



Board of Commissioners

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4500 SW Research Way

Corvallis, OR 97333

bentoncountyor.gov

AGENDA

Board of Commissioners Department Head Meeting
Wednesday, March 25, 2026, 8:30 AM

**How to Attend the Board of Commissioners Department Head Meeting with
Internal Services**

[Join Zoom Video](#) OR [Public Portal](#)

In Person: Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon

1. Call to Order and Introductions

2. Review and Approve Agenda

Chair may alter the agenda.

3. Announcements

4. Approval of the July 16, 2025 Department Head Meeting Minutes

4.1 1 minute - Approval of the July 16, 2025 Board of Commissioners Internal
Services Department Head Meeting - No presenter

5. Financial Services

5.1 10 minutes - Vacancy Factor - Jennifer Ferrer-Santa Ines, Chief Financial
Officer, Benton County

5.2 10 minutes - Staffing Updates - Jennifer Ferrer-Santa Ines, Chief Financial
Officer, Benton County

5.3 10 minutes - Department Update - Jennifer Ferrer-Santa Ines, Chief Financial
Officer, Benton County

6. Assessment

6.1 5 minutes - Staffing Update - Jenny Anderson, Chief Deputy Assessment
Department

6.2 10 minutes - Appeals Update - Jenny Anderson, Chief Deputy Assessment Department

6.3 10 minutes - Legislative Update - (Rural Fire from Long Session) - Jenny Anderson, Chief Deputy Assessment Department

6.4 10 minutes - Conversion Update - Jenny Anderson, Chief Deputy Assessment Department

7. Records and Elections

7.1 15 minutes - Elections Update - Darla Rush, Interim County Clerk, Records and Elections

7.2 15 minutes - Service and Budget Update - Darla Rush, Interim County Clerk, Records and Elections

7.3 10 minutes - Staffing Update - Darla Rush, Interim County Clerk, Records and Elections

8. Information Technology

8.1 10 minutes - Staffing Updates - Adam Loerts, Director of IT; John Larsen, Deputy Director of IT; Linda McGirl, Service Desk Supervisor

8.2 10 minutes - Challenges and Achievements - Adam Loerts, Director of IT; John Larsen, Deputy Director of IT; Linda McGirl, Service Desk Supervisor

8.3 10 minutes - Moving Forward - Adam Loerts, Director of IT; John Larsen, Deputy Director of IT; Linda McGirl, IT Service Desk Supervisor

9. Human Resources

9.1 10 minutes - Recruitment Status/Updates - Tammy Webb, Director, Human Resources

9.2 10 minutes - Labor and Employee Update - Tammy Webb, Director, Human Resources

9.3 5 minutes - Health and Wellness Update - Tammy Webb, Director, Human Resources

9.4 10 minutes - Departmental Update - Tammy Webb, Director, Human Resources

10. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email bocinfo@bentoncountyor.gov, or on the [County's website](#).

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.