discuss progress. This is a great deal of money to put towards simple, 'shovel-ready' projects when BC could be focusing on areas such as the Emergency Operations Center (EOC). Crager would like to determine if BC will be able to move these in the next 15 months as this funding does not carry over. Instead, a discussion about projects that are 'shovel-ready,' simple is preferable. Crager expressed positivity about the facilities component, those dollars are well within spending, and noted these are married with Kalapuya, ARPA dollars. Natural Areas, Parks, and Event projects, roads, and bridge may be areas of investigation or additional project opportunities.

Augerot noted in the future it would be helpful to see all CIP projects in terms of general fund-allocated CIP funds and any ARPA funding BC might have. Ambuehl asked if the Board wanted to see an updated list of all projects, some of which are fully funded by internal service funds; or the ARPA and General Fund portion of CIP. Augerot expressed interest in seeing information using a number limit threshold or other criteria. Ambuehl indicated a mockup can be sent to Kerby to share with the Board. Crager noted Financial Services could begin with all CIP-approved funding projects and the funds attached to those major projects.

Malone asked how soon BC can see a first eighth or quarter report. Malone also asked about the Public Works Evacuation Route; the County was tasked with design work, how close to completion is that? As a member of the CIP committee, Malone would like updates at least every three months. Crager replied as was discussed at the last CIP Committee meeting, the Committee would like direction on how much information to bring to the Board.

Augerot would like to consider the frequency of information. Every six months for a general report is good but she prefers to hear updates on high-level projects more frequently. Is this the typical rhythm report, four months after the period, or can the Commissioners receive timelier and more frequent updates? Ambuehl explained the intent was three months, but scheduling matters arose; Financial Services will attempt to expedite this information to the Board. The first and third quarters would be quicker turnarounds relative to the second and fourth quarters, which are year-end. Augerot indicated a desire to be proactive regarding an actionable timeframe. Crager replied this is the formal financial review per policies, but there are many other opportunities for a quick look at trends.

Kerby expressed hesitation around this report being calendar-quarterly (instead of biennium quarterly); but considering workload, six months of a quarter is a good cadence. Kerby issued a cautionary note about staffing and stated that BC should continue to aim for quarterly updates. If the Board wants to highlight certain CIP at Goal Setting or department meetings, that can be done. Many projects on CIP budget are infrastructure and will not begin until summer.

Wyse recessed the meeting at 10:30 a.m.

Wyse reconvened the meeting at 10:37 a.m.

V. Consent Calendar

- 5.1 **In the Matter of Appointing Advisory Board and Committee Members:**
Fair Board **Aurora Jensen**
Disposal Site & Solid Waste **Chuck Gilbert, Mark Yeager**
- 5.2 **In the Matter of Appointment to the Road District: North F Road David Wiger**
- 5.3 **In the Matter of Establishing an Administrative Specialist 2 Position for the Board of Commissioners – Joe Kerby, County Administrator**
- 5.4 **In the Matter of Ratifying a Support Letter to Senators Wyden and Merkley Regarding a Funding Request for an Electric Vehicle Charging Station – Joe Kerby, County Administrator**
- 5.5 **In the Matter of Ratifying a Support Letter to Senators Wyden and Merkley Regarding the South Corvallis Food Hub Project – Xanthippe Augerot, Commissioner**

MOTION: Malone moved to approve the Consent Calendar of April 4, 2022 removing item 5.5. Augerot seconded the motion, which **passed 3-0.**

Augerot stated the reason Agenda Item 5.5 was removed is that the deadline was March 31; instead of a letter from the Commissioners, Augerot independently sent a letter. That was not the County's preference; Kerby will contact Corvallis-Benton Economic Development Office to prevent future occurrences.

VI. Proclamations

- 6.1 **In the Matter of Proclaiming April 2022 National County Government Month – JoeHahn, Equity, Diversity & Inclusion Coordinator; Teresa Farley, BOC Staff**

JoeHahn explained Farley is entering part-time retirement and has performed excellent service for Benton County. Farley has been a critical part of the proclamations process, and JoeHahn appreciates all of her work. Bogan will now take on this role.

Farley read aloud the proclamation.

Malone noted that given last two years of the COVID-19 pandemic, this proclamation is appropriate recognition and vision for the future.

MOTION: Malone moved to proclaim April 2022 National County Government Month in Benton County, Proclamation P2022-004. Augerot seconded the motion, which **passed 3-0.**

Kerby recognized Farley for 16 years of exemplary service, as a stabilizing force during COVID-19, for wearing multiple hats, and expressed pride at having worked with Farley.

Wyse noted attendance at Benton County meetings before becoming a Commissioner and Farley always being welcoming and helpful.

VII. Departmental Reports and Requests

7.1 Discussion and Decision to Approve the Affirmative Action Plan (AAP) – *Eric Wolke, Human Resources*

Wyse explained the Plan was not in the packet until this morning (April 5, 2022), but the Commissioners had been able to review it at a previous Work Session on March 15, 2021.

Wolke noted addition of a diversity statement, updated workforce data, and an organizational chart; removed duplicate Equity, Diversity & Inclusion (EDI) statement as Augerot requested. Kerby asked that JoeHahn review the AAP; on March 28, 2022 JoeHahn reviewed. Wolke has asked JoeHahn to be more involved in this process. Wolke will start looking at next biennium near end of this year and will include JoeHahn then. Human Resources has also included JoeHahn in recruitment huddles to advise on outreach. BC wants not only to diversify the applicant pools, but get County jobs in front of as many people as possible.

Augerot thanked Wolke for incorporating the Board's suggestions and bringing JoeHahn into the process.

Malone indicated it is reassuring to have JoeHahn engaged in these conversations in a challenging environment; JoeHahn is focused on Board goals.

MOTION: Malone moved to adopt the 2021-23 AAP. Augerot seconded the motion, which **passed 3-0.**

7.2 Discussion and Decision to Approve an Acceptance of Easement from *Northernwood, LLC – Joe Mardis, Public Works*

Mardis reported on the 19th Street area of Philomath. There is a planned office park in that location; BC engineers reviewed plans but left out some wetlands along the road. A ditch and culvert must be put in for a future sidewalk, as well as a retaining wall. That issue was resolved, but the easement is needed for the County to maintain this future structure in a County right-of-way. The owner is making the improvements. BC will maintain those structures until the City of Philomath expands into that area.

MOTION: Malone moved to accept the easement granted to Benton County by Northernwood, LLC for a drainage way and culvert. Augerot seconded the motion, which **passed 3-0.**

7.3 Discussion and Decision to Approve an Acceptance of a Release of *Covenant – Franson Property – Joe Mardis, Public Works*

Mardis noted a large tree in the community of Blodgett was in the right-of-way. BC wanted to put a covenant on the right-of-way with the owner caring for the tree. However, the new owner cut it down and has requested that the covenant be released.

MOTION: Malone moved to release the covenant, recorded as document 2017-563344, from the property described and owned by Timothy and Kelly Franson. Augerot seconded the motion, which **passed 3-0.**

VIII. New Business

**8.1 Discussion and Decision Approving the County Assessment Function
Funding Assistance (CAFFA) Grant Funding – Rick Crager, Jane Sievers,
Finance Services; Tami Tracy, Assessment**

Sievers presented annual CAFFA grant application for Fiscal Year 2022-23: \$3,015,421 in funding that will generate an estimated \$421,000 for the fiscal year to cover about 18 percent of the cost of assessment and taxation functions.

MOTION: Augerot moved to approve the Fiscal Year 2022-2023 CAFFA Grant Document, certifications, and resolution as presented, authorize the Chief Financial Officer to digitally sign the online documents on behalf of the Board of Commissioners, and submit to the Oregon Department of Revenue. Malone seconded the motion, which **passed 3-0.**

Augerot asked about any legislative processes within the State helping counties to pay for this. Sievers and Crager indicated they had not heard anything but would follow up.

Kerby welcomed Bogan, whose first day with the County was April 4; Bogan will be responsible for agenda checklists for Board Meetings.

IX. Other

No other business was discussed.

X. Adjournment

Chair Wyse adjourned the meeting at 11:03 a.m.

Nancy Wyse, Chair

Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS
GoToMeeting link: <https://meet.goto.com/243994805>
Livestream: <http://facebook.com/BentonCoGov>
Tuesday, June 7, 2022, 9:00 a.m.

- Present:** Nancy Wyse, Chair; **Xanthippe Augerot**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator
- Staff:** **Sierra Anderson**, Don Rogers, **Jef Van Arsdall**, Sheriff's Office; **Rick Crager**, Finance; **JoeHahn**, Equity, Diversity, and Inclusion; **Suzanne Hoffman**, **April Holland**, **John Pegg**, Health; **Bryan Lee**, Emergency Services; **Tracy Martineau**, Human Resources; **Erika Milo**, BOC Recorder; **Daniel Redick**, **Greg Verret**, **Patrick Depa**, Community Development; **Gary Stockhoff**, Public Works; **Mario Veloz**, Information Technology; **Matt Wetherell**, Juvenile
- Guests:** **Pat Hare**, City of Adair Village; **John Harris**, Horsepower Productions; **Ken Eklund**, **Paul Neifeld**, **Debbie Palmer**, Benton County residents; **Kevin Kenaga**, **Jim Hutchinson**, **Janet Larkin**, residents; **Mark Yeager**, City of Corvallis

Chair Wyse called the meeting to order at 9:05 a.m.

I. Opening
A. Introductions
B. Announcements

No announcements were made.

II. Comments from the Public

Paul Neifeld, Benton County resident commented about solid waste management. Given recent disclosures involving the cap on the expansion of the landfill, it became clear that solid waste management in Benton County (BC) is out of date. The Board is encouraged to get an independent third party study done with respect to the landfill, collections, and recycling. This would be advantageous to citizens of BC and to the administration as well. The study being recommended to the Board is separate from the Oregon Consensus initiative that is currently being undertaken. Neifeld wants a study of all options moving forward, projected out over several decades. The key aspect of the request is that experts should be brought in to study the options and provide a formal public report for consideration. This fundamental issue could be addressed in a more long-term manner. Given that, the Board is urged to choose option two on Agenda Item 7.1 today. Neifeld feels the agreement and Order do not mention a date certain; it states 10 years. A 10-year window is too long. During stable times, long-term static planning is advantageous to the County and the franchisee; currently things are not static, there is movement toward a period of flux with respect to solid waste management in BC. It would be in the best interests of the administration and the public to cap this next version of the collection franchise agreement at the end of next year, December 31, 2023, which allows for alignment with the Cities of Philomath and Corvallis; by then, the input of third party experts would be available to guide a more informed decision.

Mark Yeager, City of Corvallis, mentioned previous comments to the Board on this matter and supports Neifeld's testimony. There is a need for a shorter agreement for a waste hauling franchise; Benton County Code allows this. The Board is urged not to agree with the recommendation for a 10-year agreement. Staff's perspective is that a clause was put in allowing the agreement to be amended by July 1, 2024, but the agreement does require amendment and agreement by both parties before the agreement can be amended. RS could simply choose to not agree to include into an agreement or the franchise anything that might come out of City of Corvallis negotiations or Oregon Consensus process. Yeager expressed belief about a flaw in the process. Given all of the issues being raised regarding North Benton County (NBC), there has been discussion of reconstituting the NBC Citizens' Advisory Committee (CAC). Neifeld believes the Community Development Department (CDD) has begun meeting again to start work on this, though this information was received second-hand. An update and a report to Board that would provide the community with updates, schedules, and processes about reconstituting that committee would be appreciated.

Debbie Palmer, Benton County resident: said in April 2022, she met with Commissioners regarding the landfill franchise agreement and now would like to speak regarding the waste hauling franchise agreement up for renewal. Yeager's previous testimony from the May 24, 2022 BOC meeting documented that the Benton County Code states that the Board has the ability to shorten the term of the collection franchise. Palmer asked the Board to hold off on renewing the franchise or shortening the agreement to December 31, 2023 to allow more time for community engagement. From the Agenda checklist, the 2040 Thriving Communities initiative, under Environment and Natural Resources, appears the statement: "solid waste collection plays an important role in the recovery of waste of materials," yet very little recovery happens through RS. Decreasing the term of this agreement or waiting until there is alignment with Corvallis' collection franchise allows the community an opportunity to investigate possible ways to incorporate materials recovery, possibly through opening up collection options to contractors who may be more inclined to recover materials. RS is not as inclined to recover materials, as the most profitable RS sector is landfills, with a profit of 90 cents per dollar. There is no incentive to recover materials. Climate change is real, and every action a community takes is of value.

Ken Eklund, Chair of Solid Waste Advisory Council (SWAC), Benton County resident: agrees with Neifeld, Yeager, and Palmer's comments on Agenda Item 7.1. The Commissioners should approve an interim agreement and collaborate with Corvallis in 2023 so the County can participate in these negotiations. Currently, the County is abdicating its responsibility to its citizens. SWAC has developed recommendations for sustainability grants; many of those County-funded projects are technically illegal under the current franchise agreement because the projects are competitive recycling programs that divert things from the waste stream, which might cause RS to claim infringement upon the agreement. The Board was asked why there is refusal to synchronize with Corvallis. Eklund noted the Board could possibly gain negotiation experience from such efforts. This is a time of change with a great deal of citizen interest in diverting items from the waste stream and landfills. The current proposed agreement might prevent the County from doing so.

Kevin Kenaga, resident: indicated support for the previous comments before the Board. There has not been enough research done on options. By rejecting a 10-year agreement and only executing through the end of 2023, the Board would be helping Counsel, who stated at the April 19, 2022 meeting that there has been effort for decades to synchronize the agreements between the County and City. It is in Chapter 23, .310, and this is an excellent time for the Board to follow its own rules. The Board is asked to extend the agreement through the end of 2023 to examine other options.

III. Review and Approve Agenda

No changes were made to the agenda.

IV. Work Session

4.1 COVID Update from Department Operation Center – *Suzanne Hoffman, April Holland; Health Services*

Holland stated during the last full week of data, starting on May 29, 2022, there were 245 COVID-19 cases reported in BC. The case rate is 259 per 100k population, a reduction from 305 cases the previous week. The positivity rate (percentage of positive tests out of all tests) is at the higher rate of 14.4%, which means there is a great deal of COVID-19, especially since BC conducts a large number of tests. Looking at Center for Disease Control (CDC) community levels, BC is in the medium risk category; if we meet one of two criteria, the county would move into high risk where universal indoor masking would be recommended. One criterion is the number of new COVID-19 admissions per 100k of population; that would need to be at 10 admissions or higher; currently BC is at four hospital admissions per 100k, down from 5.4 from the last week of data. The other criterion is the percentage of staffed beds used by COVID-19 patients, which would need to be at 10 or higher; currently at 3.6%. BC continues to do more PCR testing than most other counties except Multnomah.

Regarding several complex outbreaks, the Communicable Disease (CD) team has been busy working with residential treatment facilities, long-term care facilities, and vulnerable community members. With the under-counting of cases and lower relative numbers of hospitalizations and deaths, this is not as severe a variant as previous (Delta and others), though current variants are much more transmissible than previous ones. From May 23 to June 6, 2022, statewide hospitalizations increased approximately 15%, from 278 up to 320 individuals. Region 2 hospitalizations increased nearly 40% from 39 to 54 individuals. The same public health messages continue: consider wearing an N95 or KN95 mask in crowded indoor spaces to reduce infection and stay up to date on vaccinations and boosters. There may be some language changes around the primary series, as a three-dose series is optimum for protection; it is important to get the third booster dose. Continue to choose outdoor activities and use rapid antigen tests for gatherings, meetings, travel, or if feeling unwell. Wearing masks in an indoor setting is part of harm reduction: reducing risk when risks factors are generally high can make a difference, and harm reduction is public health.

Regarding vaccines, two weeks ago the Food and Drug Administration (FDA) announced approval of a booster for children age five to 11. BC has seen a good turnout so far. Children can get boosters five months after their second dose. The FDA's Vaccine Advisory Committee will meet June 15 and 16, 2022, followed by the CDC's advisory committee meeting on June 16 and 17, 2022 to discuss the data submitted for children age six months to five years with Pfizer and Moderna vaccinations. BC will be offering vaccinations the week of June 20, 2022.

Malone asked about trends expected for fall 2022 with regard to summer, outdoor activity, and a relatively healthy season. Holland indicated the new variants should be monitored; the newer variants do not seem to be making a significant impact in causing big surges in areas that recently surged. Getting outside will help reduce transmission. The CDC advisory committee could recommend a booster in the fall. Every June, the Advisory Committee on Immunization Practices decides on formulation for that year's flu vaccine and might create a schedule for COVID-19 boosters.

Malone asked whether it is accurate that each wave seems less severe, but more transmissible. Holland indicated that is the pattern seen since the Delta variant. It is difficult to say whether BC is seeing less severity because more people have protection via vaccination and previous infection, an immunity that will help protect people for a while.

Mark Yeager in chat asked how the County knows about the results of home testing. Holland replied rapid antigen test results are not required to be reported. People may choose to report through the Oregon Health Authority (OHA) COVID-19 hotline. This is a primary reason for the under-reporting of cases.

4.2 Discuss Adair Village Urban Growth Boundary (UGB) – Pat Hare; Adair Village Manager

Hare stated the Community of Adair Village (AV) has sought for many years to get to a population that can sustain a small community; now AV is ready for a UGB expansion and taking a different approach by working as a team with the City, County, and State, who have helped create a proposed public engagement hearing schedule. This is a draft proposed schedule for Board feedback. AV Council will see this draft tonight. The schedule is tight, but AV has submitted this before and discussed the expansion for years at every AV City Meeting. AV is doing open houses and public engagements because people have limited time available to meet and legislate around changing the code. Hare wants people to be able to talk about other elements with regard to the expansion in a forum that supports community discussion unhampered by rules and procedures.

- June 14, 2022: many agencies will gather to talk about the UGB expansion
 - Department of Land Conservation and Development (DLCD)
 - Oregon Department of Transportation, (ODOT)
 - OSU Forest Service
 - many County and AV departments
- May 28, 2022: public meeting with the City and County planning commissions
- July 12, 2022: public session for information and hearing community concerns
- July-August 2022: informational kiosk at Saturday Farmers Markets, suggested by Depa
- August 9, 2022: another joint work session to discuss the feedback and a staff report
- August 15, 2022 30-day day notice to DLCD
- September 20, 2022: first joint public hearing with City and County
- September 27, 2022: second joint public hearing with the City and County
- October-November: take the proposal to Corvallis City Council and BOC in a joint public session

Today Hare is seeking Board feedback and input on this proposed schedule.

Nichols thanked Hare and AV for being flexible. This schedule is ambitious and very much a draft. The UGB amendment can be highly technical to process. CD is hoping to make this more a conversation with community and neighbors about the vision for growth and development in BC while satisfying both the data-driven facets and community concerns. CD is asking to allow Depa, as the BC CD Small Communities Planner, to serve as staff to the City of Corvallis and to the AV City Council and for Verret to serve as staff to the BC Planning Commission/Board so viewpoints of the City and the County do not get conflated.

Wyse asked about conflict of interest having Depa and Verret working in those capacities. Counsel replied this is done with smaller counties. Hare that the City and County planning commissions decided to make this distinction and separation legislatively.

Wyse indicated that in reading Hare's letter to the Commissioners, the possibility of two informational meetings and the farmers markets were mentioned, and asked if there were still plans for two open houses at AV. Hare replied July 12, 2022 is the public open house; the others are joint work sessions that can include public comment.

Wyse supported the idea of allowing people to give opinions on a range of subjects rather being limited by the topic of a meeting and suggested more than one open house. Wyse asked whether the public will have the ability to view this information on a website. Hare replied yes, information such as staff reports and application materials will be on City and County sites.

Depa stated CD wants to go over the timetable with Hare and set up a county/city website portal. The Saturday farmers market kiosk will have materials that people can take away to share with interested community members and neighbors unable to attend, including a description of the UGB and the processes, as well as contact information for Depa and Verret to respond to community questions.

Wyse suggested an online survey and encouraged Hare to stay on track but also to be flexible and willing to pause and address public concerns. Malone agreed, as it provides more opportunity for more public engagement; perhaps set the survey after farmers market visits in mid-July before more formal meetings. Questions may arise that require research.

Malone mentioned ensuring there is non-car public transportation from AV to Corvallis and investigating increasing the frequency of existing public transportation.

Augerot asked if OSU, especially OSU Forests, was included in the interdepartmental meeting; Hare replied yes. Augerot noted OSU/Forests were not listed in the letter to the Board. A farmers market session prior to the open house was suggested; as planned, it would inform more people in the community, and repetition helps. Underscoring the point made by Neifeld earlier in today's meeting, if the NBC Community Advisory Committee was up and running, many more people would already be aware of this potential for expansion; there is a need to revive that committee to get more input from that area and to make it easier to get the community's attention.

Nichols confirmed Steven Fitzgerald (College of Forestry, OSU) is included in the invitation list for June 14, 2022; 25 to 30 agencies and organizations are being invited. Please let AV know if there are more who should be invited; this draft is very flexible. Augerot mentioned Oregon Department of Fish and Wildlife would likely be interested. Hare replied there is outreach to bring them into discussions.

Chair Wyse recessed the meeting at 10:00 a.m.

Chair Wyse resumed the meeting at 10:07 a.m.

V. Consent Calendar

5.1 In the Matter of Appointments to Advisory Boards and Committees

5.1.1 Order No. D2022-048: Appointment of Tim Weber to the Economic

Development Coalition

5.1.2 Order No. D2022-049: Appointment of Kevin Chambers to the Natural Areas and Parks Advisory Board

MOTION: Malone moved to approve the Consent Calendar of June 7, 2022. Augerot seconded the motion, which **passed 3-0.**

VI. Proclamations

6.1 In the Matter of Proclaiming June 13-17, 2022 as Cascadia Rising 2022 Exercise Week in Benton County – Sierra Anderson, Emergency Services Planner

Anderson read the proclamation aloud.

MOTION: Malone moved to proclaim the week of June 13-17 as Cascadia Rising 2022 Exercise Week in Benton County, Proclamation #P2022-011. Augerot seconded the motion, which **passed 3-0.**

6.2 In the Matter of Proclaiming June 2022 LGBTQ+ Pride Month – JoeHahn; Equity, Diversity, and Inclusion Program Coordinator

JoeHahn read the proclamation aloud.

MOTION: Augerot moved to proclaim June 2022 as LGBTQ+ Pride Month in Benton County, proclamation #P2022-012. Malone seconded the motion, which **passed 3-0.**

VII. Old Business

7.1 Discussion and Decision to Approve Order No. D2022-044 Renewing the Solid Waste Collection Franchise Agreement – Daniel Redick; Community Development

Redick noted that this matter is returning to the Board from May 17, 2022, when the Board directed staff to revise a drafted board order and franchise agreement to include a specific deadline for amending said franchise agreement, which was July 1, 2024. That detail has been included in a draft Order and draft franchise agreement for Board review.

Counsel noted that Sean Edmonds, General Manager for Republic Services (RS), is in the meeting audience today and wished to speak to an issue with the provided language.

Edmonds asked Community Development (CD) to modify the language of the franchise agreement. Please use Allied Waste Services of Corvallis on the first page, then the use of RS in the rest of the document is fine; please do not include “Inc.” RS fully supports the CD language, is listening to the community, and wants to have additional discussions with the County about practicality, feasibility, and timing around future recommendations. Edmonds welcomes having a collaborative session and the opportunity for discussion and to confirm all participants are in agreement.

Wyse asked if there was any problem with the language. Counsel suggested making a motion to ‘approve the order and franchise agreement with the name change as specified.’

Augerot stated there is an issue of trust. BC has a working relationship with RS developed over many years, but many community members have not been party to that. Solid waste management is in a time of change with new recycling laws at the State level being developed by the Department of Environmental Quality (DEQ) with community input. A 10-year hauling franchise is a long time.

Augerot wondered about the language in the Benton County Code (BCC), the agreement about hauling and recycling, and whether the small ventures in the grant program conflict with code as previously suggested; wants to ensure BC is not acting contrary to its own code and processes. Coordination with Corvallis is the goal, but synchronizing negotiations is an unknown possibility, as rural residents have different needs. It is difficult to put out cans at the end of a long driveway, or the residence may be on a busy highway, Augerot repeated a desire to work with Corvallis but also to be proactive on behalf of County residents. Progressive solid waste management is encouraged in both settings, but the means might be different. Augerot encouraged the Board to be thoughtful and more strategic about coordination and not abdicate its own leadership in favor of what the City is doing or to be complacent.

Malone posed questions on the timetable, suggesting perhaps the County goes first and then sometime next year synchronize with the Corvallis agreement. What kind of flexibility is there around a full 10-year agreement? Malone noted that earlier in the agenda item, Edmonds mentioned language about negotiations next year and asked what options were available. RS has been operating without an agreement since the beginning of 2022; the timetable seems less than ideal.

Counsel replied that the matter came before the Board in April 2022. Neither BC staff nor Counsel saw any basis for recommending anything less than 10 years. BCC does call for an option to have something less than 10 years if there is a basis for less than a 10-year provision at this juncture. What is before the Board is technically a 10-year term, but it is designed to have a hauler franchise in place until the County is able to, in the first half of 2024, incorporate new elements into an agreement that would be for whatever period of time the Board chooses. It could mirror Corvallis’ agreement. There is flexibility. If so, RS will likely have comments as the other partner of the franchise and have thoughts on how RS would operate under a shorter franchise term. At this point, the Board is being asked to approve a 10-year agreement with a mandatory reopener in no less than two years.

Augerot stated so at that reopener, BC could change the term of overall hauling agreement? Counsel replied yes, and that has been the expectation; upon reopening to change the term to tentatively align with Corvallis and Philomath. Augerot asked about the length of term Corvallis and Philomath are considering. Redick stated that CD has not received that information; he believes those conversations are occurring now.

Wyse said a joint City/County leadership meeting was discussed and continued communication is expected. Wyse reviewed briefly the steps thus far:

- a public hearing was held
- staff were directed to revise the franchise agreement
- the 2024 reopener was added
- currently RS is operating under an expired agreement, which is not best practice.

2024 can be the time to examine the timeframe in more detail. For now, the County needs to ensure it is not operating under an expired franchise. The public comments are appreciated, the Board will ensure additional discussions on this matter, and the Board's intent is for RS to be involved in those conversations.

Palmer asked Counsel to explain the legality of a "reopener." Counsel replied there was an opportunity to fold in Philomath and Corvallis elements in a way that fits the rural area. This reopener would give six months to do that. If Philomath and Corvallis complete their negotiations by the last week of December, BC again risks operating with an expired franchise. It is a grace period that allows BC to have additional conversations with RS about programs and services.

MOTION: Augerot moved to issue the Board Order and franchise agreement as written, except for the reference to RS/Allied Waste Incorporated corporate name as mentioned by Edmonds in the comment, granting the solid waste collection franchise renewal to the applicant, with the reopener as stated, no later than July 1, 2024. Malone seconded the motion, which **passed 3-0.**

VIII. New Business

8.1 Management and Confidential Employee Compensation – Tracy Martineau; Human Resources Director

Martineau reviewed an appearance in front of the Board several weeks ago at the Goal Setting meeting with a history of compensation for non-represented employees and reviewed current labor market and economic information. Market forces and workforce shortages are driving the need to make adjustments to individual pay and salary rates. Martineau requested approval of the Employment Cost Index (ECI) adjustment to be effective July 1, 2022 for non-represented employees, with salary ranges and individual pay based on the adjusted ECI to be published the last week of July 2022.

Augerot noted Martineau included in the meeting packet a cap on what that total increase would be, noted a maximum 7% increase, and believes this is an important element to note, as well as that it is less than AFSCME employees will receive.

Martineau indicated she believed the Commissioners would be more comfortable with a cap. The adjusted ECI is not expected to meet that cap.

Malone noted this new ECI would take effect July 1, 2022, and asked for how long it would be in place. Martineau indicated it would cover the 12-month period ending June 30, 2023.

Kerby clarified the response for the Commissioners by noting that any increase put into effect now would be ongoing, not reverting in one year. Kerby asked Martineau how many employees are non-represented. Martineau replied approximately 130 positions, and noted BC is not fully staffed at the moment.

Augerot noted the cap is set at 7%. Martineau replied with an expectation of seeing closer to 5%. Crager noted that the initial projected cap was a range of 4% to 8 %, not knowing where exactly the cap would be set. Crager stated the cost at 7% would be no more than \$1.2 million.

MOTION: Malone moved to approve adjusting the non-represented employee salary ranges in individual pay by the ECI for the 12-month period ending June 30, 2023, not to exceed 7%. Augerot seconded the motion, which **passed 3-0.**

IX. Other

No other business was discussed.

X. Adjournment

Chair Wyse adjourned the meeting at 10:41 a.m.

Nancy Wyse, Chair

Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS
GoToMeeting link: <https://meet.goto.com/960197965>
Tuesday, June 21, 2022, 9:00 a.m.

- Present:** Nancy Wyse, Chair; **Xanthippe Augerot**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator
- Staff:** **Jenn Ambuehl**, Rick Crager, Finance; **Maura Kwiatkowski**, **Amanda Makepeace**, BOC Staff; **Joe Hahn**, Equity, Diversity, and Inclusion; **Suzanne Hoffman**, **April Holland**, **John Pegg**, Health; **Erika Milo**, BOC Recorder; **Gary Stockhoff**, **Debie Wyne**, Public Works; **Dawn Dale**, **Jef Van Arsdall**, Sheriff's Office; **Matt Wetherell**, Juvenile Department
- Guests:** **Shawn Collins**, **Andrea Myhre**, Unity Shelter; **Darren Godrey**, **Mike Godrey**, HUB International; **John Harris**, Horsepower Productions; **Cody Mann**, Mid-Valley Media; **Kate Porsche**, Corvallis-Benton County Economic Development Office

Chair Wyse called the meeting to order at 9:16 a.m.

I. Opening
A. Introductions
B. Announcements

Augerot acknowledged a Juneteenth Celebration at Linn-Benton Community College (LBCC) that Benton County (BC) helped support this year and thanked staff for helping at booths. She also noted today is Constitution Day.

II. Comments from the Public

No comments were offered.

III. Review and Approve Agenda

No changes were made to the agenda.

IV. Work Session

4.1 Crisis Outreach Response and Engagement (CORE) Team Six Month Review – *Dannielle Brown, Behavioral Health; Chief Hurley, Corvallis Police Department*

Holland lacked full data for the previous week due to the Juneteenth holiday. As of June 5, 2022, there were 316 cases in BC, at a rate of 334 per 100k. The week before there were 248 cases, or 262 per 100k. June positivity rate has dropped from 14%+ to 11%. Many times the reported numbers are fewer than actual estimated numbers. In the past, it was estimated about 25% of cases were unreported. There is a plateau of high cases and high transmission. BC will continue to monitor cases, through wastewater surveillance, and other means. There are increases in some newer Omicron sub-variants; BA.4 and BA.5 are circulating. Oregon had three counties in the red category; those have since moved down but three others became red, based on COVID-19

hospitalizations, all of which are south of BC. One factor that put BC in high risk: new admissions per 100k need to be 10, currently 5.8, up from before.

The other metric for the high category is percentage of staffed beds occupied; 10% is high. BC is at 4.9%, up from 3.6%; BC Health is closely monitoring both situations. Hospitalizations have leveled out at a high plateau, in the past two weeks, statewide hospitalizations ranged from 309 to 327. Region 2 hospitalizations were more variable, from 43 to 51.

Continue to take precautions by wearing N95 or KN95 masks in crowded indoor spaces. The new variants are much more transmissible than those previous; everyone will be exposed, but not all exposures will result in infection by transmission. The most important step is to stay current on vaccination. Choose outdoor activities and well ventilated spaces when possible. Many rapid antigen tests are available; use before gathering, travelling, or if feeling unwell. Reduce risk when in risky settings, such as by wearing a mask.

On June 18, the CDC approved two vaccines for young children. The new pediatric vaccines are different doses of earlier, different formulations with a separate order and supply process. BC Health and most local pediatric offices have already placed orders, which will begin arriving this week and into early July. BC continues to work with providers across the County. The desire is to have it at our vaccine events, soon and at our July vaccination events. Some retail pharmacies will offer vaccines to children 3+. Pharmacies should have supplies starting next week; Walgreens and CVS are allowing online appointments. As before, low supply and high demand will make finding an appointment challenging, though it will stabilize. There is also work underway to approve a German vaccine for young adults age 16 to 20. The vaccine side effects are typically mild and resolve in one to two days. People are encouraged to contact their healthcare provider with questions.

Malone asked once the pediatric vaccine is available, will BC clinics have adult and pediatric doses and boosters all in one location? Holland replied when BC first had authority to vaccinate children 5 to 11 years old, a few clinics were limited to that age group; may do the same and have a few limited clinics until returning to the convenience of all supplies available in one place. Many providers can give boosters and doses to other age groups.

4.2 Discussion and Decision to Renew the 2022-23 Property, Liability and Worker's Compensation Insurance Policies – Rick Crager, Jane Sievers; Finance Services; Darrin Godrey, Hub International

Crager introduced Darrin Godrey and Mike Godrey from HUB International and noted this as a first participation for both Crager and the Godreys in this annual process of renewing insurances. D. Godrey reviewed insurance coverage for the 2022-2023 policy term year: property limits increased 9.76% on structures and 10% on contents and property. City-County Insurance Services (CIS) notes trends for inflation-related purposes and inflation guard; the CIS trending model is showing a rate increase of 5.23%.

BC had a 15.27% overall change in premium due to a property value increase from the 5.23% rate increase. Coverage stays the same on earthquake, flood; excess earthquake and flood that still provides \$10 million in coverage and \$10 million in excess. There have been discussions about the excess with Crager over the last several weeks. The equipment category was unchanged for the statement of values. The rate increase change was from a \$0.17 rate per hundred to a \$0.18 rate per hundred.

In the general liability sections, premiums have changed about 25.71%. The reason for the increase above those projected by CIS at the budget conference was CIS recommended about 15% for increases, but BC had a 19% increase in personal services, a 26% increase in materials and services, and 10 more jail beds and one more officer reported; which is reflected in the increase in the premium over the budgeted amount. Crime coverage has not changed much; the term limits are about the same with an increase in premium of about 1.23%. Auto liability and physical damage up 13% due to rates; not as much due to exposure or deletion or addition of vehicles.

Cyber insurance is an issue nationally. Cyber losses have greatly increased, and it is very contentious for most carriers, who are losing money. Last year CIS did not charge BC for the first \$50k of coverage. In this term, CIS now wants to charge \$7,500 for that same first \$50k worth of coverage; D. Godrey recommends not purchasing that from CIS, as HUB International has a separate cyber liability policy in place with \$3 million of coverage. That premium is about the same (\$13 more) than the County budgeted last year. The Conditional Use Permit (CUP) limits for the policy term are decreasing from \$5 million to \$3 million. Carriers are not offering in excess of \$3 million. This is mostly due to a multi-factor authentication requirement (MFA) from CIS; most subscribers are not purchasing cyber insurance in excess of \$50k because they do not qualify due to the lack of MFA (multi-factor authentication) in place; this is a real issue in term of cyber losses.

In summary, there is a premium increase of 20.6%. There is an option of that \$50k in coverage; but because there is \$3 million in a separate policy, D. Godrey feels BC should waive CIS coverage. Crager noted a small adjustment down to about \$163k. Regarding the MFA, while BC limits are less than in the past, Crager feels the county might investigate further. Implementation of MFA will provide opportunities for minimizing or limiting exposure. There will be a cost, but it would better position BC to return to the level of insurances the county previously carried. D. Godrey stated premiums would be adjusted as well after investment in MFA as it pertains to remotes, laptops, and phones outside the network. A cyber score can be re-run to adjust the premium and re-rate the account more aggressively if known protections, such as MFA, are in place.

M. Godrey reviewed workers compensation. For the county overall, the performance has been quite strong. Looking at the last five years, in one year, the loss ratio increased unexpectedly. In July 1, 2021 there was a switch to the Saving Association Insurance Fund (SAIF) Corporation; in previous years, it had been CIS. For the last 20 years, SAIF policy members benefited from reduced premiums each year, this year as well, thus the county is now able to take advantage of those reduced premium costs. Crager provided a comparison using projected payroll renewal rates for the coming year. Rates for each class code are down except building operations. With regard to the County's experience modification rating, which is judgment in terms of success/failure from a claims standpoint, BC has always been very strong. Last year the rating was 0.84, which means 16% credit is being received; this year it is 0.82, so an additional two points of credit, up to 18%.

A rating of 1.0 is on par with peers. The emphasis on safety, the return to work programs, and the monitoring of claims has been successful. The premium assessment from the Oregon Department of Consumer & Business Services (DCBS) has moved from 9% to 9.8%; there is a total premium of 12% savings, including a 7% increase in payroll from 2021's estimate. The County is eligible for a dividend from the SAIF after two years, which can offset cost even more.

Medical costs continue to rise, so eventually workers' compensation will align. So far, employers are ahead of that curve by keeping employees safe and using time and resources.

Chair Wyse recessed the meeting at 9:52 a.m.

Chair Wyse resumed the meeting at 10:12 a.m.

Malone noted a recent discussion of staff vacancies, BC has about 600 full-time employees, usually 40-50 vacancies, but BC currently has 100+ vacancies. Does that impact workers' compensation rates or otherwise affect our premiums? M. Godrey replied no; workers' compensation is based on actual payroll. This is simply an estimate, the pay is based on reported payroll on a monthly basis.

Wyse asked for clarification regarding the document on page five of the packet: two columns that say 2021 to 2022 CIS \$10k per claim DED, the difference between the two columns. D. Godrey replied that those columns should be 2020-21, and the second columns should be labeled 2022-23. An additional error is that current cyber insurance limits are \$5m; in the renewal for 2022-23, it is decreasing to \$3 million.

Wyse asked for clarification on the total annual premiums line that says \$963,133; is that the total cost to the County? D. Godrey replied yes, if the County does not renew the CIS cyber coverage, \$6,750 can be deducted, bringing the total down to \$163,843. If the County wants the \$50k from CIS, it is included in this total premium.

Wyse asked for confirmation that last year insurances cost BC \$792k, and this year it cost BC \$963k. D. Godrey confirmed. Wyse asked who the agent of record is. D. Godrey replied that is HUB International, the fee for services is \$21k, and the County also receives a 10% risk management credit of approximately \$106k.

Malone asked for clarification of the acronym MFA. Crager indicated it stands for multi-factor authentication, which is a form of cyber security. Currently the County does not have that in place, has been discussing this topic with Adam Loertz of BC's Information Technology Department. There is intent to bring that forward in next biennium budget; Crager feels MFA is advisable both in terms of security and in terms of exposure.

D. Godrey indicated every carrier is requiring this MFA of organizations that have this coverage. Some carriers will not provide cyber insurance without MFA. It is not a requirement to have the coverage, but the premium pricing is not as aggressive as if an MFA were in place.

Malone asked if it is accurate that it makes sense to have an MFA going forward. Kerby noted an early conversation with Crager on MFA; Kerby plans to have Loertz at a future Goal Setting meeting to explain to the Board the cost and process to implement MFA. This will change how everyone accesses the system and may cause some changes in workflow and perceived inconvenience, but there is a need for MFA.

D. Godrey mentioned a cyber-specialist can be brought in as needed, either as an outside third party agent or as CIS staff.

MOTION: Augerot moved to accept the recommendations for property and liability coverages and for workers' compensation coverage for Fiscal Year 2022-23 as

set forth by the Agent of Record, with the exception of dropping \$6,750 for cyber coverage from CIS. Malone seconded the motion, which **carried 3-0.**

V. Consent Calendar

- 5.1 **In the Matter of the Renewal of Liquor Licenses for 2022-23 – Dawn Dale, Sheriff's Office**
- 5.2 **In the Matter of Ownership Change of Kings Valley Store Liquor License – Dawn Dale, Sheriff's Office**
- 5.3 **In the Matter of Approving the Juvenile Detention Bed IGA for FY 2022-23 – Matt Wetherell, Juvenile Director**
- 5.4 **In the Matter of Approving the March 15, 2022 Tuesday Board Meeting Minutes**

MOTION: Augerot moved to approve the Consent Calendar of June 21, 2022. Malone seconded the motion, which **carried 3-0.**

PH1: In the Matter of a Public Hearing to Accept the Report for the Small Business and Microenterprise Assistance Program (SBMAP) of the Community Development Block Grant (CDBG) – Rick Crager, Chief Financial Officer

Wyse noted the presence of Crager and Stockhoff in the audience and confirmed moving into the staff report as part of the public hearing.

Crager explained attendance at the Public Hearing is for providing a report on SBMAP funded through CDBG.

Crager provided background before moving to salient points regarding the purpose of today's appearance in front of the Board:

- November 30, 2020: the Board approved a \$150k CDBG grant;
 - to provide assistance to small business and micro enterprises impacted by the pandemic;
 - assisted businesses were required to be located in non-entitlement areas of Benton County;
 - to arrange with Community Lending Works (CLW) to provide grants to low and moderate income small businesses;
 - funds were required to be spent by November 30, 2021;
- November 2021: Business Oregon announced a time extension to April 1, 2022 to spend funds.
 - Business Oregon also permitting funds to be used for eligible businesses and micro enterprises and entitlement areas;
- February 2022: the Board approved a contract amendment that would enable CLW to make grants to entitlement areas in the county;
- April 1, 2022: CLW has successfully expended all \$150k of these funds.
- In accordance with CDBG rules, prior to closing this grant and receiving funds, the County must have a public hearing;
 - The public hearing notice was published in area newspapers on June 14, 2022.

In November 2020, after the agreement was executed, the project experienced some delays and did not get started until summer or fall 2021, likely due to interruptions from the pandemic in terms of getting procedures in place.

Between August and December 2021, CLW was able to offer two separate rounds of funding to the non-entitlement areas but there were only four grants when Crager came before the Board in January 2022, after the extension of funding use and seeking to broaden eligibility. CLW offered another promotion to test interest; based on that interest, the Commissioners made the approval in February 2022.

There were a total of 15 businesses funded after a full vetting process conducted by CLW. Of the total money, \$135,910 was done in grants, and the remainder was for CLW to administer the grants. The grants were made to businesses in four different communities in Benton County: Corvallis, Philomath, Alsea, and Adair Village. Of the 15 funded businesses, seven were sole proprietor microenterprise businesses, and the remaining eight were small local businesses with fulltime and part-time employees making less than \$47,600 per year. Altogether, there were 89 owners and employees who were positively impacted by the funds; of those, 82 were low- to moderately low-income residents. Funds were used primarily to maintain employment for key employees and to continue day-to-day operations.

Crager noted that CLW shared with Crager several comments:

- a notable amount of gratitude from grant recipients with regard to small businesses;
- A lack of interest and knowledge of the grant program, which made it very difficult to promote. CDBG is not always an easy grant to administer. Crager believed more education and outreach are needed;
- the fact that the federally required documentation was challenging for small businesses and required a time commitment to complete warrants a conversation with Business Oregon if there are opportunities to make it more efficient;
- sensing burnout from the business community in relation to COVID-19 and government funding opportunities;
- a limitation noted was the per-employee sole provider allowance included in this grant. While it was helpful, it reduced what could have been longer-term benefits.

Crager expressed appreciation for working with CLW as a great partner; very responsive and helpful through this process.

Wyse noted that it is helpful to hear the feedback provided by CLW regarding community comments about the grant procedure and process.

Malone agreed that it is helpful to hear from recipients and funders of grant; it is a well-designed program that might need some minor adjustments.

Augerot mentioned this as the first CDBG applied for in the context of the pandemic, and it was a significant learning curve internally as an organization. A comment was made about the structure of the opportunity; the proportion of paperwork relative to dollars received could have been more advantageous to recipients. Augerot expressed gratitude to county staff and associated program partners for the ability to pursue further CDBG funds for the county's residents and community members.

MOTION: Augerot moved to accept the report for the small business and microenterprise assistance program (SBMAP) as part of the closeout of the Community Development Block Grant. Malone seconded the motion, which **carried 3-0.**

Malone remarked on finding a community representative from the Community of Alsea for quarterly city managers' meetings. This would be an effective way to stay informed about what is happening in Alsea and projects to help it be a more vibrant community. Wyse asked if Malone would like the potential appointment to be invited to that meeting. Malone replied yes, and Eddie Provost would be willing to fill that role.

VI. New Business

6.1 Discussion and Decision to Extend the Contracts for the Small Business Development Center (SBDC) and Regional Accelerator & Innovation Network (RAIN) – *Kate Porsche, Corvallis-Benton Economic Development Office (EDO) Director; Representatives from SBDC and RAIN*

Porsche presented EDO's recommendation for the next single fiscal year. BC funded two contracts, SBDC and RAIN. EDO recommends, and partners agree, to fund the small business development center for \$18,600 (the same amount received last fiscal year with 3.02%, includes using index). SBDC previously set up scholarships for programs that have not been used in the last three years, so those were removed. Porsche also recommends continuing to fund RAIN, increasing funding by the same indexed rate of 3.02%, for total funding of \$26,700.

Augerot noted that at the grand opening for the new Chinook Building for Linn-Benton Community College (LBCC) recently, a conversation occurred with Marissa Schwartz, Director of the SBDC for LBCC. Schwartz is excited about more Spanish language programming, but they need more people to provide those bilingual and bicultural services. If anyone in the listening audience knows anyone with small business, legal, accounting, or financial experience who would like to help young businesses, please contact Porsche at EDO or Schwartz at SBDC about a part-time position.

Malone inquired about the County funding RAIN and SBDC, the current procedure is the money goes to EDO and passes through. Are procedures working as expected, is there now improved tracking of the organization's activities, rather than the County doing that? Porsche replied that these are pass-through funds; that is the Board's decision. Porsche helps monitor the contracts and to meet the needs of BC and businesses. Porsche feels it is a better structure; EDO is able to track what people need and how services are being provided.

MOTION: Malone moved to approve the economic development outside funding request as outlined in the recommended action section of the staff report. Augerot seconded the motion, which **carried 3-0.**

Porsche noted the amounts will be \$18,600 for pass-through to SBDC and \$26,700 to RAIN.

6.2 Discussion and Decision to Approve a \$300,000 Grant to Unity Shelter from the American Rescue Plan Act (ARPA) Funds – *Rick Crager, Chief Financial Officer*

Crager requested approval of grant funds to support two programs to address hunger and the related homelessness crisis and reviewed highlights of the proposed services that are needed at

Safe Place and Third Street Commons, non-congregate shelters for men and women experiencing homelessness in Benton County. Services include trauma-informed case management, food support, and referral to navigation support for connections and services. Third Street Commons operated in cooperation with Corvallis Housing First (CHF); it offers transitional housing at the site of the former Budget Inn in South Corvallis with approximately 25 rooms. Safe Place is a transitional housing program that utilizes microshelters at Safe Camp and other sites near area churches. The fiscal infrastructure of both provides a solid foundation, but wraparound services are also needed, and it is critical those are provided. This model of providing housing with services works well. Case management and a supportive staff help residents connect with needed services, as well as developing internal business relationships.

Unity Shelter applied for the ARPA grant through the Notice of Funding Opportunity (NOFO), but there were technical issues with submitting the application. \$676k is the total budget; BC is providing \$176k of resources; also working with CHF, as well as receiving a \$200k grant from Project Turnkey that will be fully committed to this project, and how the \$300k amount was reached. This proposal is a perfect fit for ARPA, addressing housing and homelessness. It blends well with other current ARPA projects for this issue. Grant money would come for a commitment BC made for future resources of approximately \$2.4 million targeted going forward each round for the next two years. The grant falls within Board priorities, thus Crager recommends approving this \$300k grant.

Hoffman strongly supported this request and recommended the Board grant the funding, as the project is very much in line with the Home, Opportunity, Planning, & Equity (HOPE) recommendations and implementation the County is engaged in with the City of Corvallis and the Community Services Consortium, in partnership with service providers. This combination of safe spaces and critical services is a worthwhile investment for the community. Andrea Myhre and Sean Collins with Unity First were noted to be in the audience.

Augerot was supportive of this proposal as it is a central component of the County's effort to support transitional housing and develop stable self-housing. There is a question about long-term funding stability of case management, which is a HOPE recommendation; perhaps if these services become Medicaid-eligible, there could be a sustainable funding source.

Collins stated there is an ongoing recurring funding stream from Community Services Consortium (CSC) that will be applied for that supports shelter and services. Unity First is also actively working on more significant development work, making sure to build sustainable programs. Portland State University Professor Lisa Wash was brought in to focus on grants and development; she is leading the development team in working on foundation and other funding. Unity First has taken three of the rooms at Third Street Commons and contracted them out as respite rooms for Good Samaritan patients experiencing homelessness to prepare for or recover from surgery or other illnesses. The model that was built, which is supported by agencies like CSC, is having significant positive results; 19 people from Safe Place moved into permanent or supported housing in the last 18 months, and eight people to other housing or programs. Another eight moved into housing from Third Street Commons. These programs work and are recognized by our funders as having the right approach.

Myhre noted increased funding for Project Turnkey sites and a decision to allocate to Unity Shelter for daily operations expenses at Third Street Commons. There are plans to develop that site into permanent supportive housing within the next three years, so costs will shift as non-congregate housing is phased out there. More state funds are being directed to emergency shelters, so this will help bridge the gap until some of those funds can be accessed.

Malone noted having toured Third Street Commons, was impressed with operation, and declared they were doing a good job. Malone commented to Crager, regarding the meeting packet, page 113, was wondering about the mechanics if the funding is approved this year, has the County spent half of the ARPA funding that can be applied. Crager replied that BC had three years of funding available and awarded just under \$2.4 million to 18 separate awards. This is a \$300k discretionary grant that fits all the criteria of that process, will take from additional future resources.

JoeHahn expressed appreciation for the community shelter and the major impacts on communities of color and other disproportionately affected groups by providing shelter to 51 people of color over three spaces. This project is a good use for ARPA funds allocated using an equity lens.

Wyse asked for clarification of the procedure since this application was not included in the last process; how did this return to the Commissioners? Did the Board ask for this to be addressed again, or was it through HOPE? Crager replied this was an application that was not included in the last process; the Board was in agreement that the integrity of the process needed to be maintained, it was a one-time occurrence. This particular request is completely separate from the other process, coming to the Board as discretionary, primarily through conversations Crager had with Unity and from Hoffman engaging with others about the need. The County felt it would be appropriate to bring this as a formal discretionary grant request, separate from the NOFA process, and fitting with the priorities of the Board.

Kerby mentioned involvement in those conversations, with concerns about using the new electronic request system and the resulting technological issue; but since this application was left out of the original grant set, Kerby felt the Board should consider it separately, as houselessness is one of the Board's top five priorities.

Wyse expressed support for this and wants to ensure a message is not being conveyed that people can ask for these funds at any time. This was simply a hiccup with the new process and system; there is no precedent set for funding requests on an at-will basis.

Crager noted he and Collins discussed the original application, and he could assure the Board it was well done and met all criteria for that process. The application would have been highly rated had it gone to the scoring process.

Wyse indicated a desire to get that sentiment on record and agreed with what Joe Hahn said; these groups do great work that is highly needed in our community. Wyse highlighted specific funding areas: case management, unit inspections, maintenance, weekly resource navigation, and life skills meetings, all providing critical supports to individuals in 25 rooms at Third St Commons, and 24 microshelters and four sites for Safe Place. These programs provide non-congregate shelter for men and women experiencing homelessness in the community and provide supportive services to include trauma-informed case management, food supports, referrals, and navigation support for connections to services.

MOTION: Malone moved to approve a \$300,000 grant to Unity Shelter under the same conditions and expectations outlined in the County's current ARPA Grant Agreements. Augerot seconded the motion, which **carried 3-0.**

VII. Other

VIII. Adjournment

Chair Wyse adjourned the meeting at 11:14 a.m.

Nancy Wyse, Chair

Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

OLD BUSINESS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 07/26/22

View [Agenda Tracker](#)

Suggested Placement * Work Session and Meeting

Department * Board of Commissioners

Contact Name * Darren Nichols

Phone Extension * 6394

Meeting Attendee Name * Darren Nichols, Vance Croney, Rick Crager, Joe Kerby, Daniel Redick, Greg Verret

Agenda Item Details



Item Title * Benton County Solid Waste Situational Assessment Recommendations: DRAFT Implementation Plan

Item Involves * Check all that apply

- ☒ Appointments
- ☒ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☒ Special Report
- ☐ Other

Estimated Time * 30-45 minutes

Special Report Options *

- ☒ Oral
- ☒ Written

**Board/Committee
Involvement***

☒ Yes

☐ No

**Name of
Board/Committee**

Work Group

Advertisement*

☒ Yes

☐ No

**Names/Dates of
Publications**

List each publication name and date

TBD

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues***

Solid Waste and Disposal, including Coffin Butte Landfill

Options*

Review DRAFT project outline, provide feedback and/or direction

Fiscal Impact*

- ☒ Yes
☐ No

**Fiscal Impact
Description***

Multiple potential investments - outside expertise, communications, facilitation

Mandated Service?^{*}

☒ Yes

☐ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description^{*}

If this agenda checklist describes a mandated service or other function, please describe here.

Solid Waste Planning and Management - relating to regional landfill host responsibilities

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values^{*}

Select all that apply.

☒ Vibrant, Livable Communities

☐ Supportive People Resources

☒ High Quality Environment and Access

☒ Diverse Economy that Fits

☒ Community Resilience

☒ Equity for Everyone

☒ Health in All Actions

☐ N/A

Explain Core Values Selections^{*}

Solid Waste and Disposal choices impact nearly every individual, organization and activity in Benton County and the mid-Willamette Valley.

Focus Areas and Vision^{*}

Select all that apply.

☒ Community Safety

☒ Emergency Preparedness

☐ Outdoor Recreation

☒ Prosperous Economy

☒ Environment and Natural Resources

☒ Mobility and Transportation

☒ Housing and Growth

☐ Arts, Entertainment, Culture, and History

☒ Food and Agriculture

☐ Lifelong Learning and Education

☐ N/A

Explain Focus Areas and Vision Selection^{*}

While it is difficult to anticipate every potential impact of this project, the scope is large enough to presume that it will impact all or at least most of the aspects of the 2040 Thriving Communities Initiative.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * Staff recommends providing candid feedback, clear direction and urgent support to maintain momentum if possible.

Work Session Motions * I move to ...
Approve [or "approve with amendments"] the DRAFT implementation plan and timeline, and direct staff to continue to refine and begin next steps as soon as possible. I also move to direct staff to develop a frequent reporting schedule for Board updates and review throughout the work of the Work Group project.

Meeting Motions * I move to ...
Approve [or "approve with amendments"] the DRAFT implementation plan and timeline, and direct staff to continue to refine and begin next steps as soon as possible. I also move to direct staff to develop a frequent reporting schedule for Board updates and review throughout the work of the Work Group project.

69 of 103 Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Benton County Solid Waste Situational Assessment

Report - DRAFT Implementation

57.37KB

Plan_07.22.2022.docx

Comments (optional)

Staff will bring additional budget details, as those become available, to the BOC meeting July 26.

If you have any questions, please call ext.6800

**Department
Approver**

MAURA KWIATKOWSKY

Department Approval

Comments

Signature

Hanka Kwiatkowski

BOC Initial Approval

Approvals Required ☒ Counsel

☒ Finance

☐ HR

Counsel Approver VANCE CRONEY

Finance Approver RICHARD CRAGER

County Administrator MAURA KWIATKOWSKY

Counsel Approval

Comments

Signature

Vance H. Choney

Finance Approval

Comments

Signature

Rich Crager

County Administrator Approval

74 of 103

Comments

Signature

Hanka Kwiatkowski

BOC Final Approval

Comments

Signature

Amanda Hakepeace

Benton County Solid Waste Situational Assessment Recommendations: DRAFT Implementation Plan

Background

At its July 19, 2022 meeting the Benton County Board of Commissioners heard recommendations from a third-party [Benton County Solid Waste Situational Assessment Report](#). Following the report the Board moved to adopt the recommendations and directed staff to return on July 26, 2022 with a proposed outline for implementing the recommendations. The following DRAFT implementation plan and timeline outlines necessary tasks to be completed by the County and stakeholders, and identifies rough initial estimates of time and resources where appropriate.

Central to the timeline is the recommendation that the Board of Commissioners maintain a central leadership role in this important work, from appointing Work Group members to reviewing work products and providing direction as needed. Also central to this proposal are the role of a temporary Work Group and the need for all work to be conducted at a single, publicly transparent table with the support of a third-party mediator/facilitator and County staff.

Overview of Work Group Meetings

- 8 meetings from August-through December (Two meetings per month, 1st and 3rd Thursdays)
 - o August goals: Work Group appointment, assembly and initial orientation
 - o September 1, 2022 – 1pm-5pm
 - o September 15, 2022 – 1pm-5pm
 - o October 6, 2022 – 1pm-5pm
 - o October 20, 2022 – 1pm-5pm
 - o November 3, 2022 – 1pm-5pm
 - o November 17, 2022 – 1pm-5pm
 - o December 1, 2022 – 1pm-5pm
 - o December 15, 2022 – 1pm-5pm
- Work Group to review and adjust the meeting schedule as needed based on needs of members
- Benton County to provide in-person and virtual meeting access options
- All Work Group meetings, materials and work products will be open and available to the public

Work Group Charge

1. “[Clarify] existing criteria and information requirements for the CUP process.” [Staff suggests rewording this as “Clarifying existing criteria and information requirements for *the land use review process for any proposed landfill expansion.*”]
2. Scope the necessary tasks to start a Long-Term Sustainable Materials Management Plan process.
3. Provide input on additional topics raised in the situation assessment.
 - a. Scope the necessary tasks to start planning for the reopening of the existing hauling agreement to be amended by July 1, 2024

- b. Clarify the differences, with BOC feedback, between the roles, responsibilities, and protocols of SWAC and DSAC, Appendix C, on these topics, and develop specific review criteria for the evaluation of CUP applications. Related Question: “Should SWAC and DSAC use the same review criteria as the Planning Commission and the BOC?”
 - c. Create a future timeline for discussing any needed changes to the Benton County Code flowing from any Workgroup recommendations.
- 4. Consider creating a public-facing document and community education campaign on these topics

Preliminary Projected Timeline - Summary

The following DRAFT project outline proposes specific tasks, identifies the party primarily responsible for completion of the task and a proposed due date for completion of each task.

#	Task	Responsible Party	Deadline
<i>Begin Contracting Processes</i>			
1.1	Select and contract with Work Group Facilitator	BOC	8/2/22
1.2	Determine necessary RFP processes and draft scopes for CUP Land Use and Legal Review	Planning Official	8/25/22
1.3	Determine necessary RFP process(es) and draft scope for Sustainable Materials Management Planning	Benton County Staff	8/25/22
<i>Communications and Community Engagement</i>			
2.1	Create webpage for Work Group	Staff	ASAP
2.2	Public information strategy (TBD in consultation with PIO)	Staff and PIO	TBD
2.3	Public engagement strategy	Staff/consultant	TBD
<i>Fill vacancies on SWAC, DSAC, Planning Commission</i>			
3.1	Fill SWAC/DSAC and Planning Commission vacancies	BOC	ASAP
<i>Work Group Membership</i>			
4.1	Identify two neighboring jurisdictions to participate	BOC	7/26/22
4.2	SWAC/DSAC selects two members recommended for appointment	SWAC/DSAC	7/27/22
4.3	Planning Commission selects two members recommended for appointment	Planning Commission	8/2/22 (May require a special PC meeting)

4.4	Republic Services selects two members recommended for appointment – one national, one local	Republic Services	8/2/22
4.5	Staff requests DEQ participation	Staff, DEQ	8/2/22
4.6	Select Benton County staff to participate	County Administrator	8/2/22
4.7	Select members of the public or groups	BOC	8/9/22
4.8	Recruit, confirm Work Group Members	BOC	8/25/22
Work Group Agendas and Priorities			
5.1	Provide staff (and Work Group) with guidance and expectations for agenda development	BOC	8/16/22
5.2	Develop draft agendas/work group schedule and present to the BOC	Staff	8/23/22
5.3	Present the drafted agendas to the Work Group for further feedback and agreement	Staff	9/1/22
Develop Common Understandings			
6.1	Update online document library with all relevant information	Staff	ASAP
6.2	Draft a document (for review by the Work Group) outlining common understandings	Staff	8/25/22
Budget			
7.1	Determine Benton County resources to be used on the project implementation	BOC	7/26/22

Detailed Implementation Plan

1. Begin Contracting Processes
 - a. Work Group Facilitator
 - i. BOC and Staff to decide and contract with Work Group Facilitator by 8/2/22.
 - ii. Anticipated facilitation hours required through 12/2022: 100-180 hours
 - b. Sustainable Materials Management Plan
 - i. Determine necessary RFP process by 8/25/22
 - ii. Draft scope for future review by Work Group by 8/25/22
 - iii. Staff to manage the contracting and planning process
 - iv. Updates to Work Group as appropriate (within work group meeting agendas)
 - c. CUP Planner
 - i. Determine necessary RFP process(es) by 8/25/22
 - ii. Draft scope by 8/25/22
 - iii. Planning Official to manage the contracting and planning process

- iv. Updates to Work Group as appropriate (within work group meeting agendas)
 - v. Retain additional subject matter experts as needed
 - d. CUP Legal Review
 - i. Determine necessary RFP process by 8/25/22
 - ii. Draft scope by 8/25/22
 - iii. Planning Official to manage the contracting and planning process
 - iv. Updates to Work Group as appropriate (within work group meeting agendas)
 - v. Retain additional subject matter experts as needed
- 2. Communications and community engagement
 - a. Create Work Group webpage, including but not limited to:
 - i. Situational Assessment Report
 - ii. BOC Meeting link
 - iii. Announcement of Work Group Formation
 - 1. Call for interested Work Group members to apply
 - 2. List of Work Group Members upon appointment
 - iv. Sign up for email alerts for updates to the webpage
 - 1. Staff to work with IT to enable this feature
 - v. Link to document library
 - b. Public information strategy (TBD in consultation with PIO)
 - c. Public engagement strategy (in-house or contracted)
- 3. Fill vacancies on SWAC, DSAC, Planning Commission
 - a. Benton County PIO to use various media outlets to recruit interested prospective members to join these groups, beginning on July 26, 2022, and continue until vacancies are filled.
 - b. BOC to review applicants and appoint members as appropriate, ASAP.
 - c. Vacancies to be filled by ASAP.
- 4. Work Group Membership
 - a. Eight Members of the Public, appointed by the BOC.
 - i. Examples of interests the BOC may want to include:
 - 1. landfill neighbors,
 - 2. service users,
 - 3. tribal interests,
 - 4. business,
 - 5. cities,
 - 6. OSU,
 - 7. Good Sam,
 - 8. non-profits, and
 - 9. other interests

- ii. BOC to provide staff with list of eight members of the public or groups which they would like represented, and direct staff to reach out with request to participate by 8/9/22
 - 1. As with any advisory body, consider the advantages of having a diversity of interests represented.
 - 2. The Board may choose to seek input from the other members on its appointments. (It is important the members appointed have subject matter familiarity and the time/interest necessary to meaningfully participate.)
 - iii. Staff to report back to the BOC regarding responses by 8/16/22
- b. Two SWAC/DSAC Members
 - i. BOC decide if it is SWAC or DSAC that is sending members (DSAC has same membership with addition of one employee of Republic Services).
 - ii. Appointed by SWAC/DSAC. BOC to direct whether this appointment is by chair or by majority vote of committee by 7/26/22.
 - iii. Staff to ask SWAC/DSAC which two members it would like to appoint at the 7/27 meeting.
- c. Two Planning Commission Members
 - i. Appointed by the Planning Commission. BOC to direct whether this appointment is by chair or by majority vote of committee by 7/26/22.
 - ii. Staff to ask which two members it would like to appoint at the 8/16 meeting, or at earlier special meeting.
- d. Two Republic Services' (one local and one national) Members
 - i. Appointed by Republic Services to participate on
 - 1. Charge a. "Clarifying existing criteria and information requirements for the CUP process" and
 - 2. Charge c. i. "Scope the necessary tasks to start planning for the reopening of the existing hauling agreement to be amended by July 1, 2024."
 - 3. If the BOC wants Republic Services input on Charge b. "Scoping the necessary tasks to start a Long-Term Sustainable Materials Management Plan process," it should make them Ex Officio members and add other providers like Waste Management Inc., Ridwell, Recology, Rogue Disposal and Recycling, etc., as Ex Officio members. Another option is adding an organization like the Oregon Refuse & Recycling Association. (ORRA)
 - ii. Staff to ask which two members Republic Services would like to appoint by 8/2/22.
- e. DEQ as an Ex Officio Workgroup member.
 - i. Staff to ask DEQ to participate by 8/2/22.
- f. Two neighboring jurisdictions from outside the County, selected by the BOC, as Ex Officio Workgroup members, to liaison on the long-term solid waste planning topic only.
 - i. BOC to select neighboring jurisdictions to participate by 7/26/22, and direct staff to contact each and report back to BOC on responses by 8/2/22.

- g. Benton County Staff, picked by the County Administrator or his designee, participate as Ex Officio members.
 - i. County Administrator or designee to select Benton County staff to participate by 8/2/22.

5. Work Group Agendas and Priorities

- a. BOC to provide staff (and future Work Group) with guidance and expectations for agenda development by 8/16/22.
- b. Staff recommends the following topic order and general timeline:

Work Group Topic	Meetings
Develop "Common Understandings"	Sept 1
Clarify existing criteria and information requirements for the land use review process for any proposed landfill expansion	Sept 15, Oct 6
Develop specific criteria for SWAC evaluation of CUP applications.	Oct 6
Scope the necessary tasks to start a Long-Term Sustainable Materials Management Plan process	Oct 20, Nov 3
Scope the necessary tasks to start planning for the reopening of the existing hauling agreement to be amended by July 1, 2024	Nov 17
Clarify the differences, with BOC feedback, between the roles, responsibilities, and protocols of SWAC and DSAC, Appendix C, on these topics,	Dec 1
Create a future timeline for discussing any needed changes to the Benton County Code flowing from any Workgroup recommendations.	Dec 1
Finalize recommendations/report to BOC	Dec 15

- c. Staff to develop draft agendas/work group schedule and present to the BOC by 8/23/22, and present the drafted agendas to the Work Group by 9/1/22 for further feedback.

6. Develop Common Understandings

- a. Staff to draft a document (for review by the work group) outlining common understandings to include the following informational topics by 8/25/22:
 - i. A chronological history of Coffin Butte Landfill
 - 1. Size
 - 2. Specific locations
 - 3. CUP conditions
 - 4. Reporting requirements
 - 5. Rights
 - 6. Obligations
 - 7. Assumptions

8. Economics
9. Prior CUP/SWMP compliance
10. Best practices for jurisdictions hosting landfills
 - a. Typical terms
 - b. Issue sequencing, etc.
- ii. A Summary of the County's current rights and obligations to Republic Services, and vice versa, surrounding the
 1. landfill and
 2. hauling franchises,
 3. what can and cannot be conditions of any CUP (e.g. past compliance, compliance with future laws, codes, and policies, DEQ compliance, reopening, limitations on what can be brought into the County from where, required facilities and practices, reporting/compliance/financial monitoring requirements, etc.)
- iii. A Summary of the rights and obligations of other entities surrounding landfills, hauling, and sustainability initiatives, etc.
 1. Federal
 2. Tribal
 3. State
 4. Local Government
 5. Detailed summary of the step-by-step process and associated timing for the cross-jurisdictional approvals of landfill applications, (e.g. DEQ) including
 - a. what topics are within whose authority, and
 - b. whether, for example, the County can or should consider the topics it does not have permitting authority over when assessing the criteria outlined in Code section 53.215.
- b. Update online document library with all relevant information ASAP, including:
 - i. Regulatory submittals
 - ii. Franchise agreements
 - iii. Previous CUP documents

Budget

At its meeting July 19, 2022, the Board discussed the need for and timeliness of making a substantial investment to address the short-term and long-term future of solid waste and disposal in the mid-Willamette Valley. Community Development staff have reached out to other jurisdictions with recent experience in solid waste planning and will bring as much information as possible to the Board's follow-up discussion on July 26, 2022.

In very general terms, the Board could approach funding in one of two ways:

1. The Board could attempt to itemize and anticipate the costs associated with each task on the proposed project list; or

2. The Board could determine that the size and complexity of the issues surrounding solid waste and disposal are substantial enough to warrant a dedicating a portion of the annual host franchise to this effort.
 - a. Using this latter method, the Board and staff would have a rough budget to work with and still maintain flexibility to adjust as needed using a step-wise approach to address this important issue.

Following is a very general list of anticipated project needs:

1. External Consultants:
 - a. Work Group Mediator/Facilitator
 - b. Land Use Review – Solid Waste Planner
 - c. Land Use Review - Outside Counsel
 - d. Sustainable Materials Management Planning – estimated \$300,000+ (over 2 years)
2. Benton County Staff and Communities:
 - a. Benton County Board of Commissioners
 - b. Work Group members
 - c. Solid Waste Program Coordinator – up to 400 hours
 - d. Key County department staff
 - e. Communities – staff, leadership
3. Materials preparation, printing, mailing
 - a. PIO communications
 - b. IT resources to bolster e-communications
4. Other costs?
 - a. TBD

DEPARTMENT REQUESTS

Agenda Placement and Contacts

Suggested Agenda Date 07/26/22

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Health Services

Contact Name * Ashley Talamantes

Phone Extension * 0144

Meeting Attendee Name * Ashley Talamantes, Ricky Garcia, Interim Co-Directors, Behavioral Health

Agenda Item Details



Item Title * House Bill 4004 Workforce Stability Grant Utilization

Item Involves * Check all that apply

- ☐ Appointments
- ☐ Budget
- ☐ Contract/Agreement
- ☒ Discussion and Action
- ☐ Discussion Only
- ☐ Document Recording
- ☐ Employment
- ☐ Notice of Intent
- ☐ Order/Resolution
- ☐ Ordinance/Public Hearing 1st Reading
- ☐ Ordinance/Public Hearing 2nd Reading
- ☐ Proclamation
- ☐ Project/Committee Update
- ☐ Public Comment
- ☐ Special Report
- ☐ Other

Estimated Time * 30 minutes

Board/Committee Involvement * ☐ Yes
☒ No

Advertisement * ☐ Yes
☒ No

Item Issues and Description

Identified Salient Issues *

House Bill (HB) 4004 recognized the behavioral healthcare workforce crisis that has occurred as a result of COVID-19. Behavioral health providers have become increasingly difficult to recruit and retain, which has impacted service delivery to Oregon's most vulnerable community members. As a result, HB 4004 authorized the Oregon Health Authority to distribute grant funds for the purpose of recruiting and retaining behavioral healthcare providers. HB 4004 requires that 75 percent of the grant funds be used for direct compensation of staff and that up to 25 percent of funds be spent on non-compensatory initiatives to increase workforce retention or recruitment.

Benton County Behavioral Health applied for an HB 4004 Workforce Stability Grant and was awarded \$998,174 to fund workforce retention and recruitment. Behavioral health staff completed a fiscal analysis and reviewed staff counts to inform utilization of the Workforce Stability Grant as outlined in the Workforce Stability Grant Draft Report.

Options *

Approve utilization of 75 percent of the HB 4004 Workforce Stability Grant funds to offer Workforce Investment Payments to eligible current and future Behavioral Health Division employees and utilization of 25 percent of the Grant funds for staff satisfaction/development and recruitment/engagement initiatives.

Not approve utilization of 75 percent of the HB 4004 Workforce Stability Grant funds to offer Workforce Investment Payments to eligible current and future Behavioral Health Division employees and utilization of 25 percent of the Grant funds for staff satisfaction/development and recruitment/engagement initiatives.

Fiscal Impact *

- ☒ Yes
- ☐ No

Fiscal Impact Description *

Pending

2040 Thriving Communities Initiative

Mandated Service? ^{*} ☒ Yes
☐ No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description ^{*} If this agenda checklist describes a mandated service or other function, please describe here.
 Behavioral Health Services for the population of Benton County

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values ^{*} Select all that apply.

- ☒ Vibrant, Livable Communities
- ☒ Supportive People Resources
- ☐ High Quality Environment and Access
- ☐ Diverse Economy that Fits
- ☐ Community Resilience
- ☐ Equity for Everyone
- ☐ Health in All Actions
- ☐ N/A

Explain Core Values Selections ^{*} To ensure the Behavioral Health Division is appropriately staffed by treatment professionals to fulfill contractual obligations of the Oregon Health Authority and to support the health and wellbeing of the community.

Focus Areas and Vision ^{*} Select all that apply.

- ☐ Community Safety
- ☐ Emergency Preparedness
- ☐ Outdoor Recreation
- ☐ Prosperous Economy
- ☐ Environment and Natural Resources
- ☐ Mobility and Transportation
- ☐ Housing and Growth
- ☐ Arts, Entertainment, Culture, and History
- ☐ Food and Agriculture
- ☐ Lifelong Learning and Education
- ☒ N/A

Explain Focus Areas and Vision Selection ^{*} N/A

Item Recommendations and Motions

Staff

Recommendations *

Staff recommends the approval of utilization of 75 percent of the HB 4004 Workforce Stability Grant funds to offer Workforce Investment Payments to eligible current and future Behavioral Health Division employees and utilization of 25 percent of the Grant funds for staff satisfaction/development and recruitment/engagement initiatives as as outlined in the Workforce Stability Grant Interim Report (Attachment C) and the Incentive Distribution Report (Attachment D).

Meeting Motions *

I move to ...
approve utilization of 75 percent of the HB 4004 Workforce Stability Grant funds to offer Workforce Investment Payments to eligible current and future Behavioral Health Division employees and utilization of 25 percent of the Grant funds for staff satisfaction/development and recruitment/engagement initiatives as presented in the HB 4004 Incentive Distribution Report as outlined in the Workforce Stability Grant Interim Report (Attachment C) and the Incentive Distribution Report (Attachment D).

Attachments, Comments, and Submission

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Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Draft HB 4004 Incentive Distribution Report,
Exhibits.pdf

395.84KB

Comments (optional)

If you have any questions, please call ext.6800

Department
Approver

SUZANNE HOFFMAN

Comments

Signature

Suzanne Helfman

BOC Initial Approval

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Approvals Required ☒ Counsel
☒ Finance
☒ HR

Counsel Approver VANCE CRONEY

HR Approver TRACY MARTINEAU

Finance Approver RICHARD CRAGER

**County
Administrator
Approver** MAURA KWIATKOWSKY

Comments

Counsel Approval

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Comments

Signature



Vance H. Choney

HR Approval

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Comments

Signature

Tracy Hartman

Finance Approval

Comments

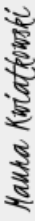
Signature

A handwritten signature in cursive script, reading "Rick Crager", is displayed on a light gray rectangular background.

County Administrator Approval

Comments

Signature



Hanna Kwiatkowski

BOC Final Approval

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Comments

Signature



Amanda Hakepeace



DRAFT HB 4004 Incentive Distribution Report

Prepared by Ashley Talamantes and Ricky Garcia
Interim Behavioral Health Co-Directors
Benton County Behavioral Health
July 21, 2022

Background

House Bill (HB) 4004 recognized the behavioral healthcare workforce crisis that has occurred as a result of COVID-19. Behavioral health providers have become increasingly difficult to recruit and retain, which has impacted service delivery to Oregon's most vulnerable community members. As a result, HB 4004 authorized the Oregon Health Authority to distribute grant funds for the purpose of recruiting and retaining behavioral healthcare providers. HB 4004 requires that 75 percent of the grant funds be used for direct compensation of staff and that up to 25 percent of funds be spent on non-compensatory initiatives to increase workforce retention or recruitment.

HB 4004 Workforce Stability Grant

Benton County Behavioral Health applied for granting funding from HB 4004 as a certified Community Mental Health Program in May 2022. The County's behavioral health program was awarded \$998,174 in funding for workforce retention and recruitment to be used by December 31, 2022.

Positions Eligible for Grant Funding

All Behavioral Health division staff and all posted/approved positions – a total of 80 positions – within the Behavioral Health Division identified in the grant application.

Workforce Investment Payments (75 percent of funding)

Employees may choose to be paid in wages or to allocate to a tax deferred option such as Health Savings Account; student loan repayment; childcare, etc. [Flexible Savings Accounts (FSAs) are not an option, since the Open Enrollment period is closed, and new options cannot be created in this plan year.] Workforce investment payments will be prorated based on FTE.

Benton County Behavioral Health intends to grant the amount above to a fiscal agent to establish a fund from which to expend dollars for the following strategies:

Current eligible employees

1. Employees with seven (7) years or more of County service in an eligible position as of December 31, 2022 will receive a one-time workforce investment payment in the amount of \$7,700.
2. Employees with less than seven (7) years of County service in an eligible position as of December 31, 2022 will receive workforce investment payments divided into three payments. These payments will not exceed the one-time payment listed in Item 1 and will only be distributed if the employee continues to work for Benton County Behavioral Health. Payments will be distributed on the following schedule:
 - A. The first payment upon hire;
 - B. The second payment upon completion of one year of service;
 - C. The final payment upon completion of two years of service.

Future employees

1. Signing bonuses may be awarded for hard to fill eligible positions. Signing bonuses may not exceed the total amount given to current eligible employees.
2. Relocation assistance may be offered to attract applicants from outside of the area.

Behavioral Health Workforce Incentive Program Fund: 25%

HB 4004 permits for up to 25 percent of total grant funds to be expended on “non-compensatory means to increase workforce retention or recruitment” strategies. Benton County Behavioral Health intends to grant the amount above to a fiscal agent to establish a fund from which to expend dollars for the following strategies:

Staff Satisfaction and Development

The fund may be used to cover expenditures related to wellness activities, staff satisfaction efforts, and staff development. This may include activities such as professional training, job related certification, and other wellness activities to encourage retention and address burnout.

Recruitment/Engagement Incentives

The fund may be used to cover expenditures related to recruitment, engagement, and team cohesion/team building. This may include strategies such as providing employees and recruits with branded swag (clothing, notebooks, cups, etc.), staff appreciation incentives and activities, and to provide support for in-service and staff retreats.

AUGUST 1, 2022 INCENTIVE DISTRIBUTION REPORT		
Description	Response	Number of positions included in this category
Provider Legal Business Name:	Benton County Health Department	
Please specify the amount allotted to the following categories: Executive Leadership		1 (the grant application listed Health Director Suzanne Hoffman)
Amount Allotted Physician/Psychiatrist		2
Amount Allotted Program Manager		6
Amount Allotted Supervisor		4 (Lead Staff)
Amount Allotted Clinical/Medical Staff		47
Amount Allotted Non-Clinical Staff		5
Number of vacant positions filled		2 have been filled without using HB 4004 funds and 15 vacant positions remain (or 8 based on currently approved in budget)

Summary of Direct Payments	
Longevity Payments	\$159,411.42
Retention Payment	510,720.59
Hiring Payments	100,631.33
Total Direct Payments	\$770,763.34

INCENTIVE DISTRIBUTION REPORT

Incentive Distribution Report August 1st, 2022	Response	Number of Positions included in this category
Provider Legal Business Name:	Benton County Health Department	
Please specify the amount allotted to the following categories:		1 (Suzanne Hoffman was included in the grant)
Executive Leadership		
Amount Allotted Physician/Psychiatrist		2
Amount Allotted Program Manager		6
Amount Allotted Supervisor		4 (Lead Staff)
Amount Allotted Clinical/Medical Staff		47
Amount Allotted Non-Clinical Staff		5
Number of vacant positions filled		15 (or 8 based on currently approved in budget)

<u>Summary of Direct Payments</u>	
Longevity Payments	\$159,411.42
Retention Payment	\$510,720.59
Hiring Payments	\$100,631.33

CURRENT GRANT STAFF COUNTS

Number of Filled staff positions Executive Management
 Number of Filled staff positions Physicians/Psychiatrists

1 Suzanne Hoffman
 2 Robbie Nebeker, Allison Dark

Number of Filled staff positions Managers, Supervisors, Leads

10 Manager + Leads

Number of Filled staff positions Clinical/Medical Staff
 Number of Filled staff Non-Clinical: Billing, Maintenance and Support Staff
 Number of VACANT staff positions as of April 1, 2022

47 Listed below
 5 CSRs+Admin
 15 Listed below
 80

Ashley Talamantes, Ricky Garcia, Eric Bowling, Kristi, Heather Grott, Anna Dennis-Kelly, Sara Kaye, Amy McCormick, Alia Gehrselover, Ryushin Hart

Open Positions

Deputy Director
 Choice Peer
 Outpatient QMHP
 School Based QMHP
 CORE QMHP
 Forensic QMHP
 Forensic Peer
 ACT QMHA
 ACT QI
 WRAP QMHA
 EASA QMHA
 EASA Health Navigator
 EASA Peer
 ACT Health Aide
 Outpatient S.E. QMHP

Non-Clinical: Billing, Maintenance, Support Staff

Andrea Torres, CSR
 Laura Torres Barrientos, CSR
 Mariah Morales, CSR
 Dani McCallister, Admin
 Mandi Ropp, Admin

Staff

HOLDEN, ELIZABETH
 MORTON, CRAIG
 WALTERS, TERRY
 WILLIAMS, ROBERT
 BANGS, MICHELLE
 CARLSON, MEGHAN
 ROOKS, ROCHALLE
 AMELSBERG, CORISSA
 SANDERS, JOHN
 WOLGAMOTT, MIQUEL
 MCFARLAND, CHRIS
 SVENDSEN, DAYNA
 CHAUDHRY, AROOJ
 PIN, CAITLYN
 BOGDANOVIC, MOLLY
 CONRADO, FREDMILG
 (leaves 07/29/2022)
 RYLL, ALYSSA
 SPANN, JUNITA
 BILLER, BENJAMIN
 DELEPINE, JESSYCA
 ELLIS, DANIELLE
 GAMACHE, ABBEY
 CRAFT, ANDREA
 RHOADS, CHRISTIANNA
 MEYERS, DOUG
 SCHMIDT, THERESE
 PAILLETTE, TESSA

Staff

DINSMORE, DONNA
 DEGENNARO, NICOLE
 CROSSIN, TIM
 GARCIA, ANGELICA
 ROLSTON, LIESL
 DELOACH, CADE
 SHELDON, ANDREW
 RUSSELL, JOSH
 ADKISSON, ELIZABETH
 WOODS, DEBORHA
 HATCHER, CHARLES
 HASBROOK, CARLEE
 COPLEY-SCITERN, ZO
 WOODS, CHARLES
 WHITE, JUSTIN
 FAHEY, MAIRIN

 KOKER, PATTY
 VOGT, TANA
 CEASER, NIC
 RICHENS, ALYSSA

BENTON COUNTY HB 2064 FINANCIAL ANALYSIS																
Last Name	First Name	Job Class Code Desc	FTE	PERS	Hire Date	Payment Type	Wages	FICA	Medicare	Retirement	PERS	Wellness	EAP	Wx Comp	PERS Bonds	Total
							Set	6.20%	1.45%	Variable	Variable	0.160%	0.066%	0.910%	4.82%	
HOLDEN	ELIZABETH	HEALTH CARE PROFESSIONAL 3	1.00	T12	01/12/98	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,939.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,860.46
NEBEKER	ROBBIE	PHYSICIAN	1.00	T12	07/01/99	Longevity	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,911.50	\$12.40	\$5.12	\$70.53	\$373.55	\$10,948.46
GROTT	HEATHER	HEALTH CARE PROFESSIONAL 4	1.00	OP	09/13/04	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
MORTON	CRAIG	HEALTH CARE PROFESSIONAL 3	0.80	OP	10/04/04	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
WALTERS	TERRY	HEALTH CARE PROFESSIONAL 1	1.00	OP	08/03/09	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
GARCIA	RICHARD	PROGRAM MANAGER 4	1.00	OP	10/10/11	Longevity	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
WILLIAMS	ROBERT	HEALTH CARE PROFESSIONAL 1	1.00	OP	02/01/13	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
BANGS	MICHELLE	HEALTH CARE PROFESSIONAL 1	1.00	OP	12/18/13	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
DENNIS-KELLY	ANNA	PROGRAM MANAGER 4	1.00	OP	01/13/14	Longevity	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
ROPP	AMANDA	PROGRAM SPECIALIST 3	1.00	OP	03/05/14	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
CARLSON	MEGHAN	HEALTH CARE PROFESSIONAL 2	1.00	OP	06/05/14	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
KAYE	SARA	HEALTH CARE PROFESSIONAL 4	0.90	OP	06/11/14	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
ROOKS	ROCHALLE	HEALTH CARE PROFESSIONAL 2	1.00	OP	07/01/14	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
AMELSBERG	CORISSA	HEALTH CARE PROFESSIONAL 1	1.00	OP	09/22/14	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
BARRIENTOS TORRES	LAURA	ADMINISTRATIVE ASSISTANT 3	1.00	OP	06/08/15	Longevity	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
SANDERS	JOHN	HEALTH CARE PROFESSIONAL 3	1.00	OP	07/30/15	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
TALAMANTES	ASHLEY	PROGRAM MANAGER 4	1.00	OP	08/03/15	Retention	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
WOLGAMOTT	MIQUEL	HEALTH CARE PROFESSIONAL 1	1.00	OP	12/28/15	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
MCFARLAND	CHRIS	HEALTH CARE PROFESSIONAL 2	1.00	OP	11/07/16	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
SVENDSEN	DAYNA	HEALTH CARE PROFESSIONAL 3	1.00	OP	11/10/16	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
CHAUDHRY	AROOJ	HEALTH CARE PROFESSIONAL 3	1.00	OP	12/06/16	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
PIN	CAITLYN	HEALTH CARE PROFESSIONAL 3	1.00	OP	08/28/17	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
TORRES	ANDREA	ADMINISTRATIVE ASSISTANT 3	1.00	OP	02/06/18	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
BOGDANOVIC	MOLLY	HEALTH CARE PROFESSIONAL 2	1.00	OP	08/17/18	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
CONRADO	FREDMILG	HEALTH CARE PROFESSIONAL 2	1.00	OP	09/17/18	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
RYLL	ALYSSA	HEALTH CARE PROFESSIONAL 2	1.00	OP	11/13/18	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
SPANN	JUNITA	HEALTH CARE PROFESSIONAL 3	1.00	OP	01/07/19	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
MCCALLISTER	DANIELLE	PROGRAM SPECIALIST 3	1.00	OP	01/14/19	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
BILLER	BENJAMIN	HEALTH CARE PROFESSIONAL 2	1.00	OP	04/29/19	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
DELEPINE	JESSYCA	HEALTH CARE PROFESSIONAL 1	1.00	OP	11/01/19	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
HART	RYUSHIN	HEALTH CARE PROFESSIONAL 3	1.00	OP	05/01/20	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
BOWLING	ERIC	PROGRAM MANAGER 4	1.00	T12	08/10/20	Retention	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,460.80	\$12.40	\$5.12	\$70.53	\$373.55	\$10,497.76
HOFFMAN	SUZANNE	ADMINISTRATOR 3	1.00	E	10/05/20	Retention	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,911.50	\$12.40	\$5.12	\$70.53	\$373.55	\$10,948.46
ELLIS	DANIELLE	HEALTH CARE PROFESSIONAL 2	1.00	OP	12/01/20	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
GAMACHE	ABBEY	HEALTH CARE PROFESSIONAL 3	1.00	OP	12/01/20	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
GEHR-SELOOVER	ALIA	HEALTH CARE PROFESSIONAL 3	1.00	OP	12/08/20	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
CRAFT	ANDREA	HEALTH CARE PROFESSIONAL 2	1.00	OP	12/15/20	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
DARK	ALLISON	PHYSICIAN	1.00	OP	01/04/21	Retention	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
RHOADS	CHRISTIANNA	HEALTH CARE PROFESSIONAL 1	1.00	OP	01/19/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
MEYERS	DOUGLAS	ADMINISTRATIVE SUPPORT UNCLASS	0.49	N	03/18/21	Retention	\$3,797.50	\$235.45	\$55.06	\$0.00	\$0.00	\$6.08	\$2.51	\$0.00	\$0.00	\$4,096.59
DINSMORE	DONNA	HEALTH CARE PROFESSIONAL 2	1.00	OP	04/20/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
MCCORMICK	AMY	HEALTH CARE PROFESSIONAL 1	1.00	OP	05/11/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
REHER	KRISTI	PROGRAM MANAGER 4	1.00	OP	08/01/21	Retention	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
DEGENNARO	NICOLE	HEALTH CARE PROFESSIONAL 1	1.00	OP	08/02/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
CROSSIN	TIMOTHY	HEALTH CARE PROFESSIONAL 2	1.00	OP	09/14/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
GARCIA	ANGELICA	HEALTH CARE PROFESSIONAL 1	1.00	OP	09/28/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
ROLSTON	LIESL	HEALTH CARE PROFESSIONAL 2	1.00	OP	09/28/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
DELOACH	CADEN	PROGRAM SPECIALIST 1	1.00	OP	10/19/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19

BENTON COUNTY HB 34064 FINANCIAL ANALYSIS																
Last Name	First Name	Job Class Code Desc	FTE	PERS	Hire Date	Payment Type	Wages	FICA	Medicare	Retirement	PERS	Wellness	EAP	Wx Comp	PERS Bonds	Total
							Set	6.20%	1.45%	Variable	Variable	0.160%	0.066%	0.910%	4.82%	
SHELDON	ANDREW	HEALTH CARE PROFESSIONAL 2	1.00	OP	11/16/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
RUSSELL	JOSHUA	HEALTH CARE PROFESSIONAL 1	1.00	OP	11/23/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
ADKISSON	ELIZABETH	HEALTH CARE PROFESSIONAL 3	1.00	OP	12/07/21	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
WOODS	DEBORHA	HEALTH CARE TECHNICIAN 1	0.49	N	12/07/21	Retention	\$3,797.50	\$235.45	\$55.06	\$0.00	\$0.00	\$6.08	\$2.51	\$34.56	\$0.00	\$4,131.15
HASBROOK	CAROLINE	HEALTH CARE PROFESSIONAL 1	1.00	OP	01/04/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
HATCHER	CHARLES	HEALTH CARE PROFESSIONAL 2	1.00	OP	01/04/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
MORALES	MARIAH	ADMINISTRATIVE ASSISTANT 3	1.00	OP	01/25/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
KOKER	PATTY	HEALTH CARE PROFESSIONAL 3	1.00	OP	03/08/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
WOODS	CHARLES	HEALTH CARE PROFESSIONAL 1	1.00	OP	03/17/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
CEASER	NICHOLAS	PROGRAM SPECIALIST 1	1.00	OP	04/06/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
PAILLETTE	TESSA	HEALTH CARE PROFESSIONAL 2	1.00	OP	05/09/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
COPLEY-SCITERN	MACKYLE	PROGRAM SPECIALIST 1	0.50	OP	05/17/22	Retention	\$3,875.00	\$240.25	\$56.19	\$58.13	\$821.24	\$6.20	\$2.56	\$35.26	\$186.78	\$5,281.59
VOGT	TANA	HEALTH CARE PROFESSIONAL 1	1.00	OP	05/23/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
SCHMIDT	THERESE	HEALTH CARE PROFESSIONAL 2	1.00	OP	06/17/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
FAHEY	MAIRIN	HEALTH CARE PROFESSIONAL 2	1.00	OP	06/27/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
WHITE	JUSTIN	HEALTH CARE PROFESSIONAL 2	1.00	OP	06/28/22	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
RICHENS	ALYSSA	HEALTH PROFESSIONAL 1	1.00	OP	Not started	Retention	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - ACT QMHA		HEALTH PROFESSIONAL 1	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - QMHP - CRISIS		HEALTH PROFESSIONAL 2 (LD)	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - QMHP - CHILD AND FAMILY		HEALTH PROFESSIONAL 1 (LD)	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - DEPUTY DIRECTOR		DIRECTOR 3	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
VACANT - HOUSING AND CHOICE MGR		PROGRAM MANAGER 4	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$232.50	\$1,666.75	\$12.40	\$5.12	\$70.53	\$373.55	\$10,703.71
VACANT - OUTPATIENT THERAPIST		HEALTH PROFESSIONAL 2	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - PEER WELLNESS SPEC		PROGRAM SPECIALIST 1	0.50	OP	N/A	Hiring	\$3,875.00	\$240.25	\$56.19	\$58.13	\$821.24	\$6.20	\$2.56	\$35.26	\$186.78	\$5,281.59
VACANT - QI SPECIALIST		PROGRAM SPECIALIST 2	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - QMHA CHILDRENS OUTREACH		HEALTH PROFESSIONAL 1	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
VACANT - QMHP - CHILDRENS		HEALTH PROFESSIONAL 2	1.00	OP	N/A	Hiring	\$7,750.00	\$480.50	\$112.38	\$116.25	\$1,642.47	\$12.40	\$5.12	\$70.53	\$373.55	\$10,563.19
						TOTALS	\$565,595.00	\$35,066.89	\$8,201.13	\$9,532.50	\$119,081.62	\$904.95	\$373.29	\$5,112.36	\$26,895.60	\$770,763.34

Total Grant	\$998,173.77	
Direct Payment Amount	\$7,750.00	
Total Direct Payments	\$770,763.34	77.22%
Total Strategic Fund	\$227,410.43	22.78%

Summary of Direct Payments			
Longevity Payments			\$159,411.42
Retention Payment			\$510,720.59
Hiring Payments			\$100,631.33
Total Direct Payments			\$770,763.34

**MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS**

Tuesday, July 26, 2022

Zoom link: <https://zoom.us/j/92092888206?pwd=bTMvOEkrb0FOZE9iVGVuVXAwdjJlJQT09>

Livestream: <http://facebook.com/BentonCoGov>

9:00 a.m.

- Present:** Nancy Wyse, Chair; Pat Malone, Commissioner; Xanthippe Augerot, Commissioner; Joe Kerby, County Administrator; Vance Croney, County Counsel
- Staff:** Rick Crager, Finance; Dawn Dale, Jef Van Arsdall, Sheriff's Office; Marriah De La Vega, Amanda Makepeace, BOC staff; Ricky Garcia, Suzanne Hoffman, Kailee Olson, Mara Sargent, Ashley Talamantes, Health; Cory Grogan, Public Information Officer; JoeHahn, Equity, Diversity & Inclusion; Tracy Martineau, Jo Missler, Human Resources; Erika Milo, BOC Recorder; Darren Nichols, Daniel Redick, Greg Verret, Community Development
- Guests:** Shannon Bush, Shawn Edmonds, Joel Geier, Kevin Kenaga, Janet Larkin, Nancy Whitcombe, Corvallis residents; Sam Chapman, Healing Advocacy Fund; John Harris, Horsepower Productions

Chair Wyse called the meeting to order at 9:03 a.m.

I. Opening:
A. Introductions
B. Announcements

There were no announcements.

II. Comments from the Public

Nancy Whitcombe, resident, 37049 Moss Rock Drive, Corvallis: Whitcombe stated it is difficult for volunteers to devote 8-10 months to the Solid Waste Process Work Group (WG) recommended by Sam Imperati, ICM Resolutions. If Coffin Butte Landfill (CBL) is unwilling to delay a new Conditional Use Permit (CUP) application for expansion until the WG process is complete, Whitcombe suggested that the WG focus on revising Benton County Code Chapter 77: Landfill Site in lieu of the CUP process.

Joel Geier, resident, 38566 Highway 99-West, Corvallis: Geier expressed concern about a WG process focused on clarifying the existing requirements for a CUP, then inviting the applicant, Republic Services (RS), to be part of that process. RS should not be part of a group to decide local policies.

Kevin Kenaga, resident: Kenaga demanded a real commitment from RS to hold off on a CUP until the community engagement recommended by Imperati is completed. The County spent over \$16,000 on a preliminary report that says there is not enough information. Information provided by the community is not getting enough attention or being used in decision-making.

III. Review and Approve Agenda

No changes were made to the agenda.

IV. Work Session

4.1 Advocacy Group's Request to Present Information to the Commissioners Regarding Measure 109: Psilocybin Therapy in Oregon – *Sam Chapman, Executive Director, Healing Advocacy Fund (HAF)*

Chapman explained that HAF is a non-profit organization supporting the implementation and education of the nation's first psilocybin therapy program, which Oregon voters approved through Measure 109 (M109) in November 2020. Over one-third of Oregonians are experiencing symptoms of clinical anxiety and depression. Oregon is the third worst state in the country for mental health crisis. Rigorous studies show that psilocybin has promise for treating depression, end-of-life anxiety, and addiction. The Food & Drug Administration granted psilocybin a breakthrough therapy designation.

M109 establishes a licensing and regulatory framework to serve those who seek psilocybin therapy and will safely benefit from it. M109 establishes licensed service centers and an Oregon Psilocybin Advisory Board (OPAB), imposes a two-year development period before licenses are granted, establishes training and licensure for facilitators, manufacturers, testing laboratories, and service centers, and creates a tracking system for all psilocybin products.

Phases of psilocybin administration:

1. Assessment: a participant provides information on their health background.
2. Intention-setting: a facilitator explains the process to the participant and develops an individualized safety plan.
3. Administration session: facilitator will supervise throughout and will certify end of session; no psilocybin will leave the premises.
4. Integration session: participant meets with facilitator after session to help integrate the insights into daily life. This lengthens the positive benefits.

M109 does not allow: retail sales; off-site consumption, possession, or production; branding or advertising of products; unregulated or untracked production; service centers near schools; access for minors (participants must be at least 21 years old).

During the development period, Oregon Health Authority (OHA), with the guidance of the OPAB, will develop a regulatory program. In January 2023, OHA will begin accepting applications and issuing licenses to facilitate, manufacture, operate service centers, and test products. The rules for products, training, and testing are finalized. Remaining rules will be finalized in December 2022. All OPAB recommendations are available on the OHA website; a first draft of the rules is expected in one-two months. Rules around time, place, and manner exist in the statute. Counties and cities may create additional time, place, and manner restrictions on service centers and manufacturers. The program is statewide unless voters opt out by local ordinance on a general election. A service center cannot be located in an exclusively residential area of a city; a manufacturer may not be within 1,000 feet of a school, within a residence, on mixed-use property, or in an area zoned for residential use. M109 was supported by 63.4% of Benton County voters, and 73% of City of Corvallis voters.

Responding to a question from Wyse, Chapman clarified the rule-making timelines. OHA expedited the first set of rules so practitioners could undergo training and apply for a facilitator license. Licenses will be available on January 2, 2023, but services will not be available till later in 2023.

Wyse asked about the claim of M109 support being “broad and statewide” when a number of counties in eastern Oregon voted against it.

Chapman clarified that support for M109 was broad in terms of numbers, not geography. Fifteen of 36 counties voted in favor.

Malone asked if Oregon was following a model, or trailblazing the effort.

Chapman replied that clinical studies have gone on for decades. OPAB includes medical experts and community members. Psilocybin is not for everyone, but many veterans and terminally ill cancer patients have benefited through clinical trials or leaving the country for treatment.

Van Arsdall asked how the facilitator certifies the end of a session.

Chapman explained a session is at most six to eight hours long. Length of session will be determined by the service center and facilitator.

Van Arsdall asked about the consequences if a participant just leaves the facility.

Chapman replied there will be a safety plan; participants may have to agree to be under a hold. Protocols will be built into the State’s plan if a participant did leave prematurely.

Hoffman commented that the rule establishment and advisory process for this program was long and thorough, with considerable due diligence. Hoffman had heard anecdotal stories of veterans who have benefited from this treatment. Hoffman felt optimistic about the State’s preparedness and the County’s support of the measure.

Talamantes asked if there have been long-term studies about how this treatment could benefit or be contraindicated for the population served by Mental Health, which includes people diagnosed with severe persistent mental illness, schizophrenia, or psychotic disorders.

Chapman replied there is not much research in that area, hence the four-step treatment process. This is a new informed consent model, not requiring a diagnosis. Psychologists and therapists have expressed concern about liability if working with people outside their scope of practice, hence the rules emphasize this is a therapeutic modality, not talk therapy. Practitioners will be trained to handle an adverse reaction.

Talamantes asked if insurance would offset the cost, or is the treatment out-of-pocket.

Chapman did not anticipate insurance providers covering the cost of a session any time soon; psilocybin is still a Schedule I medication. Proponents believe there will be community-based private philanthropic funding. Infrastructure will help clients get access.

Sargent asked about required background for facilitators: are these licensed mental health professionals, or can anyone take the course. Who provides the training, and is that privatized to facilities, or something any educational facility could offer.

Chapman anticipated that many types of licensed healthcare professionals (LHPs) would be interested in facilitating, such as doctors, therapists, social workers, or first responders. However, it is not required to be an LHP, because conventional training does not necessarily include psilocybin information. Facilitators must have 160 hours of training (including 40 hours of

practicum) to graduate, then must take a second test to get an OHA license. Training is not privatized; individual organizations can create training programs. Many programs have been certified by OHA. Some programs will go beyond the minimum hours.

Nichols met last week with a statewide roundtable of county planning directors on this topic. Planners have much uncertainty and not much consensus yet about how these activities will fit into communities. Issues raised include:

- Transportation impact, mainly driven by size of facility and number of patients.
- How does a proposed use, especially in a rural area, fit in with surrounding neighbors.
- Uncertainty about the needs of the industry, what scale of economy will fit. Will treatment sessions be indoor, outdoor, or both? Are overnight accommodations or food included? Nichols mentioned a proposed 120-acre resort-type treatment facility in southern Oregon that would include camping.
- Planners want to know more about the difference between growing, selling, and administering psilocybin.

Augerot commented that if an individual has a proposal for a facilitation location, that person will request a Land Use Compatibility Statement (LUCS) from the County. Augerot asked if the County could acknowledge this as a conditional use and go a step beyond that.

Nichols replied that at present, the County would review a LUCS under current code, but was unsure about details. Definitions of agricultural use, healthcare use, and industrial use are needed.

Augerot noted that a treatment center could potentially be a healthcare facility, with Qualified Mental Health Professionals to provide talk therapy; a manufacturing facility is different. A conditional use approach would give the County more leverage, but code would need to be written. LUCS requests might be received as early as January 2023, which is why some counties are putting in moratoria to allow time to establish processes.

Nichols opined that the moratoria were mainly to allow time to determine details. Deschutes County has taken a leadership role, allowing psilocybin production and manufacturing in Exclusive Farm Use zones with a Conditional Use Permit process. Service centers would be allowed in Rural Industrial zones, Rural Communities, and Rural Service Centers, but not within an Urban Growth Boundary (UGB). What would ordinarily be an urban clinic use is required to be outside a UGB.

Augerot asked if a city could allow the use in General Industrial or Commercial zones, but not in Residential zones.

Nichols asked if service centers must be located outside of a Residential zone and outside a UGB. That is a consistent interpretation of the measure.

Chapman had not heard of these uses not being permitted in a UGB and did not think that was in the statute, but it might be a valid interpretation in local control. A UGB is not explicitly prohibited or allowed in the measure. Regarding cities, Measure 109 Section 26 states that service centers may not be located 'within the limits of an incorporated city or town; and zoned exclusively for residential use.' The word 'and' causes confusion about the city-county distinction. This is often interpreted to mean that centers cannot be in cities, but that is not the case.

Chapman explained that facilities will have range from expensive resorts with overnight lodging, to medical institutions such as treatment centers, hospitals, hospice and palliative care settings. The goal is simply to add psilocybin to that mental health treatment environment. The most common model is a simple therapist/social worker office style. Transportation, parking, and number of people using a site are land use decisions. There will probably not be more than five to six people using a site at one time.

Augerot supported the program and its potential for therapeutic assistance, but asked if there was sufficient staff capacity to accept applications in January 2023 or if Community Development (CD) needed more time to prepare.

Kerby also had concerns about staff capacity and noted that additional consultants could be hired.

Wyse expressed a neutral position on the topic, due to needing more time to consider the information. There is considerable support, but the County needs time to prepare and consider additional community impacts. Wyse suggested discussing the topic at a Goal Setting Meeting.

Malone had similar comments and concerns; the County should proceed, but also address CD concerns. Malone would be amenable to a delay in implementation if more research time is needed, and concurred about discussion at a future Goal Setting Meeting.

Chapman explained that although the Board could put a temporary ban on these businesses and send the question to voters, this uses staff capacity, and is unlikely to pass. If a ban failed, licenses would be issued without time, place, and manner restrictions in place. Drafting those restrictions simultaneously would save staff capacity.

Kerby asked if the Board wished to discuss the matter at the August 9, 2022 Goal Setting Meeting.

Augerot could not attend that meeting, but a moratorium would have to be placed on the ballot by August 18 or 19, 2022. Time, place, and manner code must be in place if the County opts for conditional use.

Responding to a question from Malone, Nichols replied that CD usually has 150 days to decide on any land use application.

Chair Wyse recessed the meeting at 10:06 a.m. and reconvened at 10:12 a.m.

V. Consent Calendar

- 5.1 In the Matter of Approving the January 4, 2022 Tuesday Board Meeting Minutes**
- 5.2 In the Matter of Approving the April 5, 2022 Tuesday Board Meeting Minutes**
- 5.3 In the Matter of Approving the June 7, 2022 Tuesday Board Meeting Minutes**
- 5.4 In the Matter of Approving the June 21, 2022 Tuesday Board Meeting Minutes**

MOTION: Malone moved to approve the July 26, 2022 Consent Calendar. Augerot seconded the motion, which **carried 3-0.**

VI. Old Business

6.1 *Discussion and Action: Benton County Solid Waste Situational Assessment Draft Project Scoping – *Darren Nichols, Community Development*

Nichols presented an addendum (Exhibit 1) with a rough estimate of costs to implement the situational assessment. The implementation plan lays out recommended tasks. First, staff need to draft a Common Understandings Document (CUD). Daniel Redick has started work on the CUD and created a website to publish it, with a library of related documents. This addendum includes: 1. Facilitation of the work. 2. Conditional Use Permit (CUP) application. 3. Land use and legal review to be done by outside staff. 4. Technical expertise to conduct the management plan after the Solid Waste Process Work Group (WG) finishes its charge.

Augerot mentioned that Solid Waste Management Plan expertise is also needed.

Nichols noted that the plan will be developed after the WG finishes its report to the Board. The estimate only includes external staff time, not internal. A recent CUP review required considerable staff time. The current project is estimated to take about 400 hours of Redick's time, and probably another 400 from other staff, totaling .4-.5 Full-Time Equivalent for the next year. The estimate relied heavily on similar efforts in Deschutes, Marion, and Lane Counties.

Malone asked if any of the external costs in Exhibit 1 were included in the current budget.

Nichols replied the costs were not in the current Community Development budget. Fiscal impact depends on how much of Redick's existing work can be utilized.

Augerot noted there is more revenue from Republic Services (RS) from the existing Coffin Butte Landfill (CBL) franchise than the County budgeted for, so those funds could be utilized.

Kerby stated this is an unanticipated expense of about \$.5 million. Staff will need to work with Crager on a funding source. There are probably savings in the current budget.

Crager concurred that the RS landfill servicing contract is generating more funds than budgeted, which goes into the General Fund. However, more analysis is needed to determine if those funds are available.

Nichols shared that Imperati's initial assessment cost about \$25,000 (more time than budgeted). Eight WG meetings would more than double that just for facilitation. However, this is about 10% of a single year's landfill revenue. Determining how much of Redick's work can be used will require input from outside experts. The first tasks are: 1.1 Select and contract with WG facilitator. 1.2 determine Request for Proposal (RFP) processes and draft scope of work for the land use and legal review. 1.3 determine scope of sustainable materials management planning.

Augerot wanted outside experts to focus on the environmental impacts of CBL, such as greenhouse gas emissions, particulate matter, and water emissions. This would apply to both the CUP process and the Sustainable Materials Management Plan (SMMP). Criteria for landfill expansion should be informed by some understanding of impacts. Augerot felt the proposed schedule was ambitious. Public commenters mentioned that eight meetings from August-

December 2022 was a significant investment of time. It may be necessary to scale back and see if people can hold multiple roles. Participants need to be committed, not jump in and out.

Responding to Wyse, Nichols confirmed that the Board is responsible for appointing WG members based on statements of volunteer interest. A certain level of commitment will be required. Oregon Consensus facilitators have the skills to encourage robust participation.

Augerot suggested asking Oregon Cascades West Council of Governments (COG) if a staff person there could participate on behalf of the cities, at least in Linn, Benton, and Lincoln Counties. Augerot liked Imperati's recommendation of using the Oregon Refuse and Recycling Association (ORRA) as a resource. Some public commenters objected to having RS at the table; possibly RS should be an ex officio member, with ORRA as a voting member.

Kerby suggested including a Sustainability staff person. Meeting time of day could affect volunteer participation.

Nichols asked if the Board wished to continue working with Imperati. A separate RFP would take a month or more. Imperati has built knowledge and relationships.

Wyse noted that the addendum lists two tasks for the Board to complete today: 4.1 Identify two neighboring jurisdictions to participate; 7.1 Determine resources to be used on implementation.

Augerot shared that Polk County Commissioner Craig Pope expressed interest a few months ago in participating. Someone from Marion County might be helpful. Both Counties are CBL clients.

Wyse also suggested a representative Linn County. Wyse requested that Nichols see which of these possible partners is willing to participate.

Augerot also received inquiries from Lincoln County Commissioner Kaety Jacobson.

The Board confirmed using Imperati as the WG facilitator through an RFP/Request for Quote (RFQ), and having staff return with a firmer estimate of the budget.

MOTION: Augerot moved to proceed with contacting Oregon Consensus to determine how to contract with Sam Imperati, and to move forward with putting together the RFPs/RFQs to facilitate the outside experts assisting with this process. Malone seconded the motion, which **carried 3-0.**

MOTION: Augerot moved to approve the draft implementation plan and timeline, and to direct staff to continue to refine and begin next steps as soon as possible. Augerot also moved to direct staff to develop a frequent reporting schedule for Board updates and review throughout the work of the Work Group project. Malone seconded the motion. Malone added item 0.1 "Develop common understandings" to the Draft for Implementation of Solid Waste Situational Assessment Recommendations (Exhibit 1). Augerot agreed to the amendment. Malone seconded the amended motion, which **carried 3-0.**

{Exhibit 1: Draft for Implementation of Solid Waste Situational Assessment Recommendations}

VII. Department Requests

7.1 House Bill (HB) 4004: Workforce Stability Grant Utilization – Ricky Garcia, Ashley Talamantes, Behavioral Health

Martineau explained that the grant deadline is August 1, 2022. To prepare the report, Garcia and Talamantes surveyed other counties and partners. Staff propose that 75% of the grant be used for employee compensation, 25% for recruiting. Staff have already met with the American Federation of State, City, and Municipal Employees (AFSCME) to negotiate the impact, as required by the Public Employees Collective Bargaining Act.

Garcia explained that partners suggested an approach very similar to this proposal. AFSCME feedback and clarification from the State was incorporated. The goal is to be equitable among staff regardless of position. In the 75% part, there are some changes in the number of positions, which varies with vacancies and hiring; this will benefit several Qualified Mental Health Practitioner positions in the works, which are the hardest to fill. The 25% part has more flexibility; Garcia and Talamantes will work with staff on how to use that for recruitment and retention.

Martineau stated that staff will return in a few weeks with a Memorandum of Agreement (MOA) with AFSCME, so the Board will be able to approve the details of this spending.

Augerot asked if the conceptual report shown here is sufficient, or if estimated numbers are also needed.

Garcia stated the report must have have specific amounts allocated to position categories. The draft distribution report with numbers will be attached.

The Board discussed whether expressing general support was sufficient, or whether a motion was needed.

Augerot noted the Board must approve expenses over a certain threshold.

Counsel recommended a motion due to the quantity of funds and number of employees affected.

MOTION: Augerot moved to approve utilization of 75% of the HB 4004 Workforce Stability Grant funds to offer Workforce Investment Payments to eligible current and future Behavioral Health Division employees and utilization of 25% of the Grant funds for staff satisfaction/ development and recruitment/ engagement initiatives. Malone seconded the motion, which **carried 3-0.**

VIII. Information Sharing

8.1 Nancy Wyse, Chair

No business was discussed.

8.2 Xanthippe Augerot, Commissioner

Augerot attended the Veterans Stand Down benefit event. Molly Murphy, Benton County Veterans Services Office, attended with new staffers Mark Lapinskas and Ian Briggs; other partners praised Murphy's leadership. Community Outreach, Incorporated and Corvallis Housing First also provided supplies. Augerot attended the City of Philomath dedication ceremony by the Oregon Historical Marker Board and the Baha'i Faith Group that sponsored the marker. Augerot

will attend the The College of Osteopathic Medicine of the Pacific Northwest White Coat ceremony in the City of Lebanon. Augerot will visit Corvallis Municipal Court, a program that is working well to support people who commit low-level violations.

The Board discussed the timing of Kerby's performance review. Kerby stated this would probably occur at the September 2022 Goal Setting Meeting.

Augerot shared that she would attend the August 5, 2022 forest tour, but leave early to take the Oregon Business Industries tour of the Hewlett-Packard facility, the Intel facility, and the Oregon Manufacturing and Innovation Center in the City of Scappoose.

8.3 Pat Malone, Commissioner

Malone also attended the dedication ceremony of the Philomath roadside marker commemorating the Shipley donation of land for Mount Union Cemetery. Malone to discuss signage connecting the marker and cemetery with Philomath officials. Benton Area Transit is slated to receive about \$1.5 million in Federal funding to update equipment with electric buses and charging stations. The bill passed the House and needs to go through the Senate. Malone suggested that Grogan contact the new COG Public Information Officer.

8.4 Joe Kerby, County Administrator

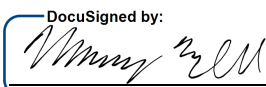
Kerby noted that Debie Wyne, Public Works, will have a retirement party on July 27, 2022.

IX. Other

No other business was discussed.

X. Adjournment

Chair Wyse adjourned the meeting at 11:17 a.m.

DocuSigned by:

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 Nancy Wyse, Chair

DocuSigned by:

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 Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*