



Board of Commissioners

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4500 SW Research Way

Corvallis, OR 97333

bentoncountyor.gov

AGENDA

**Board of Commissioners Meeting
Tuesday, September 16, 2025, 9:00 AM**

How to Attend the Board of Commissioners Meeting

[Join Zoom Video](#) OR [Public Portal](#)

In Person: Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon

1. Call to Order and Introductions

2. Review and Approve Agenda

Chair may alter the agenda.

3. Announcements

4. Proclamations

4.1 10 minutes - Proclaiming September 2025 as National Preparedness Month in Benton County, Proclamation No. P2025-024 - Chelsea Chytka, Emergency Management Coordinator, Sheriff's Office

5. Comments from the Public

Those wishing to speak should sign the Public Comment sign-in sheet or put their name in the Zoom chat. Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

6. Work Session

6.1 45 minutes - Benton Area Transit (BAT) Self-Perform Analysis Summary - Gary Stockhoff, Public Works Director; Charlene Pech, Special and Rural Transportation Coordinator; Kittelson Associates

7. Consent Calendar

- 7.1 1 Minute - Application for a New Liquor License, Manufacturing/Production for Harold Dean Underwood, dba Barakel Vineyards, LLC - No presenter
- 7.2 1 minute - Appointment to the Statewide Transportation Improvement Fund Advisory Committee, Order No. D2025-063 - No presenter
- 7.3 1 minute - Approval of the September 2, 2025 Board of Commissioners Meeting Minutes - No presenter

8. Old Business

- 8.1 30 minutes - Personnel and Information Technology Policy Updates - Tracy Martineau, Human Resources Director; Jo Missler, Senior Human Resources Analyst; Adam Loerts, Information Technology Director

9. New Business

- 9.1 10 minutes - Granting Authority to Chief Financial Officer Jennifer Ferrer-Santa Ines to Provide Banking Services and Designating Custodian of Funds, County Treasurer, and Investment Officer, Order No. D2025-062 - Rick Crager, Assistant County Administrator
- 9.2 5 minutes - Albany Chamber of Commerce 2025-26 Membership Renewal - Maura Kwiatkowski, Administrative Services Manager, Board of Commissioners Office
- 9.3 30 Minutes - Approval of the 2025-27 Community Corrections Plan and Measure 57 Supplemental Fund Program with Corresponding Intergovernmental Agreement Nos. 6891 and 6925 between the State of Oregon and Benton County - Joel Pickerd, AIC Parole and Probation Captain, and Dawn Dale, Business Analyst II; Sheriff's Office

10. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email bocinfo@bentoncountyor.gov, or on the [County's website](#).

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will

be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.